



NFI Working Group

Syrian Refugee Response In Jordan

Meeting Location	UNHCR–Large Conference Room	Meeting Date	20.01.2014
Chair Person	Hugh Earp	Meeting Time	14:00-15:00
Minutes Prepared by	Angeliki Panagoulia		
Purpose of Meeting	Strategic Priorities for 2014		


1.) Summary of action points


Number of action point or discussion	Action point	Focal Point / Organization
1.)	Strategic priorities for 2014	Maurice Bisau - UNHCR/ Hugh Earp- NRC
2.)	Sub –working group to work on specific priorities	Maurice Bisau - UNHCR/ Hugh Earp- NRC
3.)	Vulnerability Assessment project	Lynnette Larsen-ACAPS
4.)	Winterization dashboard for Zaatari	Hawraa Harkous/ Angeliki Panagoulia-UNHCR

2.) Attachments and References

Documents	Location	Contact Person
<ul style="list-style-type: none"> Winterization Dashboard (Jan 2014) 		Hawraa Harkous/ Angeliki Panagoulia-UNHCR
<ul style="list-style-type: none"> Gap Analysis Matrix_ Zaatari 		Sobia Oberg- UNHCR
<ul style="list-style-type: none"> List of Strategic Priorities for 2014 		Maurice Bisau - UNHCR/ Hugh Earp- NRC

3.) Minutes

Item	Discussion
<p>Strategic Priorities for 2014</p>	<p>NFI Strategy priorities for 2014; Ideas shared with members.</p> <ul style="list-style-type: none"> • <u>Better coordination of the needs assessments; approval by the WG, joint gathering id information, avoid duplication and making sure of the coverage.</u> <ul style="list-style-type: none"> ➤ Coordination structures in geographical locations have been initiated (Irbid Coordination meeting/ North of Jordan meeting in Mafrq/ Zarqa meeting). Decentralization is on-going. Informal meetings between partners might be useful to discuss operational and practical issues. • <u>Better gap analysis; use of 3Ws, better information sharing and participation.</u> <ul style="list-style-type: none"> ➤ A matrix will be developed to facilitate referrals until the referral DB is ready to take over. • <u>Cash as a methodology; distributing vouchers instead of NFIs.</u> <ul style="list-style-type: none"> ➤ Vouchers yes but not for New Arrivals. We need a minimum stock of NFIs to be able to deal with a primary emergency response. A combination of NFIs and vouchers might be the best solution. What is the objective to change in cash? Yes to freedom of choice but vouchers can be resold or misused. • <u>Joint methodologies and harmonisation of the content of the hygiene kits.</u> <ul style="list-style-type: none"> ➤ Standards in place that are used by different NGOs to be shared with the group in order to be discussed and endorsed. ➤ Different packages; household hygiene package, individual package, new arrivals package etc. • <u>Referral systems; develop linkages with the other sectors.</u> <ul style="list-style-type: none"> ➤ Agencies are welcome to express their regarding the different referral mechanisms. The referral DB will be reviewed by the sector chairs and the members of the WG. Participatory procedure to aim facilitates the referrals and improves coordination with other sectors. • <u>Joint procurement for next winter.</u> <ul style="list-style-type: none"> ➤ To be discussed mid of August. • <u>Coordination with GoJ.</u> <ul style="list-style-type: none"> ➤ Discrepancies in the discussions with MOPIC; delay in MOPIC approvals for winterization. We can address this issue to the ISWG. • <u>Harmonisation between agencies on targeting of Jordanians.</u> <ul style="list-style-type: none"> ➤ Receiving lists from CBOs , municipalities or the Ministry. • <u>Development of a post distribution monitoring mechanism.</u> <ul style="list-style-type: none"> ➤ To be discussed in the sub working group meeting <p> The NFI WG decided to have a sub-working group to work on the specific priorities. Members of the group: ACTED, NRC, DRC, ICMC, INTERSOS, PU-AMI, Action Aid.</p>

Item	Discussion
Vulnerability Assessment project	<p>Lynnette Larsen (ACAPS) presented the Vulnerability Assessment project.</p> <ul style="list-style-type: none"> ➔ As it has been previously discussed the project aims to develop two levels of operation: a) An inter-sectorial level to apply a set of inter-sector indicators that can capture the overall vulnerability of a family and (b) a sectorial level where a more detailed and issue-specific set of criteria are developed to determine the type of assistance to be offered. ➔ The objective is to develop a tool that will allow the humanitarian community in Jordan to collect the information and use them in the operations. Donors are expected to mandate the use of the tool. ➔ The standardized criteria aim to measure vulnerability of Syrian refugees household in urban areas. ➔ The Steering Committee (UNHCR, UNICEF, WHO, WFP, UNWOMEN, DRC, CARE, ACTED, HI, PU-AMI, BRPM and ECHO) will have a one day workshop (4th or 5th Feb) with two representatives of each sector to discuss and come up with a list of 15-20 indicators that will be used to collect the information on the vulnerability. ➔ The data will be most probably collected into RAIS and it will be available to all agencies to use it for planning, prioritizing, targeting beneficiaries etc. ➔ The information will be gathered through the registration points, renewals or home visits. ➔ The sectors will review the set of indicators and all agencies even if they don't participate in the workshop they will have the opportunity to comment and review the indicators. ➔ Challenges: How do we capture changes in vulnerability; how to prevent further deterioration; <p> The NFI Sector will choose two representatives to participate in the day- workshop. The representatives must have strong experience in assessments and surveys as well as an overall idea of the activities and the response. Interested partners to send an email by end next week.</p>
AOB	<p>Winterization dashboard for Zaatari.</p> <ul style="list-style-type: none"> ➔ All agencies active in Zaatari to coordinate with Angeliki Panagoulia and Sobia Oberg. Information to be shared and discussed in order to come up with a product that reflects the distribution in the camp. <p>Timely submissions for ERF and Mopic approvals upon coordination with the Sector.</p>

Item	Discussion
Adjournment	<p>Meeting adjourned at 15:00pm</p> <ul style="list-style-type: none"> ➔ Next NFI meeting will take place Monday Feb 3th, 2013 14:00 pm at UNHCR BO- large conference room 1st floor.