LEBANON Response Plan

LRP Basic Assistance Sector Annual Workplan 2025

			2025 Timeline								Status			
Sector Priorities & Mainstreaming Areas	**Key Priorities**	**Main Actions**	**Q1**	**Q2**	**Q3**	**Q4**	**Cross-Sector Support** (Choose relevant sector/s with which you will work to achieve your priority)	**Responsible**	**Main Partners (Optional)**	**Additional Comments**	**Q1**	**Q2**	**Q3**	**Q4**
Sector Priority	**Coordination**	Set up referral pathways and deduplication protocols between BA cash actors and social assistance system actors		x	x	x		BA Sector Coordinators and Co-Coordinator	UNICEF	Alignment with NSPS				
		Conduct technical workshops between BA cash actors and social assistance system actors (shock responsive social protection, linkages and referrals, alignments, MIS, registries, etc.)			x	x		BA Sector Coordinators and Co-Coordinator, MoSA Coordinator						
		humanitarian assistance and national social assistance systems through policy briefs		x	x	x		BA Sector Coordinators and Co-Coordinator		Alignment with NSPS				
		Keep the service mapping updated and available to target population and partners		x	x	x		BA Sector Coordinators, BA IM focal point						
		Ensure regular review and update of the S/MEB dashboard, ECMEN and Recommended transfer values		x	x	x	Food Security, other relevant sectors	BA Sector Coordinators and Co-Coordinator	WFP					
		Ensure timebound reporting on Activity Info and direct update of reporting dashboard		x	x	x		BA Sector Coordinators, BA IM focal point						
		Ensure cross attendance and participation in the other sector's working groups as relevant		x	x	x		BA Sector Coordinators and Co-Coordinator						
		Develop guidance notes/SOPs for multipurpose cash assistance covering intended impact, targeting mechanisms, defining transfer values, referrals, monitoring and reporting	x	x			Food Security, Cash Working Group	BA Sector Coordinator, BA Core Group						
		Conduct monthly National BA Sector Working Group.												
		Conduct monthly national-subnational coordination team meeting, including action points, specific tasks, deadline, status and person or agency responsible.												
		Provide institutional support to Ministry of Social Affairs, including on system strengthening and expansion of social assistance programmes	x	x	x	x		BA Sector Coordinator, Co-coordinator, MoSA Coordinator	UNICEF	Alignment with NSPS				
	Advocacy	Increase advocacy for adequate coverage of needs and funding based on gap analysis including on the need for additional support during winter.		x	x	x		BA sector coordinator, co-coordinator, BA Core Group		Support from LHIF and LHDF				
		Continue monitoring key socio-economic indicators (exchange rate and consumer price index)		x	x	x		BA Sector Coordinators, Key partners including WFP						
		Continue advocacy on aligning transfer values with the cost of living and regularly providing guidance on meaningful assistance to curb harmful coping mechanisms and ensure households and individuals basic needs are met		x	x	x	Cash Working Group	BA Sector Coordinators and Co-Coordinator						
		Provide support to partners for fundraising.			x	x		BA Sector Coordinators and Co-Coordinator						
	Sector Situation Analysis	Provide regular protection monitoring and other situational analysis updates findings presentations and discussions when related to BA		x	x	x	Protection	BA sector coordinator, co-coordinator	WFP, UNHCR					
		Revise VASyR analysis plan and questionnaire			x			BA Sector Coordinators and Co-Coordinator, BA Core Group						
		Presentation of VASyR results and identifying needs for BA Sector	x		x			WFP, UNHCR. VASyR Core Group, Inter-Agency IM						
		Coordinate with MoSA on exploring vulnerable Lebanese needs identification and targeting methodology	x	x			Food Security, Cash Working Group	BA Core & Working groups with support from IM and inter-sector teams	WFP	Support from MoSA, will use LVAP data if available				
		Review and analyse the SMEB against the latest data from VASyR and ESSN expenditure data			x			BA Sector Coordinators and Co-Coordinator, BA Core Group	UNHCR	Support from MoSA				
		Present referral results linkage with the social protection programs at the BAWG meetings and through the sector dashboards and reports			x			BA Sector Coordinators and Co-Coordinator	UNICEF	Support from MoSA				
	Monitoring & Evaluation	Conduct yearly review of the Winter Cash assistance Sector guidance note			x			BA sector coordinator, co-coordinator, BA Core Group						
		Ensure quarterly reporting of outcome level indicators on Activity Info		x	x	x		BA Sector Coordinators and Co-Coordinator, partners						
		Ensure regular sharing and presentation by partners of outcomes and learning of respective BA programmes	x	x	x	x		BA Sector Coordinators and Co-Coordinator						
		Review and update Core relief items contingency in-kind stock			x			BA Sector Coordinators and Co-Coordinator						
		Develop monthly "At the Glance" and mid-year and end of year dashboards.												
		Lessons Learned workshop with partners (key themes to TBD)		x	x			BA Sector Coordinators and other sector focal points as needed						
	Emergency Preparedness & Response	Conduct regular review and update of the BA Emergency response guidelines based on situation changes	x	x	x	x		BA Core Group						
		Conduct Regular update and analysis of the BA Geosplit including for in-kind and cash assistance	x	x	x	x		BA sector coordinators, Key partners						
		Conduct lessons learned/best practices workshops on the emergency response and recovery		x	x			BA sector coordinators, Key partners						
		Review of the Protection Risk Assessment matrix and continuous monitoring of identified risks, identified mitigation measures and actions		x			Protection	BA Sector Coordinator and Co-Coordinator, BA Field Coordinators, support from Protection Sector						

Mainstreaming Area	**Protection**	Coordinate thematic and Referrals Trainings for partners staff (e.g. communications with communities, safe identification of protection risks and referrals, social safety nets and social protection)		X	X		Protection	BA Sector Coordinator and Protection/referrals focal point						
	Accountability for Affected Population	Conduct regular review and analysis for the Greivance Redress Mechanisms data		X	X			BA Core Group	UNHCR					
	Gender & GBV	Collect, monitor and analyze gender and GBV data (BA Gender Action plan)		X	X	X	Protection (GBV, CP)	Gender and GBV sector focal points, BA Sector Coordinator		To refer to the sector's Gender and GBV Mitigation Action Plan for the complete list of actions to be conducted this year				
		Update sector-specific gender mainstreaming and GBV risk mitigation guidance and tools when needed		X	X		Protection (GBV, CP)	Gender and GBV sector focal points, BA Sector Coordinator						
		Build the capacity of frontliners and sector partners on gender mainstreaming and GBV risk mitigation		X	X		Protection (GBV, CP)	Gender and GBV sector focal points, BA Sector Coordinator						
	Conflict Sensitivity	Provide quarterly updates from the Social Stability Sector at BA Working Groups		X	X	X	Social Stability Sector	BA Sector Coordinator and Co-Coordinator, Social Stability Sector Coordinator						
		Conduct thematic discussions with Conflict Sensitivity focal points		X	X	X								
	PSEA	Conduct bilateral discussions with partners who do not have PSEA or Complaint and feedback mechanism systems in place to understand needed support		X	X	X								
		Conduct a training of trainers for BA partners on PSEA in relation to Cash-based interventions		X	X									
		Develop guidance notes for partners: HR guidance note and guidance on risk analysis.		X	X									
	Environment	Perform systematic monitoring, program modifications, and discussions around potential mitigation measures of natural resources exploitation when relevant		X	X		Environment	BA sector coordinators						
	Energy	Review seasonal assistance to meet domestic energy needs and reduce conflicts over natural resources		X	X		Energy	BA sector coordinators						