



## NATIONAL PROTECTION WORKING GROUP – Ankara, Turkey

Meeting Minutes – 29 November 2017

<b>Meeting subject:</b>	National Protection Working Group – Monthly Meeting
<b>Time &amp; location:</b>	<b>Wednesday 29 November, 14:00-16:00</b> UNHCR CO, Ankara
<b>Chaired by:</b>	Sebastiaan Der Kinderen (kinderen@unhcr.org)
<b>Minutes prepared by:</b>	Sebastiaan Der Kinderen
<b>Participants:</b>	Present: Concern Worldwide, Expertise France, SGDD-ASAM, GIZ, TRC/Kizilay, IOM, UNFPA, UNHCR, UNDP, UNICEF, WFP.
<b>Agenda:</b>	<ul style="list-style-type: none"><li>· Introductions/Administration</li><li>· Contextual Update (UNHCR)</li><li>· Measuring Protection (UNHCR/IA Protection)<ul style="list-style-type: none"><li>o ECHO Indicators for Protection</li><li>o 3RP M&amp;E Framework for Protection: the way forward</li></ul></li><li>· Advancing the Sector Work-Plan:<ul style="list-style-type: none"><li>o Task Team Suggestions</li><li>o Annual Review?</li></ul></li><li>· AoB</li></ul>

AGENDA POINT	DISCUSSION
1. Introductions/Administration	<ul style="list-style-type: none"><li>• Review of action points of October PWG Minutes</li><li>• An overview was provided of the changes made by the South East Turkey GBV Working Group to the IA GBV Referral form – based upon comments received during the October PWG. These include:<ul style="list-style-type: none"><li>o Under <b>Client Information</b>: "Comments if any" has been replaced with "Specify non-SGBV or any other comments" for clients who are not SGBV survivors, but are sensitive protection cases.</li><li>o Under <b>Details of Incident</b>: The GBV classification tool is embedded into the document through a hyper-link – for ease of reference</li><li>o Under <b>Details of Incident</b>: Child/Early Marriage will not be mentioned separately or in parenthesis. Early/Child marriage is (defined as) Forced Marriage + Child (as per the GBV classification tool) and therefore it is linked there</li><li>o Under <b>Services Requested</b>: "Cash or material support", "Livelihood" and "Education" are added to the list of services.</li><li>o Under <b>Services Requested</b>: The will not be separate columns per "services done separately or services referred". This would make the document too complicated. Referral information (to multiple service providers) could be provided under "details of incident" if useful/needed.</li></ul></li></ul>



	<ul style="list-style-type: none"><li>• Translations (in Turkish/Arabic) of the IA GBV Referral Tool have been completed. The referral Form (attached) is adopted nationally. With support of the SE Turkey GBV SWG, the tools will be rolled out starting <u>01 December 2017</u>. Organizations using the tool are reminded to send <b>feedback (on usability/suggestions)</b> to either the SET GBV WG (<a href="mailto:ozbek@unfpa.org">ozbek@unfpa.org</a>) or the national PWG (<a href="mailto:kinderen@unhcr.org">kinderen@unhcr.org</a>)</li></ul>
2. Contextual Update	<ul style="list-style-type: none"><li>• A short update was provided on UNHCR process-plans for protection monitoring/protection reports.<ul style="list-style-type: none"><li>○ UNHCR is monitoring the protection situation in Turkey using a variety of internal sources and data processes. Information gaps were identified and a protection monitoring questionnaire (KOBO) was developed to try to address these gaps</li><li>○ ASAM and HRDF (UNHCR partners) have been trained in the protection monitoring questionnaire in November to complement information that is being provided by UNHCR Offices/Units. Selected partner offices started using the questionnaire mid-November.</li><li>○ In January/February, a first protection monitoring report (pilot) will be shared with the PWG for comments/feedback.</li></ul></li><li>• In the 2018-2019 3RP Protection Chapter, several organizations have appealed for funding for protection monitoring (ASAM, DRC, IOM, UNHCR, Save the Children). UNHCR's Senior Regional Information Management Officer will (in all likelihood) come on a protection monitoring support mission to Turkey in January (dates TBC). Organizations interested in a session on 'best practices' in protection monitoring/data management, can send a request to <a href="mailto:kinderen@unhcr.org">kinderen@unhcr.org</a>. If several organizations express an interest, a targeted session of the PWG can be organized for interested organizations.</li><li>• <b>Action:</b> A concern was raised regarding the establishment/operation of community centers (CCs) and delays in getting approvals from the MoFSP. New MoFSP regulations re. CCs are under development; new regulations regarding GBV cases and referrals were developed. Concerted efforts to break the deadlock re. approvals and clarifications on GBV referrals needed. <b>Action: Meeting with MoFSP on GBV regulation/referrals at CCs needed. Either an ad-hoc meeting or to be discussed at the next GBV Sub-Working Group (around 25 December) – led by UNFPA.</b></li></ul>
3. Measuring Protection	<p><u>Measuring Protection in the 3RP Protection Sector</u></p> <ul style="list-style-type: none"><li>• The 3RP Protection sector Logframe has 33 output indicators over 4 Objectives. Additionally, each objective has a corresponding outcome indicator and there will be more emphasis to measure these in 2018. The sector is working with an M&amp;E Consultant to finalize measurement plans.</li><li>• The internal sector framework has additional columns that can serve as an M&amp;E plan for each indicator. There was a general agreement that such M&amp;E plan/guidance per indicator was needed to ensure consistent reporting across the agencies (into activity.info) but also to standardize indicators (and definitions) amongst 'donor' agencies (like UNHCR/UNICEF)</li></ul>



	<ul style="list-style-type: none"> <li>• <b>Action: Guidance notes per indicator</b> will be developed per output indicator. UNICEF has started working on guidance notes for the output indicators under Objective 4 (of the Protection Sector WorkPlan) and other output indicators they will be reporting on. The sector coordinator shared a draft guidance note with the PWG for feedback on the outline (attached). <b>Please send comments on the outline (not content)</b> to <a href="mailto:kinderen@unhcr.org">kinderen@unhcr.org</a> by <b>08 December</b>.</li> <li>• <b>Action:</b> UNICEF agreed to coordinate the development for Guidance Notes under <u>Objective 4</u> of the Protection sector WorkPlan; UNFPA will coordinate the development of Guidance Notes for <u>Objective 3</u> (by 15 January). UNHCR/IA will coordinate the development of Guidance Notes under <u>Objectives 1 and 2</u>.</li> <li>• <b>Action:</b> An ad-hoc M&amp;E team (under the PWG) will be reviewing the Guidance Notes (once packages are ready) and submit these to the national PWG once ready. The ad-hoc team be mainly formed by M&amp;E experts. <b>Volunteer agencies</b> to send their names to <a href="mailto:kinderen@unhcr.org">kinderen@unhcr.org</a></li> <li>• UNHCR Information Management will work on the creation of a new Database for Activity.Info in the second half of December – in time for launch in January 2018. A suggestion was made to test-run the disaggregation lines/reporting as this may complicate reporting.</li> </ul> <p><u>ECHO Protection Indicators</u></p> <ul style="list-style-type: none"> <li>• ECHO Indicators on protection were discussed and generally positively received due to the alignment with the 3RP indicators.</li> <li>• <b>Action:</b> Feedback on the (use of the) indicators can be sent to <a href="mailto:kinderen@unhcr.org">kinderen@unhcr.org</a>. If need be, a meeting between the PWG and ECHO on the use of indicators may be set up in 2018.</li> </ul>
<p>4. Advancing the Sector Strategy:</p>	<p>Dedicated Task Forces could be instrumental to advance some of the strategic work of the 3RP protection sector, particularly to advance strategies, policies and/or guidance. Task forces should have clearly defined tasks to accomplish and be time-bound.</p> <p><u>Task Force Community Centers:</u></p> <ul style="list-style-type: none"> <li>• GIZ went over the (earlier shared) ToR of the suggested Task Force on Community Centers for feedback, particularly around the deliverables of the TF. Suggestions were made to add/include studying the legal framework in which CCs can operate; and guidance regarding sustainability/evolution of CCs (in line with the funding environment). It was agreed not to include the MoFSP (yet) until the TT could provide some concrete outputs for discussion</li> <li>• <b>Action:</b> GIZ to update the draft ToRs for the Task Force on Community Centers in line with the discussion. Attached.</li> </ul>



	<ul style="list-style-type: none"> <li><b>Action:</b> On <b>19 December</b> (09.00-12.00), The <b>Task Force on Community Centers</b> will organize a working session, led by GiZ, to fine-tune the ToRs, determine key activities/resources and workplans for 2018. Location: UNHCR Cinnah Office, Meeting Room 1.</li> </ul> <p><u>Task Force on support to MoFSP's Social Services Centers</u></p> <ul style="list-style-type: none"> <li>To coordinate UN Agencies' support to the MoFSP's Social Services Centers (and to avoid possible duplication), a Task Force was established amongst the UN agencies. The Task Force will work on a) the development of a joint training curriculum for SSC's staff; b) determine support packages to SSCs (i.e. geography, standardization of minimum support package)</li> </ul> <p><u>Review of 2017 Achievements and Plans for 2018</u></p> <ul style="list-style-type: none"> <li>During the next PWG, a session will be held on the 2017 activities (through analysis of dashboards) to identify major achievements and gaps.</li> </ul>
5. AoB	N/A
6. Next meeting	The next meeting will take place on <b>Wednesday 20 December at 14:00, UNHCR CO, Ankara</b>

ACTION POINTS SUMMARY				
No.	Action	Responsible	Deadline	Status
1.	Feedback on use of IA GBV Referral Form	All	31 Dec 17	Ongoing
2.	3RP Indicator Guidance Notes (all outputs) <ul style="list-style-type: none"> <li>Objectives 1 and 2</li> <li>Objective 3</li> <li>Objective 4</li> </ul>	PWG Coordinator UNHCR (IA) UNFPA UNICEF	15 Jan 18 15 Dec 17 15 Jan 18 15 Dec 17	Ongoing Ongoing Ongoing Completed
3.	Comments on outline of Indicator Guidance Note	All	8 Dec	
4.	Meeting with MoFSP on GBV Guidelines/referrals (to CCs)	UNFPA	31 Dec	
5.	Updating of ToRs of the Task Force on Community Centers	GIZ	10 Dec	<b>Completed</b>