

# AGENDA

- 1. Introduction / Update**
- 2. Assessment Forms & SOPs**
  - update on plan to merge the forms / organize training
- 3. Winterization**
  - update on coordination & confirm caseload in areas
- 4. Contingency Planning**
  - review NFI sector preparedness & response actions
- 5. RRP6**
  - Process & timeframe / lessons learned from RRP5
- 6. NFI Sector WG Terms of Reference**
  - receive member feedback & amend draft accordingly
- 7. AOB & Next Meeting**

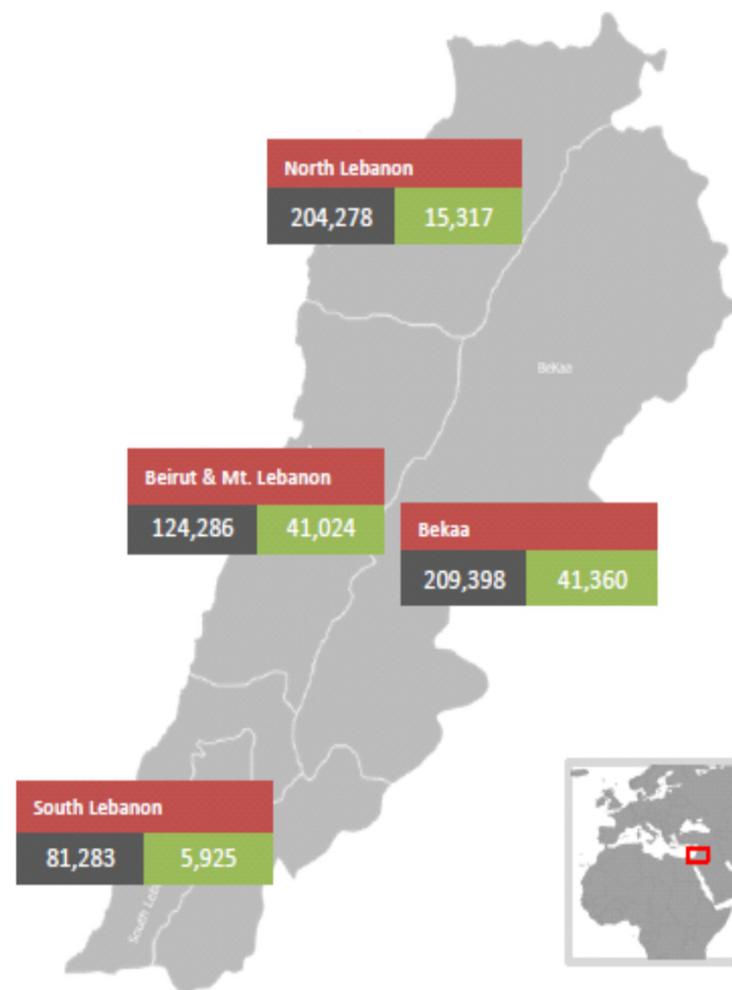
## Daily Statistics

Registered on 04 Sep 2013

Beirut & Mt Leb	855
North	682
Bekaa	841
South	247
<b>Total</b>	<b>2,625</b>

	<b>722,871</b>	Total
	619,245	Registered
	103,626	Awaiting

Governorate		Registered	Awaiting	Average waiting period	Total
Beirut & Mt Lebanon	Persons 	124,286	41,024	47 days	165,310
	Households 	29,484	10,095		
North	Persons 	204,278	15,317	28 days	219,595
	Households 	50,505	4,343		
Bekaa	Persons 	209,398	41,360	47 days	250,758
	Households 	43,415	8,569		
South	Persons 	81,283	5,925	15 days	87,208
	Households 	17,703	1,456		
<b>Total Lebanon</b>	Persons 	619,245	103,626	42 days	722,871
	Households 	141,107	24,463		





# Winterization Assistance

## Standard NFI Winterization Package

- \$100 cash (card or voucher) per HH per month x 5 months
- \$50 cash in lieu of a heater (or an in-kind heater, costing \$50-100)
- High thermal (HT) blankets – 1 per person

## Newcomers

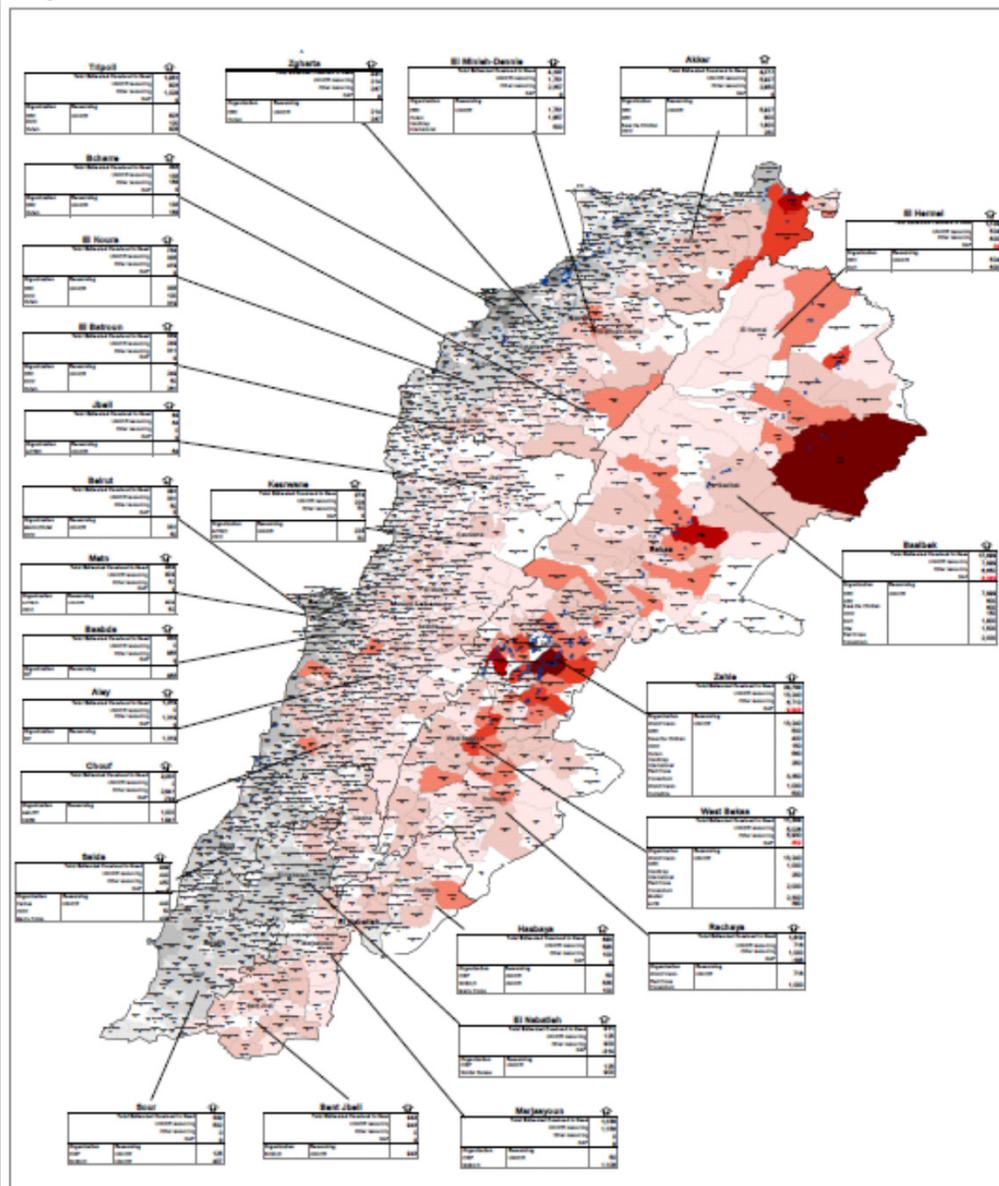
- Standard newcomer package of blankets (1 pp), mattresses (4), kitchen set, hygiene kit, baby kit, food parcel, plus...
- \$150 extra cash, to cover period till registration
- If eligible, HH could receive standard package (when registered)

## Shelter (10,000 HH now + another 10,000 HH if no camps)

- Weatherproofing kit for unfinished buildings (~\$200 per HH)
- Weatherproofing kit for informal settlements (~\$200 per HH)

# LEBANON

Winterization Partner Coordination Map  
September 2013



## Targeting: Altitude + ITS

### Vulnerable registered refugees (found through VASyR) living at higher altitudes:

- Take current population above 500m in elevation (255,476)
- Allow for growth between mid-Aug - end Dec (x 1.75)
- Apply VASyR criteria to ProGres (69%) ⇨ 291,000 / 58,200 HH

### Any refugee (registered or unregistered) in the worst shelters

- Informal Tented Settlements (ITS) & collective shelters
- Estimated max. pop. 100,000 by end Dec
- Exclude those who receive the package because vulnerable registered living >500m: 10,500 ⇨ 89,500 / 17,900 HH

### Persons with Special Needs & other special cases

- Allow all areas a contingency of 10% = 69,500 / 13,900 HH

Total caseload is therefore 58,200 + 17,900 + 13,900 = 90,000 HH

# Current Resourcing – Overall

- ❖ Total caseload 90,000 HH (450,000 indivs.)
- ❖ UNHCR currently resourced for 40,000 HH (200,000 indivs.) – could stretch this a bit (to 42,100 HH, for a total cost \$27m)
- ❖ UNHCR currently has \$15m for NFI winterization – sufficient for all needs this year, but it needs \$12m for Jan-Mar next year
- ❖ UNHCR will implement its programme through 7 existing partners (DRC, WVI, Makhzoumi, ACTED, Caritas, CISP, SHEILD)
- ❖ 17 other agencies (NRC, Save the Children, IOCC, Oxfam, HI, GVC, IOM, Red Cross, Medair, AVSI, WVI, Humedica, SIF, AMURT, CARE, Mercy Corps, Solidar Suisse) are already funded or hope to be funded to cover an additional 35,300 HH
- ❖ If all these agencies are funded as they hope, the shortfall is therefore  $90,000 - 77,400 \text{ HH} = 12,600 \text{ HH}$  (x \$640 @ = \$8m)

## El Minieh-Dennie

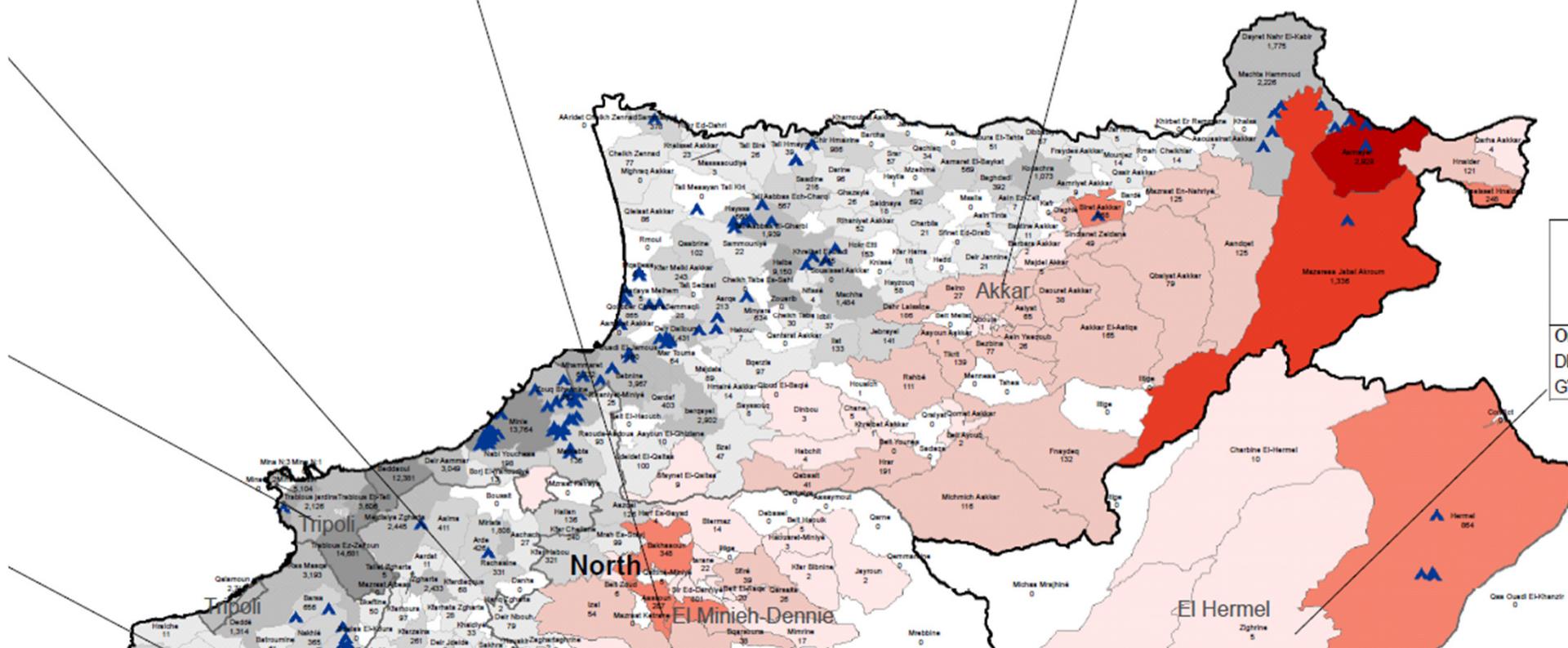


Total Estimated Caseload in Need		4,107
UNHCR resourcing		1,751
Other resourcing		2,357
GAP		0
Organization	Resourcing	
DRC	UNHCR	1,751
Oxfam		1,857
Handicap International		500

## Akkar



Total Estimated Caseload in Need		8,777
UNHCR resourcing		5,927
Other resourcing		2,850
GAP		0
Organization	Resourcing	
DRC	UNHCR	5,927
NRC		800
Save the Children		1,800
IOCC		250



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# Resource allocation to Areas (HH)

	Akkar	Tripoli (+5)	Bekaa	Beirut/Mt Leb	South	Totals (HH)
Registered Refugee No. today	18,812	31,095	42,935	28,846	17,451	139,139
Projected caseload at end 2013	8,777	8,056	61,841	6,093	5,238	90,004
DRC	5,927	3,505	8,503			17,936
WVI			18,981			18,981
Makhzoumi				331		331
ACTED				1,101		1,101
Caritas					440	440
CISP					350	350
SHEILD					2,991	2,991
UNHCR IPs	5,927	3,505	27,485	1,432	3,781	42,130
Other agencies' projected coverage	2,850	4,550	20,890	5,365	2,150	35,805
Total Coverage	8,777	8,056	48,375	6,797	5,931	77,935
Shortfall	0	0	13,466	-704	-693	13,466
<i>Funds reqd</i>	<i>\$0</i>	<i>\$0</i>	<i>\$8.6m</i>	<i>\$0</i>	<i>\$0</i>	<i>\$8.6m</i>

# Next Steps for UNHCR

## UNHCR Programme:

- Allocate 42,130 HH worth of funds ( $\$325 \times 42,130 = \$13,692,250$  for needs in 2013 +  $\$315 \times 42,130 = \$13,270,950$  for 2014)
- Of the 2013 figure, \$2,106,500 is for procurement of HT blankets
- Amend agreements with DRC, WVI, Makhzoumi, ACTED, Caritas, CISP, SHEILD, resourcing according to their caseloads in each area

## UNHCR Supply:

- Ensure 210,650 HT blankets / quilts are in-country by end Sep
- Deliver to the above partners according to their caseloads / areas
- Continue to push on with the procurement of diesel stoves

## UNHCR Area Offices

- Conduct coordination meetings with IPs to confirm all details
- Conduct coordination meetings with CPs to ensure minimal gaps

# NFI Sector WG – Terms of Reference

## ***Objective***

The objective of the NFI Sector Working Group (WG) is to coordinate the Non-Food Item (NFI) relief response by all agencies active in the overall humanitarian effort for the Syrian refugee crisis in all parts of Lebanon.

## ***Definition***

NFI comprise household items such as clothing, bedding (mattresses and blankets), cooking equipment (stoves and kitchen sets of pots, pans, bowls, cutlery), and consumables such as fuel (for cooking or heating), soap, detergent, washing powder, sanitary items, diapers and toilet paper. Shelter materials such as plastic tarpaulins or sheeting are also NFI, but their distribution is coordinated by the Shelter Sector WG. Likewise, the Hygiene Kit and Baby Kit content is defined and their distribution is coordinated by the WASH Sector WG. Any NFI can be transferred in-kind or in the form of cash or vouchers, but cash and vouchers are not NFI as such, they are a modality for transferring assistance to beneficiaries. There is a specific Cash WG working on developing a cash transfer system to replace some of the food and other in-kind assistance currently provided, including NFI to some categories of beneficiary.

# NFI Sector WG – TOR (2)

## ***Beneficiaries***

NFI could be provided to all the categories of potential beneficiary, comprising registered refugees, unregistered refugees, Palestine Refugees from Syria (PRS), Lebanese returnees, and vulnerable host community families. Recently arrived asylum-seekers, ‘newcomers’, is not a category but a state in which all the above categories (except host families) are considered upon arrival in Lebanon. After the first month they would be classified as one of the above categories, and supported accordingly.

## ***Responsibilities***

Responsibilities of the WG in pursuit of the above objective are as follows:

- Advocate that every potential beneficiary facing a similar set of challenges in Lebanon should receive the same humanitarian support, irrespective of their location and the agency they happen to be supported by. Devise realistic ways of achieving this and advise agencies accordingly.
- Standardize the NFI assistance, both to the existing refugee population and to newcomers, and whether for winterization or other programmatic interventions, in terms policy, strategy and their practical application (e.g. defining the contents of NFI kits, the specifications of items and other technical standards).

## NFI Sector WG – TOR (3)

3. Prepare guidelines, standard operating procedures (SOP) and conduct training to promote conformity with the agreed general approach, vulnerability/needs assessment methodology, targeting criteria, and modality for transfer to beneficiaries (i.e. in-kind or through cash, vouchers or ATM cards).
4. Provide a common platform for the agencies providing NFI to communicate, share information on their plans, report activities according to a standard format, and map them for better coordination (i.e. Who - What - Where - When).
5. Coordinate assistance provided to Newcomers on the basis of need, ensuring 100% coverage of the country, irrespective of their final beneficiary classification.
6. Support the equivalent NFI/Distribution WGs in each area (Akkar, Bekaa, North, South, Beirut & Mt Lebanon), through the development of strategy, guidelines, procedures, and common tools for information management (e.g. reports, maps).
7. Coordinate resource mobilization, primarily through the Syria Regional Response Plan (RRP) process, but also through any other relevant mechanism.
8. Improve the flow of information to beneficiaries, through supporting development of clear messaging and enhanced means of mass communication.
9. Given the significant element of logistics involved in the provision of NFI, especially when the modality is in-kind distributions, maintain a close link to the Lebanon Logistics Forum, an informal group set up for the purpose of sharing information on common logistic problems and their possible solutions.

# NFI Sector WG – TOR (4)

10. Support inter-agency processes of critical importance to this and other sectors, such as contingency planning to prepare for and respond to an acceleration or substantial expansion of current refugee emergency, and winterization.
11. Define performance indicators, monitor and evaluate agencies' NFI programmes and try to ensure that lessons are not only recognised but actually learned, through designing them into future interventions.
12. When appropriate and according to the developing situation, plan and put in place whatever strategy is necessary to transition to other coordination arrangements (e.g. the cluster system), and/or an exit strategy.

## ***Principles***

The WG will strive to act in accordance with the following principles:

13. Promote inclusiveness and cooperation between all partners, including UN, NGOs, national and local government, and civil society.
14. Build on local capacity whenever and wherever possible.
15. Use participatory and community-based approaches to inform planning.
16. Be accountable to beneficiaries, government, donors, and other sector partners.
17. Be adaptable to the changing needs of the situation and the changing capacities in the sector, and ensure that activities remain relevant.

# NFI Sector WG – TOR (5)

18. Consider cross-cutting issues, such as environment, gender, age, protection, disaster risk reduction, resilience and early recovery.
19. Coordinate with other sectors, especially Food Security and Shelter.

## ***Procedures***

The WG has agreed to function using the following procedures:

20. UNHCR as lead agency for the emergency will provide a sector coordinator to chair the WG. An NGO (currently DRC) will provide the deputy chair. Membership is open to any agency involved in the provision of NFI, or cash/vouchers for NFI.
21. The Government of Lebanon (Ministry of Social Affairs) has a standing invitation to participate and take a leading role in the meetings of the sector WG.
22. The WG will have a minimum of one monthly meeting at national level, currently scheduled for the second Monday of each month, at 0930 in UNHCR, Jnah. The agenda of the WG will be set by consensus of the members.
23. Sub-WGs of temporary or more permanent nature will be set up and disbanded as needed, for instance the standing Sub-WG on Newcomer Assistance.
24. The national WG will maintain an overview of the parallel work conducted through the equivalent NFI/Distribution WGs in each area.

**Next meeting: 14 Oct.**

**Syrian Refugee Response  
web portal**

**<http://data.unhcr.org/syrianrefugees/country.php?id=122>**