

# INFORMAL SETTLEMENTS (IS) TECHNICAL COMMITTEE MEETING MINUTES



**Date:** 05/11/2013

**Chaired by:** Thomas Whitworth (SC Lebanon) & Igor Chantefort (UNHCR)

**Attendees:** Mais Balkhi (SC Lebanon), Miguel D'Arcangues (Solidarites), Alison Ely (Medair), Stephanie El Sayed (PU-AMI), Talal Tabikh (UNICEF WASH), Sam Gonzaga (UNHCR WASH), Mohamad Mukalled (UNHCR Shelter), Kristin Vestrheim (NRC).

<b>NO.</b>	<b>SUMMARY</b>	<b>WHO</b>	<b>TIMEFRAME</b>
<b>UPDATE ON SITE IMPROVEMENTS FROM AGENCIES</b>			
1.	Medair has confirmed funding for 40 sites. 9 have been completed to date	-	-
2.	SC Lebanon has confirmed funding for up to 30 Community Improvement projects in Bekaa and 10 in Akkar. Works are currently in the planning stage. In some sites, WASH agencies (E.g. WVI or Concern) also intend to implement Site Improvement projects. In these cases, SC Lebanon has coordinated to make sure that activities are complementary to one another.	-	-
3.	Solidarites is planning to complete Site Improvements in 35 Informal Settlements in Minieh-Dennie. These are fully funded and in the planning stage. Solidarites intend to complete these activities by the end of December. Solidarites is targeting the sites based on the flood risk classification system developed by the Technical Committee.	-	-
4.	PU-AMI has classified 2 Informal Settlements out of 41 as being at risk of flooding. PU-AMI confirmed that it generally uses contractors for site clearance.	-	-
5.	PU-AMI to circulate the contents list and specifications of its Drainage Kit and Sanitation Kit to the Technical Committee	PU-AMI	08/11/2013
6.	UNHCR confirmed that previous experience indicated that using volunteerism for Site Improvements was challenging and very slow to implement	-	-
7.	UNICEF stated that de-watering kits will be pre-positioned with WASH partners. Approximately 5 in Bekaa and 5 in Akkar	-	-
8.	UNICEF confirmed that it is considering implementing perimeter bunding using sandbags in some of the more vulnerable sites. UNICEF will share the cost exercise that it is currently completing for measure	UNICEF	08/11/2013
<b>REVIEW OF DRAFT SITE IMPROVEMENTS SOP: REMIT AND TIMELINE FOR DEVELOPMENT</b>			

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9.	<p>It was recognised by all present that the contexts in which the Informal Settlements exist in Bekaa and North Lebanon are very different. E.g.:</p> <ul style="list-style-type: none"> <li>• Bekaa construction quality is considered higher on average</li> <li>• Bekaa shelters are more likely to have concrete floors. Whereas dirt floors are relatively more common in North Lebanon</li> <li>• Land-owners. On average, landowners in Lebanon are less willing to allow site improvements</li> </ul> <p>Note: All of the above also vary site-to-site</p>	-	-
10.	The scope of the document will be increased to include contractor-led approach. Solidarites will submit some brief step-by-step guidance for section 5.	Solidarites	13/11/2013
11.	Medair to conduct a review of sections 5 and 6 following their own experiences implementing Site Improvements in the Informal Settlements.	Medair	13/11/2013
12.	PU-AMI raised the issue that decommissioning is often critical to gaining the landlord's engagement. UNHCR WASH to share guidelines on decommissioning ( <i>Post Meeting Note: Completed</i> )	UNHCR WASH	08/11/2013
13.	PU-AMI confirmed that it is considering adding a payment to the landlord for decommissioning in the MOU that it signs with Informal Settlements land-owners. This payment will be made as a lump-sum payment at the point of signing (in recognition that the actual decommissioning of the sites may be after agencies have scaled-down/left Lebanon). It was noted that the payment will depend on the size of the site (and other factors). PU-AMI will share its conclusions on the payment calculation and MOU.	PU-AMI	15/11/2013
14.	The need to decommission sites will be added to the document	SC Lebanon	15/11/2013
15.	Final, detailed comments to be issued to SC Lebanon with track-changes in WORD by COB 08/11/2013	All agencies	08/11/2013
16.	SC Lebanon to review draft and re-submit by 15/11/2013	SC Lebanon	15/11/2013
<b>NEXT PROPOSED MEETING</b>			
17.	Friday 29/11/2013	-	-
18.	<p>Proposed Agenda items include:</p> <ul style="list-style-type: none"> <li>• Update from Medair regarding mapping and flood risk exercises</li> <li>• Land tenure and eviction and linkages between Shelter issues and Protection. How can this be protected in some form of MOU with land-owners</li> </ul> <p>SC Lebanon to issue draft agenda</p>	SC Lebanon	18/11/2013

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<b>AOB</b>			
19.	Medair to circulate information relating to prototype grease-trap when available. Preliminary work indicates that each unit will cost \$20 USD per HH and is likely to be too high a cost relative to the available budget.	Medair	15/11/2013
20.	Medair has not yet identified a suitable consultant to develop fire risk reduction curriculum.	-	-
21.	It was agreed that the mapping of Informal Settlements needs to be coordinated regionally. Medair are currently leading the exercise in Bekaa. Medair to circulate the mapping template and P-code labelling system that they are currently using.	Medair	08/11/2013
22.	SC Lebanon demonstrated the coordination mapping that it has completed in its areas of intervention. This maps who's doing what where for Shelter, Household WASH and Site Improvements. It was agreed that a similar exercise should be implemented for other geographic areas. SC Lebanon to circulate its table.	SC Lebanon	08/11/2013
23.	It was agreed that the mapping of Informal Settlements needs to combine: <ul style="list-style-type: none"> <li>• Location data (P-codes, GPS, name etc.)</li> <li>• Outline demographic/population data</li> <li>• Coordination. Who's doing What Where for Shelter, WASH and Site Improvements</li> </ul>	All agencies	TBC
24.	UNHCR repeated the call for requests for ArcGIS licenses from agencies. Agencies to make their expressions of interest by COB 08/11/2013. UNHCR will then make the final order in the week commencing 11/11/2013	All agencies	08/11/2013
25.	It was reported that Concern is currently implementing a trial project for pest control in the Informal Settlements using Boecker.	-	-
26.	It was noted that the average size of tents in the Informal Settlements in Bekaa has increased from 35m2 in April to 50m2 currently.	-	-