

Information Management Working Group - Minutes

15th December 2023

Online meeting

Agenda

1. Review of minutes of last meeting and actions points
2. Assessment Registry Update
3. 2024 RRP Framework
4. Feedback Survey results
5. AoB

1. Review of minutes of last meeting and actions points

- Site Mapping & Monitoring Results – Round 2
 - UNHCR and IOM focal points will share the Dashboard and Factsheet with IMWG members - [LINK](#)
- Assessment Registry
 - IMWG member identify a focal point per organization to be responsible for updating the Assessment Registry – and inform the IMWG co-chairs with the contact details of the focal points - ONGOING
 - Focal points will update the assessment registry with the planned/ongoing assessments for 2024 before the next IMWG meeting – ONGOING
- A.O.B.
 - UNHCR focal point inform country indicators for 2024 will be shared soon for their revision and comments. – ONGOING

2. Assessment Registry Update

IMWG co-chairs reminded the importance of data collection coordination and assessments. In this regard, the [assessment registry](#) developed in the group at the beginning of this year, aims to record all data collection activities to inform refugee response. This tool contains all assessments recorded in one place, to facilitate accessibility to the information, as well to efficiency and coordination to avoid gaps and duplications.

IMWG members are requested to support this initiative by providing updated information on their planned, ongoing and completed assessments.

Action Points:

- IMWG members to identify a focal point per organization to be responsible for updating the Assessment Registry – and inform the IMWG co-chairs with the contact details of the focal points.
- Focal points will update the assessment registry with the planned/ongoing assessments for 2024 before end of the year - [LINK](#)

3. 2024 RRP Framework

The UNHCR Interagency Coordination Officer shared the proposal for the sector, activities and indicators for the Response Monitoring framework for 2024, based in the regional approach. Inputs were shared by the RRP partner to include some adjustments. In addition, UNHCR IM Focal Point inform about the next steps; framework final version will be shared by the 20th December. Activity Info Platform will be also used for Activity reporting in 2024; the new activity report system for 2024 will be developed and ready by Mid-january, and a training will be delivered to all partners by end of January/ February.

Action Points:

- UNHCR IM Focal point will consolidate all inputs and share the final version of the Slovakia 2024 RRP Framework

4. *Feedback survey results*

IMWG co-chairs shared with the members an online survey to obtain the feedback on the functionality and ideas to improve the group for 2024. Due to the low participation in the survey, it will be open for another week. Results will be shared in the next IMWG meeting in January 2024.

5. *A.O.B.*

IMWG co-chairs thank all members for their participation and contribution to the group during 2023; and looking forward to future collaboration on 2024.

Next meeting: January 2024