

LRP Shelter Sector Annual Workplan 2024

Response Plan			2024 Timeline							Statu				
Sector Priorities & Mainstreaming Areas	Key Priorities	Main Actions	Q1	Q2	Q3	Q4	Cross-Sector Support (Choose relevant sector/s with which you will work to achieve your priority)	Responsible	Main Partners (Optional)	Additional Comments	Q1	Q2	Q3	
		Maintain close coordination and communication with the Site Coordination team	x	x	x	x		Shelter Sector Coordinators + Site Coordination Lead						
		Update the service mapping and referral monitoring.	x		x			Shelter Sector Coordinators + IM Officer						T
		Maintain a drop box folder to include all Guidance and tools/materials to SWG.	x	x	x	x		Shelter Sector Coordinators Site Coordination Lead						T
		Ensure cross attendance and participation in the other sector's working groups and provide important Shelter sector updates.	x	x	x	x		Shelter Sector Coordinators						Ĩ
		Update the Minor Repair in non-residential buildings technical guidelines.			x	x		Minor Repair Temporary Technical Committee + Core Group						Ĩ
		Update the guidelines and assessment of Weatherproofing in informal settlements and revise eligibility criteria.	x	x				Weatherproofing Temporary Technical Committee + Core Group						
		Update the Cash for Rent technical guidelines.		x	x			Cash for Rent Temporary Technical Committee + Core Group						
		Finalize and endorse the collective shelters repair technical guidelines.	x	x				CS Repair Temporary Technical Committee + Core Group						Ĩ
	Coordination	Develop guidelines on minimum standards to produce and report multi-sectoral area/ neighborhood profiles.			x	x		Shelter Sector Coordinators + UNHabitat + NRC + Inter-Sector						
		Develop in coordination with the Protection/SOST sectors, a cross-sector response guidance document to collective evictions.			x	x	Protection and SoST sectors	Shelter Sector Coordinators + Protection Sector + SoST sector						
		Standardize with DRM and MOIM the protocol for referring structurally unsound buildings.		x	x			Shelter Sector Coordinators + UNHabitat + DRM					-	Ī
		Monitor the rental market to revise the cash for rent transfer values on a quarterly basis.	x	x	x	x		Shelter Sector Coordinators + Field coordinator + IM Officer						Î
		Update and launch the Collective Site Mapping Assessment (COSIMA).	x	x	x	x		Shelter Sector Coordinators + Field coordinator						ĺ
		Launch the Emergency Collective Site Mapping Assessment (ECOSIMA).	x	x	x		WASH sector	Shelter Sector Coordinators + Field coordinator						İ
		Develop a 'Collective Site Identification and Verification' SOP	x	x			Site Coordination + WASH sector	Shelter Sector Coordinators + Field coordinator					-	İ
		Maintaining up to date site level service mapping		x	x	x	OCHA	Site Coordination lead	DRC, NRC, TDH					f
		Maintain up to date site profiles to inform sector response to cover gaps at the site level		х	х	x	All sectors	Site Coordination lead	DRC, NRC, TDH					l
		Maintain updated site coordination partner geo-split Conduct joint advocacy between the Shelter and the Protection sector to increase funding for cash for		x	x	x		Site Coordination lead Shelter Sector Coordinators + Protection	N/A					ł
	Advocacy	rent as a mean to respond to and mitigate eviction.	x	x			Protection sector	Sector Coordinators						
		Advocate for continued winterization support to families living in informal settlements Advocate to increase funding for urban shelter interventions where the needs are high across all	×		x	x		Shelter Sector Coordinators						ł
Sector Priority		population groups	x	х	x	x		Shelter Sector Coordinators						
		Advocate for funding of shelter activities required to respond to the needs of those affected by the South hostilities	×	x	x			Shelter Sector Coordinators						
		Ensure all displaced (cross-population) have equal access to safe and dignified shelter and safe access to basic life saving assistance	x	x	x	x	All sectors	Site Coordination lead	DRC, NRC, TDH, ACF					
		Ensure enhanced capacity building for government and humanitarian community on site management and coordination	×	x	x	x		Site Coordination lead	LRC, NRC IOM					
		Update the funding and needs mapping per governorate			x	x		Shelter Sector Coordinators						l
	Sector Situation Analysis	Update and issue the needs and gaps analysis in residential and non-residential buildings - VASyR and MSNA	x	x				Shelter Sector Coordinators						
		On a quarterly basis, review Site Coordination strategy including priority activities to make sure site coordination interventions meets the requirements of the changing context and needs	x	x	x	x	Inter-sector	Site Coordination lead						
	Monitoring & Evaluation	Develop core indicators at the sector level to measure the impact of shelter interventions		x	x			Shelter Sector Coordinators + Core Group						
		Revise research questions and identify information gap to improve the shelter response		x				Shelter Sector Coordinators + Core Group						
		Ensure regular partner reporting on ActivityInfo	x	x	x	x	Inter-sector	Shelter Sector Coordinators + Site Coordination Lead						Ī
		On a quarterly basis, facilitate lessons learned workshop with site coordination partners to discuss operational challenges and reflect on best practices and enable adaptation to Site Coordination programing		x	x	×		Site Coordination lead	All Site Coordination partners					
		Maintain a Site Management Capacity Building Support Report and Tracking system to enhance coordination and mitigate duplication		x	x	x		Site Coordination lead	LRC, NRC, IOM					
		Conduct regular site visits (twice a month) to monitor the Site Management Support provided by Site Coordination partners and support in identifying operational and access challenges and gaps	x	x	x	x		Site Coordination lead	All Site Coordination partners					
		Ensure availability and prepositioning of shelter kit to respond to emergency events across Lebanon	x	x				Shelter Sector Coordinators + Field coordinator						
								Shelter Sector Coordinators						l
		Advocate for funding of site improvement activities to prepare informal settlements for winter	х		x			Shelter Sector Coordinators + Field						ų

	Response	Develop guidelines on the Cash for Shelter assistance in response to the South hostilities		×	x		Protection and SoST sectors	Cash for Shelter Temporary Technical Committee + Core Group				
		Support the GoL with Site Management Support through the mobilization of Site Coordination partners to cover site management gaps		х	х	х		Site Coordination lead	DRC, NRC, TDH			
		Enhance GoL and the Humanitarian Community's emergency preparedness and response capacities through tailored Site Management and Coordination capacity building support	x	х	x	x	All sectors	Site Coordination lead	IOM, NRC			
Pr	Protection	Develop/ organize a national level protection training for shelter partners on safe identification and referral of protection cases by field staff.			x		Protection sector	Shelter Sector Coordinators + Protection Sector Coordinators				
		Ensure protection is mainstreamed in the Site Management response through the coordination of safety audits		х	х	х	Protection sector	Site Coordination lead	DRC, NRC, TDH, ACF			
	Accountability for Affected Population	AAP - Complaint & Feedback: Share and promote the Inter-Agency Minimum Standards on Complaints and Feedback Mechanisms and the sharing of Complaint & Feedback trends through sector WGs		x			Protection sector	Shelter Sector Coordinators + Protection Sector Coordinators				
		AAP - Referrals: update shelter sector services in the Inter-Agency Eligibility PPT, promote partners to attend Inter-Agency referral orientation sessions, report on the Inter-Agency service mapping and their referral trends quarterly. Discuss referral bottlenecks and priorities based on the referral trends quarterly in the Sector WG		x	x		Protection sector	Shelter Sector Coordinators + Protection Sector Coordinators				
		Ensure functional complaints and feedback mechanism or two-way communication channels at the collective sites		x	x	x	Inter-sector	Site Coordination lead	DRC, NRC, TDH, ACF			
	Gender & GBV	Support the Gender/ GBV FP on GBV mainstreaming, risk mitigation and GIHA by the Gender/ GBV WG chairs and FPs to lead on the roll-out of a GBV mainstreaming workshop for shelter sector members. (For the complete list of actions to be conducted this year please refer to the sector's Gender and GBV Mitigation Action Plan)		x			Protection sector	Gender and GBV sector Focal point + Shelter Sector Coordinators				
Ge		Assess staffing ratios and encourage shelter actors to follow gender-sensitive recruitment/ staffing, e.g. by at least two aid workers, with at least one being a woman to support female-headed houses to access assistance.		x	x		Protection sector	Shelter Sector Coordinators + Protection Sector Coordinators				
		Promote the participation of women, especially vulnerable groups such as female-headed households, women with disabilities, and survivors of GBV, in site-level activities. Provide them with support for capacity building		x	x	x	Protection - GBV	Site Coordination lead	DRC, NRC, TDH, ACF			
		Training & Capacity Building: Regularly share with partners updates and training opportunities			х	x	SoST sector	Shelter Sector Coordinators				
Mainstreaming Area	Conflict Sensitivity	Analysis & Data: regularly conduct presentations in WG on tensions analysis and trends. To include CS mainstreaming considerations in planning		x	x	x	SoST sector	Shelter Sector Coordinators + SoST sector				
6 6 6		Guidance: Develop a sector-specific guidance note package on conflict sensitivity			х	x	SoST sector	SoST Coordinator				
		Ensure the Site Management Support is conflict sensitive by mainstreaming key conflict sensitivity considerations		x	x	x	Protection and SoST sectors	Site Coordination lead	DRC, NRC, TDH, ACF			
		Assign a PSEA focal point to mainstream PSEA activities in the shelter sector strategy			х	х	Protection sector	Shelter Sector Coordinators				
PS	PSEA	Ensure staff of all Site Coordination partners who are providing Site Management Support are trained on PSEA and they understand the Zero-tolerance approach		x	x	x	Protection	Site Coordination lead	DRC, NRC, TDH, ACF			
		Ensure access of IDPs in collective sites to safe spaces for case management with functional complaint and referral systems capable of processing SEA cases		x	x	x	Inter-sector and Protection	Site Coordination lead	DRC, NRC, TDH, ACF			
		Training & Capacity Building: management including disposal of used shelter material as part of the solid waste management trainings			x	x		Shelter Sector Coordinators + ETF				
		Ensure traceability and proper disposal of used shelter material as preparedness for winter season		x	x	x		Shelter Sector Coordinators + ETF				
En	Environment	Collaborate and coordinate with the inter-sectoral Environmental Task Force (ETF) based at the Ministry of Environment to mainstream environmental considerations and seek their guidance on environmental policies, application of the environmental marker guide, and ensuring the response to all complaints that may rise.			x	x		Shelter Sector Coordinators + ETF				
		Ensure sustainable access of IDPs in collective sites to solid and sewage waste management systems to mitigate against environmental hazards			x	x	WASH	Site Coordination lead	DRC, NRC, TDH, ACF			
	Energy	Enhance access to electricity for IDPs in collective sites by exploring the use of renewable energy as an alternative source of power at the site level			x	x		Site Coordination lead	DRC, NRC, TDH, ACF			
En		Promote the instalment of legal electrical connections to the national grid in line with guidance from the Energy task force across all shelter types	x	x	x	x		Shelter Sector Coordinators				
		Explore initiatives to develop mitigating solutions to the intermittent and unaffordable energy supply, by exploring the mixed use of solar panels, batteries, and low-energy products.			x	x		Shelter Sector Coordinators + Core Group				