

# 2024 Refugee Response Plan

## Project Submission | Moldova

Project submission for the Refugee Response Plan 2024 will be open from October 8-15. Any organization (UN, INGO, NGO, faith-based, charity fund, etc.) that plans to work on the Moldovan refugee response, particularly refugee-led and women-led organizations, is eligible to submit a project under one or more of the response sectors: Protection (including Child Protection and GBV), Basic Needs (including WASH and Food Security); Socio-Economic Inclusion & Livelihoods; Health and Nutrition; and Education.

To be eligible for consideration, projects must:

- Be submitted by an organization formally registered in the Republic of Moldova.
- Be submitted by an organization having a proven operational footprint and track record of successfully implemented projects in the field(ss)
- Be aligned with the overall response strategy and identified needs on the ground.
- Demonstrate the organization's operational presence and existing capacity to implement new projects.
- Be submitted by an organization participating in the existing coordination platforms (national or local).

The above criteria will be assessed by the sector leads upon submission of each project.

Project submission will be done through the Activity Info platform.

### 2024 RRP Project Submission

A project comprises a set of activities combined within thematic areas with budgets and targets linked to these activities. There will be open text fields where all partners will be able to provide a short narrative description of these activities.

The project submission will be made through the Activity Info platform. Organizations are expected to provide activities, targets, and funding requirements (including available budget), while indicating in which raions each activity will be implemented.

Project submissions must include all activities planned for next year (January to December 2024). This means that partners' funding requirements for winter activities implemented from January to March 2024, as well as for any potential winterization activity for the next winter season (November-December 2024) should already be considered at this stage. The same applies to the assessments – if you plan to conduct various assessments, please strategically consider and incorporate them into your submission.

INGOs and UN organizations that want to submit projects to next year’s response plan must include in their overall project description how they will operationalize Protection against Sexual Exploitation and Abuse (PSEA) and Accountability to Affected people (AAP) during the 2024 response.

### PSEA Capacity Assessment

When submitting their RRP projects, organizations will be requested to inform whether their PSEA capacity has previously been assessed by the UN or another relevant entity, such as CHS Alliance. If an organization has not been previously assessed, it will be required to undergo the assessment process with the support of the PSEA Network. **This will not prevent the organization from appealing under the RRP.**

### PSEA Focal Points

**Organizations that have previously appointed PSEA Focal Points** must indicate directly in the submission form in Activity Info whether they have changed or not. If there has been a change, the organization must formalize the change by submitting the [PSEA Focal Point Appointment form \(accessible by clicking here\)](#) signed by the most senior staff in the country by **October 16** to [mdachrcf@unhcr.org](mailto:mdachrcf@unhcr.org).

**Organizations that have not appointed PSEA Focal Points** must indicate the name and contact information of their PSEA Focal Point in the Activity Info submission form and formalize the appointment by submitting the [PSEA Focal Point Appointment form \(accessible by clicking here\)](#) signed by the most senior staff in the country by **October 16** to [mdachrcf@unhcr.org](mailto:mdachrcf@unhcr.org).

### Complaint and Feedback Mechanisms

Organizations will be also requested to provide information about their complaint and feedback mechanisms, as well as the organization focal point responsible for managing these mechanisms, in their submission form.

## Timeline

06 October	Results of Sector Consultations are shared with the Inter-Agency Coordination Team
08-15 Oct.	Activity Info is open for project submissions.
09 Oct.	Information sessions on usage of Activity Info for project submission
15-20 Oct.	Preliminary Vetting of Project

20 Oct.	Summary figures for Moldova are submitted to be included in the Global Humanitarian Overview
20 Oct. - Nov.	Clarifications and de-duplication of the activities for the final catalog of projects part of the 2024 RRP
Nov. - Dec.	Drafting of the 2024 RRP - Moldova Chapter

## Activity Info Platform

RRP project submission will be done through the Activity Info Platform. The platform will be open from August 8 to 15, 2024, for project submissions. The project submission form requests details about the project, activities, respective budgets, and targets, as well as general information about the project.

In order to get access to the platform and be able to register your project, organizations should follow these steps:

- **For First-time Users:**
  - If your organization has not previously reported via Activity Info or submitted a project to the RRP, please send an email to [mdachrcf@unhcr.org](mailto:mdachrcf@unhcr.org) and CC [mdachim@unhcr.org](mailto:mdachim@unhcr.org), [nardid@unhcr.org](mailto:nardid@unhcr.org), and [arnautov@unhcr.org](mailto:arnautov@unhcr.org).
  - Include brief information about your organization and contact details (emails and positions) of your organizational focal points.
- **For Previous Users:**
  - If you have previously reported via the platform, register your 2024 project using an open link which will be communicated in a separate message.

Once the project is registered, you will later receive an email from the Activity Info platform with an invitation to join the database. This way, you will be able to further edit your submission within the above-mentioned timeline.

To make the project submission process smoother, we will offer online trainings next week, on Monday, October 9, 2023. There will be a session in English at 14:00 and a session in Romanian at 15:30. Both sessions will be recorded.

- The link for the session in English - [Click here to join the meeting](#)
- The link for the session in Romanian - [Click here to join the meeting](#)

**NOTE:** After the deadline, the project submission link will close, and no changes will be allowed. In case of critical changes needed, you should write to [mdachrcf@unhcr.org](mailto:mdachrcf@unhcr.org) and keeping Diego Nardi [nardid@unhcr.org](mailto:nardid@unhcr.org), and Yurii Arnautov [arnautov@unhcr.org](mailto:arnautov@unhcr.org) in copy.

## What to submit

### Overview

- A project consists of a set of activities grouped within thematic areas, each having its own budget and targets. Partners are expected to submit their projects through the Activity Info platform, including all activities planned from January to December 2024. Activity Info will be available for project submission from October 8 to 15,

### Key Elements to Include

- **Activities and Targets:** Briefly describe each activity and indicate the target number of people to be reached.
- **Funding:** Detail the funding needs and available budget for each activity.
- **Locations:** Specify the raions where activities will be implemented.
- **Winter and Winterization Activities:** Account for activities from January to March 2024 submitted to the Inter-Agency Winterization Plan, and potential winterization activities for November-December 2024.
- **Assessments:** If you plan to conduct various assessments, strategically incorporate them into your submission.

### Special Instructions for INGOs and UN Organizations

- In addition to the above requirements, INGOs and UN organizations must outline in the description of their projects how they will operationalize Protection against Sexual Exploitation and Abuse (PSEA) and Accountability to Affected People (AAP) in the 2024 response.

### PSEA Capacity Assessment

- **Inform:** Let us know if your PSEA capacity has been previously assessed by entities like the UN or CHS Alliance.
- **First-time Assessment:** Organizations without prior assessments will undergo a process, supported by the PSEA Network. This does not inhibit participation in the RRP.

### PSEA Focal Points

- **If Previously Appointed:**
  - **Verification:** Confirm the status in the Activity Info submission form.
  - **Changes:** If alterations occur, submit a new PSEA Focal Point Appointment form by October 16 to [mdachrcf@unhcr.org](mailto:mdachrcf@unhcr.org).
- **If Not Appointed:**
  - **Submission:** Name and contact of your PSEA Focal Point must be in the Activity Info form.
  - **Formalization:** Send a signed PSEA Focal Point Appointment form to [mdachrcf@unhcr.org](mailto:mdachrcf@unhcr.org) by October 16.

**Complaint and Feedback Mechanisms:** when submitting your project through Activity Info, be prepared to share information about your complaint and feedback mechanisms and designate the organizational focal point responsible for managing them.

## Population figures

The RRP target population includes refugees, TCNs in need of international protection, people who are stateless or at risk of statelessness, and vulnerable host community individuals. The overall refugee population is projected to be 90,000 individuals. The planning figures assume that all refugees and asylum-seekers will benefit from legal support.

For the host community, figures are calculated based on those who are affected by new arrivals and who will benefit from initiatives that aid refugees as well as host communities. In the context of the Regional Refugee Response Plan for the Ukraine Situation, individual members of the host community are included in the target population figures only for Moldova.

The 2024 RRP planning figure for vulnerable affected host community individuals is approximately 55,000, which is about 60% of the refugee planning figure. RRP projects may not have a ratio host community to refugees higher than this overall ratio, unless there is a clear justification for doing so. RRP projects may never target more than the total planning figure. For activities in the Education and Child Protection sectors, projects may target up to 24,000 host community children, considering the difference in the percentage of children between the refugee and host communities.

When supporting affected host communities, partners must ensure that assistance is aligned with existing government programs and complements them, when appropriate. The priority should be to connect those eligible for government support to existing government assistance. RRP partners should prioritize and support the inclusion of vulnerable host community members in existing government responses and avoid creating parallel systems.

Refugees				Host Community			
90,000 Individuals				55,000 Individuals			
Female	Male	Child.	Adults	Female	Male	Child.	Adults
52.2k	37.8k	40.5k	49.5k	28.5k	26.5k	11.5k	43.5k
Older Persons		Persons with Disabilities		Older Persons		Persons with Disabilities	
8.4k	10k	13.5k		3.5k	2.5k	8.2k	

## Multi-Purpose Cash Assistance

Usage of cash as a modality for covering basic needs should be included as an activity under the Basic Needs Sector. However, sector-specific activities using cash as a tool to reach sectoral outputs should not be reflected as MPCA (Basic Needs), but rather as activities under the relevant sectors. For example, cash for protection should be indicated as a protection activity, or cash for work should be under the Socioeconomic and Inclusion Sector.

For more information on people in need of support to cover their basic needs, please read the UNHCR brief on [Basic Needs, Socioeconomic Vulnerability, and Multipurpose Cash Assistance](#).

**For further information, please contact UNHCR Inter-Agency Coordination Team at [mdachrcf@unhcr.org](mailto:mdachrcf@unhcr.org)**

## Frequently asked questions

### Q: What Is a Refugee Response Plan (RRP)?

**A:** States have the primary responsibility to protect refugees. The United Nations High Commissioner for Refugees is mandated to provide international protection to refugees and to support the efforts of host governments by seeking funding for and coordinating assistance provided by the stakeholders outlined in the [Global Compact on Refugees](#). This is captured in the [Refugee Coordination Model \(RCM\)](#).

A Refugee Response Plan (RRP) is an inter-agency planning, coordination, and fundraising tool that contributes to operationalizing the RCM. It is designed to support host government responses to refugee situations through international solidarity. Efforts are made to link RRP to ongoing national efforts, plans and policies to ensure protection and solutions for refugees and to build on host government responsibilities, approaches and capacities.

### Q: What are the Strategic objectives of the 2024 RRP?

**A:** The 2024 RRP is based on 4 objectives and 6 cross-cutting considerations to support and complement refugee hosting countries' national response:

#### Objectives

1. Refugees have effective access to legal status, protection, and rights in host countries.
2. Refugees with specific needs and vulnerabilities have access to targeted support and assistance.
3. Refugees' socio-economic inclusion in their host communities is strengthened and their self-reliance increased.
4. The social cohesion between refugee and host communities is reinforced.

#### Cross-cutting Considerations

- Emphasize government ownership while recognizing the crucial support from humanitarian and development organizations.
- Maintain emergency capacities for immediate assistance to new arrivals and surges in refugee movements.
- Ensure participation of local NGOs and Civil Society, particularly those representing marginalized groups.
- Apply Age, Gender, and Diversity (AGD) considerations to guide all aspects of RRP partners' work.
- Prioritize Accountability to Affected Populations with feedback and response mechanisms.
- Implement protection from Sexual Exploitation and Abuse (PSEA) standards of conduct and victim-centered approaches, including regional exchange of good practices.

Get to know more by exploring [UKRAINE SITUATION 2024 REGIONAL REFUGEE RESPONSE PLAN PLANNING PARAMETERS](#).

**Q: What is the scope of the RRP 2024?**

**A:** The RRP includes response delivered by UN agencies, civil society, and other relevant stakeholders in the country to support hosting government's response to the refugee situation. These measures encompass humanitarian assistance and medium-term measures aimed at enhancing resilience and finding solutions.

**Q: Who can submit a project for RRP 2024?**

**A:** Organizations meeting the below criteria can apply for the 2024 RRP for the Ukraine Situation:

- Organizations formally registered in Moldova.
- Organizations abiding to international humanitarian standards.
- Organizations who have Operational footprint and capacity.
- Organizations actively participating in RCF coordination forums.

**Q: What does a project consist of?**

**A:** A project means a set of activities split by locations and population groups with the budgets attached. The activities will be followed by short descriptions of the scope and technicalities of the implementation.

**Q: What is an added value of a project submission to the RRP 2024?**

**A:** In addition to deciding which organization is responsible for what, to maximize the international support available to the host country and avoid gaps and overlaps, the RRP is also a fundraising tool for partners involved in the response. The advantage of having activities in an RRP is that donors favor these as they feel assured that they are part of a vetted single strategic response plan, coordinated with host governments whose actions the RRP complements, and which provides a comprehensive overview of the needs of refugees, affected host communities and/or other relevant population groups, as well as includes a transparent and inclusive monitoring and accountability mechanism.

**Q: What are funding implications after the project got accepted in the RRP 2024?**

**A:** However, it should be noted that the RRP is not itself a (pooled) fund and having activities in an RRP is not a guarantee of receiving funding. As such, organizations with activities in an RRP (appealing organizations) also need to fundraise bilaterally. Nonetheless, it is important to keep in mind that donors rely on RRP information when allocating/disbursing funds, and it also supports collective advocacy towards resource mobilization. Even if you are fully or partially funded, we request you to submit your project to the RRP to ensure a comprehensive overview of the response



## 2024 Refugee Response Plan

by all actor and proper coordination. Refugee Coordination Forum will continue to offer an inter-agency platform for coordination and fund-raising to all partners engaged in the response.

**Q: Is there going to be a revision of the planning figures and budgets?**

**A:** As the situation remains volatile, a potential mid-year review of the planning populations, targets and budgets might take place.

**Q: Is there going to be a monitoring system in place to track progress in terms of implementation of RRP?**

**A:** Yes, once the targets are set, a tracking against them will take place through a 5W system. For this, an Activity Info system is being developed and training sessions on how to access and use the platform will take place for all partners. The progress will be further reflected in the periodic Inter-Agency factsheets and/or reports.

**Q: What should I do if I am an organization planning to work with an implementing partner(s)?**

**A:** If you are planning to work with an implementing partner, you should coordinate with them to ensure that only one project proposal is submitted. This will help to avoid duplication of submissions and ensure that your project has the best chance of success. To minimize the risk of duplications, we kindly request Mandated Agencies to submit projects, and identify the implementing partner(s) in the submission.

**Q: What should I do if I am an implementing partner and I am working with a mandating agency on a project?**

**A:** If you are an implementing partner and you are working with a Mandating Agency on a project, you should coordinate with them to ensure that only one project proposal is submitted for the 2024 RRP. In this case, the Mandating Agency should be the one responsible to submit the project.

**Q: Can I submit a project and be an implementing partner of a project submitted by another organization?**

**A:** Yes, you can submit a project and be implementing partners for other project(s). However, please note that your project shall not include activities nor funding requirements included in projects where you figure as an implementing partner. This is to avoid double-funding and ensure that all projects are unique and have a clear focus.

**Q: Our organization has already secured funding for 2023. Should we still submit a project to the Refugee Response Plan (RRP)?**

**A:** Yes, you should still submit a project to the RRP, even if you have already secured funding for 2023. The RRP is a planning and coordination tool, as well as a fundraising tool. It is important to

*include all planned activities in the RRP, regardless of whether or not they are funded, therefore ensuring coordination among organizations and to avoid duplication of efforts.*

**Q: What is PSEA and AAP, and why are they important?**

**A:** PSEA stands for Protection against Sexual Exploitation and Abuse. It's a commitment and set of measures to ensure that humanitarian and development actors do no harm, specifically, that they do not exploit or abuse the vulnerable populations they are meant to serve. AAP stands for Accountability to Affected People. It ensures that the voices of the affected populations are heard and that they can influence the decisions that affect their lives during all stages of a humanitarian response. Both PSEA and AAP are crucial because they uphold the dignity, respect, and rights of affected individuals, ensuring that aid work remains ethical, transparent, and truly beneficial for the communities it aims to support.

**Q: What is the PSEA Capacity Assessment?**

**A:** A PSEA Capacity Assessment is a tool used to assess an organization's ability to prevent and respond to sexual exploitation and abuse. It covers areas such as policies, training, reporting, and victim support. The assessment can help organizations identify and address gaps, track progress, and demonstrate their commitment to PSEA. Organizations not previously assessed will be required to undergo the assessment with the PSEA Network's support. However, this does not prevent an organization from appealing under the RRP.

**Q: What are PSEA Focal Points and how are they relevant to the submission?**

**A:** A PSEA Focal Point is a staff member responsible for implementing PSEA in their organization. They play a vital role in ensuring that their organization is meeting its commitments to preventing and responding to PSEA. Their responsibilities include developing and implementing PSEA policies and procedures, raising awareness of PSEA, providing training on PSEA, receiving and responding to reports of PSEA, supporting victims of PSEA, and coordinating with other organizations on PSEA issues. Organizations must indicate in their submissions if they have or haven't appointed PSEA Focal Points and if there have been any changes. If there are changes or new appointments, they must formalize them through the [PSEA Focal Point Appointment form \(accessible by clicking here\)](#) by October 16.

**Q: What if my organization hasn't appointed a PSEA Focal Point yet?**

**A:** Organizations without appointed PSEA Focal Points must indicate the name and contact information of their PSEA Focal Point in the Activity Info submission form. They also need to formalize the appointment using the [PSEA Focal Point Appointment form \(accessible by clicking here\)](#) by October 16.