

Shelter Meeting South– Minutes – 06 August 2013

Purpose of Meeting	Coordination of shelter activities in the South region		
Meeting Location	Tyre, UNHCR Field Office	Meeting Date	6 August 2013
Chair person	Astrid Castelein (castelei@unhcr.org)	Meeting Time	10.00
Minutes Prepared by	Nisreen Jaafar (jaafarn@unhcr.org), Astrid Castelein (castelei@unhcr.org)	Meeting Duration	1h15

Feedback on action points of last meeting

- South Dashboard (3W) presented to partners;
- Request to share undertaken assessments and sent their weekly update to UNHCR FO has been reiterated
- **Action points:**
 - Partners to send their weekly updates to UNHCR FO;
 - UNHCR FO to consolidate updates and monitor progress against RRP5 progress;
 - Partners to share their assessments undertaken during last 6 months;

Update on mapping shelter activities & next steps

- Mapping of ITS currently identified in South region has been consolidated, updated map was presented to partners;
- Inputs of South on mapping of CC shared with Sector for consolidation into national master list;
- **Action points:**
 - UNHCR FO to further detail the mapping tool as to include: 1) # of targeted beneficiaries; 2) drop down list to detail activities by sector;
 - UNHCR FO, in coordination and collaboration with all South partners, to further map out the interventions undertaken in ITS & CC;
 - FO to contact UNRWA to included Palestinian refugee camps into the mapping exercise. Reasons for this are two folded: some partners are also covering them and to overlap these locations with existing maps to clearly identify vulnerable areas that would need community support;
 - Based on identified gaps, UNHCR FO, in consultation with partners, to define and assign responsibilities to fill identified gaps and, ensure effective planning for winterization.

Shelter Winterization Action Plan

- Briefing on Shelter Winterization Action Plan, which was presented at Inter-Agency level in Beirut on 30th July 2013 (Summary of discussions and PowerPoint presentation);
- **Action points:**
 - Partners to contribute to finalization of Shelter Winterization action plan by sharing lessons learned from last years' winter and, for some of the partners, through active participation in the Task Force;
 - Meeting of Task force on shelter winterization action plan scheduled on Wednesday, 14th August 2013, at 11.00am at UNHCR BO, Beirut.

Update on Shelter sector working group

- Temporary Technical Committee was set up to revise national shelter strategy
- Sector priorities: Call to increase capacity for shelter and quality of shelter to meet current and arising needs
- **Action point:**

- FO, in coordination with South shelter partners, to increase the shelter capacity by continuous identification of unfinished building or building in need of rehabilitation and, in the meantime, improve the quality of existing shelters (CC/CS, ITS, SSU)
- Enhancing the role of the Union of Municipalities in identifying available buildings for refugees will be a priority for achieving the above mentioned sector priorities. (in that respect, see below UN-Habitat's role)
- MoSA: shared list approx. 44,000 public plots eventually available for FTS sites.
- **Action point:** UNHCR FO to contact and liaise with Unions of municipalities in the South for identification of available public lands for establishment of FTS in South.

Role of Union of Municipalities – UN Habitat

- UN Habitat aims to enhance the involvement of municipalities in accelerating shelter assistance to Syrian refugees and improving basic services within host communities.
- UN Habitat will support three 3 technical offices within targeted Unions of municipalities in the South, districts of interventions still to be confirmed by UN Habitat.
- The proposed strategy of UN Habitat at regional level is to constantly engage municipalities, union of municipalities, bureaus and representatives of government, as well as, international agencies in the project processes, notably the *Qaimmaqams*, UNHCR and other Int'l agencies regional offices. The project also aims to collaborate and complement on-going and recent UN initiatives in the targeted areas dealing with issues related to Syrian refugees.

SOP for identification of families to be referred to CS/CC

- A referral system of families in need of emergency shelter already exist between shelter partners and UNHCR, however elaboration of guidelines and SOP for shelter management will further be defined by Protection and Community Services.
- Partners recommended the role of the municipalities and local NGO platforms to be outlined in these SOP/guidelines as they are often the first in contact with refugee families.

Agencies who attended this meeting

DRC, OCHA, CISP, MoSA, IOM, Intersos, UNHCR, SHEILD, UNICEF, PU-AMI, IRW, NRC, MC, Solidar, UN Habitat

Meeting schedule: Next shelter coordination meeting will be on Tuesday, 1 September 2013 at 10:00 am, UNHCR FO meeting room

Action Points

Action	By who	By when
Contact UNRWA for mapping of Palestinian refugees coming from Syria	UNHCR FO	Next Shelter meeting
Partners to send their weekly updates to UNHCR FO	All partners	Every Wednesday
Partners to share assessments undertaken during last 6 months	All partners	12 August 2013
Further detail existing ITS & CC mapping tools	UNHCR FO	14 August 2013
Share Shelter Winterization Action Plan with partners	UNHCR FO	ASAP
Partners to share "Lessons learned" from winterization 2012-2013	All partners	12 August 2013
Finalize the revision of shelter strategy	Shelter Sector	13 August 2013
Liaise with Union of Municipalities for identification of public land available for FTS	UNHCR FO	Next shelter meeting
UN-Habitat to confirm districts of intervention in the South	UN-Habitat	16 August 2013