

## NFI Sector Coordination Group – Meeting Action Points – 19 March 2013, Beirut

Meeting			
<b>Name</b>	NFI Sector Coordination Group	<b>Meeting Date</b>	19/03/2013
<b>Meeting Location</b>	UNHCR conference room	<b>Meeting Time</b>	1:00 p.m.
<b>Chair person(s)</b>	Felipe Camargo, UNHCR Assistant Representative - Interagency Coordinator Charlie Higgins , Snr. Supply/Distribution Officer	<b>Meeting Duration</b>	2:15 hrs.
<b>Minutes Prepared by</b>	Malak Rahal, Executive Assistant, UNHCR		
<b>Purpose of Meeting</b>	Coordinate NFI assistance provided to newcomers, unregistered and registered refugees		

<b>1.</b>	<p><b>Information Management &amp; Mapping Update</b></p> <ul style="list-style-type: none"> <li>• Registration : 2500 / day</li> <li>• Increasing registration's capacity by recruiting 50 new staff who are already now in the field</li> <li>• In Beirut , the waiting period decreased to 47 days ; simplified registration</li> <li>• South : starting simplified registration beginning of April</li> <li>• Mapping updates: Received updates only from Intersos, Terre des homes and AMURT.</li> </ul> <p><b>Action Points:</b></p> <ul style="list-style-type: none"> <li>✓ <b>Additional information needed for the mapping update from agencies</b></li> <li>• <u>Use of web portal</u> :               <ol style="list-style-type: none"> <li>1. Daily/Weekly Registration Statistics</li> <li>2. Inter Agency Contact List</li> <li>3. Inter Agency Assessment Inventory</li> <li>4. Who What Where ( 3W's) at the governorate level</li> <li>5. Maps / Statistics / Updates</li> <li>6. Announcements</li> </ol> </li> <li>• <b>New : On 25 March there will be sectorial pages on the web portal</b></li> </ul>
<b>2.</b>	<p><b>Harmonization of NFI Assistance to Refugees</b></p> <ul style="list-style-type: none"> <li>• <u>Rapid estimate of unregistered Syrian asylum-seeker numbers &amp; locations</u> <ol style="list-style-type: none"> <li>1. AVSI        3</li> <li>2. DRC        115</li> <li>3. INTERSOS 146</li> </ol> </li> </ul>

	<p>4. Islamic Relief      807</p> <p>5. Mercy Corps      72</p> <p>6. PU-AMI      213</p> <p>7. TDH provided estimates as secondary agency for 44 pcodes</p> <p><b>Action Points:</b></p> <ul style="list-style-type: none"> <li>✓ All agencies collect the information from the list on the website and nominate the P-codes they can cover.</li> <li>✓ Partners to get back to Charlie &amp; Jad on the gaps in the coverage – can they help cover them?</li> <li>✓ Time frame : Thu 21 till Wed 27 March</li> <li>✓ Evaluation of results: by midday on Thu 28 March</li> </ul>
3.	<p><b>NFI Quantity &amp; Quality Issues</b></p>
	<ul style="list-style-type: none"> <li>• Better coverage with a better map in order to avoid duplication</li> <li>• UNHCR doesn't have a lot of coverage for the Arrival Kits; only upon urgent needs</li> <li>• Percent of the needs is done at the registration level</li> <li>• Proposal is better without the stove ( 85-95\$) which could be shifted to the supplementary NFI kit (or voucher) which would be given to families (or the most vulnerable amongst them) on registration</li> <li>• UNHCR has only very limited funds to resource the NFI interventions in RRP5</li> <li>• 40 M \$ for Arrival Kits should appear on the partners' input to RRP5 – to be requested from donors.</li> <li>• WFP is trying to do a contract with certain shop owners for 3 months ( paper voucher on 19 items)</li> <li>• WFP is doing an electronic voucher ( identification card ) through a bank for registered refugees</li> <li>• Wash suggestion : no more monthly supply items ; instead target the most vulnerables by supplying a cash card for basic needs and some NFI items</li> <li>• The government is against the big cash/ family.</li> <li>• 30% for in-kind assistance; 5% for voucher.</li> <li>• Monthly supply packages: There are 201,000 family registered (40 \$ / month / family); affordable?</li> <li>• Money voucher can get to 480 \$ / family/ year</li> </ul> <p><b>Action Points:</b></p> <ul style="list-style-type: none"> <li>• Make decisions about the winterization packages; min stock or increase the number of vouchers?</li> <li>• Think about common warehousing</li> <li>• 100 % coverage should be for new arrivals: arrival kit</li> </ul>
4.	<p><b>Regional Response Plan (RRP5)</b></p>
	<ul style="list-style-type: none"> <li>• Discussions with the Government and partners about vulnerabilities</li> <li>• UNICEF : NFIs distribution           <ul style="list-style-type: none"> <li>✓ 30 % to Lebanese host families</li> </ul> </li> </ul>

	<p>✓ 70 % to Syrian Refugees</p> <p><b>Action Points:</b></p> <ul style="list-style-type: none"> <li>• Look at the capacity in regards to location – are there too many agencies working there or too few?</li> <li>• Manage to have better geographical divisions for the division of work for the remainder of 2013.</li> <li>• Plan for packages according to quarters :</li> <li>✓ First quarter : continue with In-kind NFIs</li> <li>✓ Second quarter: move to Vouchers (and ‘smart cards’) for certain forms of NFI support.</li> <li>✓ Third quarter: Winterization packages to arrive in-country and commence distribution.</li> <li>• Define criteria for vulnerability and need to enable targeting, internally within UNHCR.</li> <li>• By Wed 20 March send to all partners instructions for what is required of them for RRP5 planning.</li> <li>• Look at the gaps of RRP4 while planning for the RRP5.</li> <li>- <b>Agree on 15 % for host Lebanese families NFI packages.</b></li> <li>- Figure out the MOSA basket and add up to it.</li> <li>- First draft of the sector strategy will be produced and reviewed in 1 weeks’ time (from Tue 19 to Tue 26 Mar). It will be finalized from then until Mon 01 Apr, the deadline for the sector working groups.</li> </ul>
5.	<p><b>Food Sector</b></p>
	<ul style="list-style-type: none"> <li>• The first meeting of the “Food Security Coordination Working Group” will be on Tue 26 March at 1030 A.M., in ESCWA. It will then be followed at 1200 by the NFI Coordination Working Group.</li> <li>• The “Food security coordination working Group” will usually take place every 2nd and 4th Tuesday of every month at 10:30 A.M at the WFP office in ESCWA. The aim is to bring the Food Security and NFI working groups together in back-to-back meetings to minimize time spent in traffic.</li> </ul> <p><b>Action Points:</b></p> <ul style="list-style-type: none"> <li>• Pin point the gaps/area on the map.</li> <li>• Send the TOR/Framework/Figures/RRP4 empty template / needed inputs.</li> <li>• By Tue 26 March inputs from partners.</li> <li>• Beginning of April: planning for the population profiling exercise should commence.</li> </ul>
6.	<p><b>AOB &amp; Next Meeting</b></p>
	<ul style="list-style-type: none"> <li>• The next NFI coordination meeting is scheduled for 12:00 hrs. on Tue 26 March, at the WFP office in ESCWA.</li> <li>• There is also the food security coordination meeting same place at 10:00 hrs.</li> </ul>

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