LEBANON Response Plan

Minutes of Meeting
Lebanon Response Plan Partners' Update Meeting

Meeting Location	Remotely Via MS Teams	**Meeting Date**	13 Feb 2026
Chairpersons	Dr. Ola Boutros, LRP General Supervisor (MoSA) Stephanie Laba, Inter-Agency Coordination Officer (UNHCR) Eugena Song, Chief Technical Advisor (UNDP) Eyram Dzitrie, Humanitarian Affairs Officer (OCHA)	**Meeting Time**	10:00 a.m. 11:30 p.m.
Minutes Prepared by	Jana Nasr, Senior Inter-Agency Coordination Assistant (UNHCR)	**Meeting Duration**	1.5 hrs.
Participants	300+ participants from the Government of Lebanon (GoL), UN Agencies, NGOs, and CSOs.		
Agenda	1. Opening Remarks 2. Welcome New Partners 3. Lebanon Response Plan Overview • Coordination of the Lebanon Response Plan • Mainstreaming Across Sectors 4. Information Management & Reporting • Tools & Products • Reporting & Knowledge Management • Refresher Training 5. Key Links 6. Q&A		

1. Opening Remarks

Dr. Ola Boutros, LRP General Supervisor (MoSA)
Stephanie Laba, Inter-Agency Coordination Officer (UNHCR)
Eugena Song, Chief Technical Advisor (UNDP)
Eyram Dzitrie, Humanitarian Affairs Officer (OCHA)

In their opening remarks, the Inter-Sector Coordination Group (ISCG) Co-Chairs welcomed the participants, congratulated new partners, and presented the agenda. They noted that the 2026 Lebanon Response Plan (LRP) was endorsed by the Steering Committee on 11 December 2025 and has now been published. They explained that in line with global practices, the 2026 LRP focuses on the most urgent, critical, and lifesaving needs, while maintaining the ability of sectors to reach people at scale across all population groups. It also strengthens the shift towards national leadership with sectors increasingly aligning their strategies with line ministries. The Co-Chairs also reiterated the importance of timely and accurate reporting through ActivityInfo to ensure effective monitoring and coordination, and to support advocacy efforts. They further noted that updates will continue to be shared regularly with all partners through the monthly *What's New* newsletter.

2. Welcome New Partners

Jana Nasr, Senior Inter-Agency Coordination Assistant (UNHCR)

Jana Nasr welcomed the 19 new partners who submitted their expression of interest and presented a disaggregation of the 155 LRP partners for 2026 by organization, sector, and governorate. She also clarified who is an LRP partner and what it means to be an LRP partner. Moreover, she emphasized that being an LRP partner does not automatically secure funding; organizations need to conduct their own fundraising efforts.

For further details, please refer to slides 4 to 9 of the presentation here.

3. Lebanon Response Plan Overview

Jana Nasr, Senior Inter-Agency Coordination Assistant (UNHCR)

Jana Nasr provided an overview of the LRP and outlined the major changes adopted for 2026. She explained that the LRP is not a standalone response plan, it is part of the Regional Refugee and Resilience Response Plan (3RP) that guides Lebanon's humanitarian and stabilization response. She presented the LRP 2026 planning figures, including total population, people in need, and people targeted, along with the LRP 2026 overall budget appeal of $1.62 Billion and the sector-specific appeals. In addition, she presented the LRP strategic objectives, targeting methodologies, commitments, principles, and planning and operational assumptions.

For further details, please refer to slides 10 to 20 of the presentation here.

Coordination of the Lebanon Response Plan

Jana Nasr, Senior Inter-Agency Coordination Assistant (UNHCR)

Jana presented the governance and coordination architecture of the LRP, the sector coordination structure, and the coordination and meetings schedule for 2026. She highlighted the shift of subnational coordination from Inter-Sector to Area-Based Operational Coordination Groups (OCGs). Moreover, she explained why coordination is important, emphasizing that it is the mechanism that allows us to have an effective and impactful response with the available resources.

For further details, please refer to slides 21 to 29 of the presentation here.

Mainstreaming Components

Jana Nasr, Senior Inter-Agency Coordination Assistant (UNHCR)

Jana presented the five cross-cutting issues mainstreamed across sectors under the LRP: Conflict Sensitivity; Protection; Gender & GBV; Prevention of Sexual Exploitation and Abuse (PSEA); Accountability to Affected Populations (AAP); and Environment.

For further details, including the contact information focal points for each mainstreaming area, please refer to slides 30 to 37 of the presentation here.

4. Information Management and Reporting

Tools & Products

Maroun Sader, Assistant Information Management Officer (UNHCR)

Maroun Sader noted that the Lebanon Information Hub is an online platform hosting all Information Management (IM) tools. He provided an overview of the different tools: Data Portal; Service Mapping; ActivityInfo; Refugee Lebanon; Contact Hub; Contact List; Assessment Registry (LASER); Map Hub; VASyR Hub; Reporting Tools; Stocks. Moreover, he explained that each sector has a dedicated page on the Data Portal where content is regularly updated and aligned with sector reporting.

Jana Nasr, Senior Inter-Agency Coordination Assistant (UNHCR)

Jana presented the Inter-Sector Photo Repository and reminded partners to access the Collection Link and refer to the Guidance Note to upload photos that ensure equal representation of all population groups , as well as diverse and comprehensive representation of the sectors' work and activities. These photos are used in various LRP

materials and partner communications to show the impact of partners' work and achievements.

For further details, including the contact information focal points for each mainstreaming area, please refer to slides 39 to 45 of the presentation here.

Reporting and Knowledge Management

Maroun Sader, Assistant Information Management Officer (UNHCR)

Maroun presented the LRP reporting and knowledge management products, noting that the yearly **Reporting Calendar** ensures these products are finalized and circulated in a timely manner. He also noted that donors, partners, NGOs, and interested individuals can subscribe to the Inter-Sector mailing list to receive updates related to the response across all sectors and areas through the Contact Hub as follows:

1. Visit the Lebanon Information Hub: https://ialebanon.unhcr.org/
2. Scroll down to find the following icon and click on it.
3. Fill in all the required information, including your name, email address, and other relevant details.
   Note: *If your organization name is not listed, you can select "**other organization**" or a similar option.*
4. Click the "Add record" button to proceed.
5. On the subscription form, you will have the option to choose different sectors and geographic levels under which you wish to be registered. *Select the relevant sectors that align with your interests or responsibilities.*
6. Once you have added all the related sectors, click on the "**Save record**" button to complete the subscription process.
7. To unsubscribe from the mailing lists in the future, simply click unsubscribe.

For further details, including the contact information focal points for each mainstreaming area, please refer to slides 46 to 49 of the presentation here.

Refresher Training

Maroun Sader, Assistant Information Management Officer (UNHCR)

Maroun provided a simple refresher training for partners on ActivityInfo reporting covering the following: Sector Reporting; Referral; Service Mapping; Contingency & Preparedness; and Aid Tracking.

For further details, including the contact information focal points for each mainstreaming area, please refer to slides 50 to 55 of the presentation here.

5. Key Links

- Lebanon Information Hub
- Lebanon Response Plan 2026
- LRP At a Glance 2026
- LRP Coordination Meeting Schedule 2026
- LRP Reporting Calendar 2026
- LRP Sector Coordination Teams 2026
- What's New? LRP Update December 2025

6. Q&A

Following the presentations, the floor was opened for questions and clarifications from partners. Key points raised are summarized below:

Inclusion of Persons with Disabilities

- Partners asked under which cross-cutting component the inclusion of persons with disabilities falls. It was clarified that this currently falls under the Protection sector. Discussions are ongoing with the Disability and Inclusion Working Group to potentially establish a standalone component. In the meantime, specialized services (including rehabilitation and assistive devices) are reported under Protection indicators. All Protection activities are disaggregated by nationality, gender, and disability, and support to persons with disabilities should be reported under the relevant activity with appropriate disaggregation. Bilateral follow-up was offered if needed.

Service Mapping – Reporting the Same Service in Different Governorates

- Partners asked whether the same service can be reported separately for different governorates in order to list different focal points. It was confirmed that this is possible.
- Partners asked where locality-level information could be accessed. It was confirmed that the previous information remains available and can be accessed through the relevant information platforms.
- A partner indicated they were facing challenging to save the same service under different governorates. It was clarified that as long as different governorates are selected, the system should allow saving.

Access to Contact Lists on the Information Hub

- A partner reported difficulty accessing the contact lists. It was clarified that partners should access the Lebanon Information Hub homepage and then navigate to the “Contact Lists” section from there.