

Cross Sectoral Meeting 19 September - Minutes

Meeting			
Name	Cross Sectoral Meeting	Meeting Date	Thursday , September 19 , 2013
Meeting Location	UNHCR	Meeting Time	10:00 A.M
Chair person	Mr. Jean Nicolas Beuze – Assistant Representative Coordination	Meeting Duration	2 Hours
Minutes Prepared by	Malak Rahal		
Purpose of Meeting	RRP6 Process , Reporting & CASH transfer		

Summary of discussions and action points

1.	<p>RRP6 Process</p> <ul style="list-style-type: none"> - An overview was given of the RRP6 process including the revised categorization (rather than prioritization), objectives, outputs and indicators, and important dates. - A steering committee is established and composed of GoL (PMO & MoSA), UNHCR, UNICEF, UNRWA, UNDP, WFP, a donor representative (DFID) & an NGO representative. - The steering committee's role is to : <ul style="list-style-type: none"> ✓ Identify and resolve duplication between sector inputs ✓ Ensure planning assumptions applied coherently across sector workplans ✓ Ensure that different populations addressed in a harmonized manner by all sectors and that targeting approaches are complementary - Ensure budgetary requirements developed by the sectors are coherent and compare as relevant to previous RRP6s - Lebanon will be asking for \$ 1.2 Billion - Soft copies of the documents will be under RRP6 workspace - World bank's refugee's figures by the end of 2014 are estimated to be: 1.6 to 2.3 million refugees with 1.2 million host communities affected thus the total projected figures will be 3.5 million <p><u>Action points :</u></p> <ul style="list-style-type: none"> - Get back to sector leads on the funding mechanism of the RRP6 and the results of the world bank assessment - A request from the GoL to sector leads to report on how host communities are benefiting from the activities and interventions from the sector's strategies. - A request to the social cohesion working group to provide more reports and updates about the sector's achievements - A request from the sector coordinators from the regional office to provide more details on the guidelines in order to have more refined criteria - Objectives per sectors should be finalized by the end of the week - Sector leads to comment (add or remove) on the guidance note - A request from the registration unit to give estimated refugees figures per areas
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	- Discuss with UNRWA the “ Palestinian refugees from Syria” status in RRP6
2.	Reporting tools
	<p><u>Information Management tools :</u></p> <p>1- Partners per district map :</p> <ul style="list-style-type: none"> - It is developed to see what has been and being done in the field ,who does what and where , so far 108 actors are in Lebanon - This tool has to be updated by UNHCR field officers and senior field coordinators by getting information from partners - 12 organizations out of 52 are reporting their activities per sector <p><u>WASH gap map :</u></p> <ul style="list-style-type: none"> - Its aim is to identify vulnerable host communities and refugees in different areas - The same map should be produced for the shelter sector - The most important part is to identify the gaps which are in red areas <p><u>Action point :</u></p> <ul style="list-style-type: none"> - Need to include the scale in the maps <p><u>Weekly reporting on activities :</u></p> <ul style="list-style-type: none"> - Every Friday on a weekly basis there is the “ Inter-agency response report” that reflects what is being done in the field , contributions received from partners and field officers are combined by the PI unit - The content of the I.A report is critical , because contributors are Ad-Hoc and not all of them report their activities <p><u>Action points :</u></p> <ul style="list-style-type: none"> - All agencies to send their reports before Thursday every week to the PI unit - A plea from the coordination unit to sector coordinators to meet the deadlines for providing their inputs
3.	CASH transfer
	<ul style="list-style-type: none"> - CASH transfer is not a sector, it is a tool used within sector activities , it provides advices and guidance on CASH as a transfer modality in a proper way - ATM cards are proven to be the best way to transfer CASH to refugees

Attendance List

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