

ITS Taskforce South– Minutes – 01 April 2014

Purpose of Meeting	Coordination of ITS activities the South region		
Meeting Location	Tyre, UNHCR Field Office	Meeting Date	April 1, 2014
Chair person	Astrid Castelein (castelei@unhcr.org)	Meeting Time	11.30
Co-Chair person	Francesco Lanino (francescolanino.cispleb@gmail.com)		
Minutes Prepared by	Nisreen Jaafar (jaafarn@unhcr.org), Astrid Castelein (castelei@unhcr.org)	Meeting Duration	1h15

Feedback on action points of last meeting

- Total of SSUs in the South reaches 654
 - **Action points:**
 - UNHCR FO to analyse the SSU Masterlap to identify possible overlaps and alert concerned partners
 - All partners to systematically send their updates

New ITS Mapping and Planning Tool

- For easy reference, newly designed tool includes P-code identical to those used in Activity-Info
- First sheet cumulates the interventions to all partners operating in ITSs
- Each partner to enter its on-going and planned interventions on its own separate sheet
- **Recommendation from WASH Sector:** partner intervening in a ITS should cover all WASH components. On exceptional basis and in consultation with the ITS Task Force Lead and Co-lead, complementary intervention by another partner can be approved based on the needs. Tool will facilitate the identification of the gaps.
- **Action point:** ITS Task Force South to share ITS mapping and planning tool with IM sector to assess the possibility to merge the tool into Activity-Info in order to have it online and accessible at national level and any time

Structural Improvement of Tents

- Home visits in ITS revealed that there is a need to advice and guide refugees on how to improve the structure of their tents. Example was given of tires put on the roof of tents to avoid plastic sheeting to fly away during heavy winds, but those collect water collect which increases risks of leakages and attract insects.
 - **Action point:** Shelter partners to regularly monitor the structure of the tents and advise refugees on ways to improve them
- New features to be soon incorporated into Activity-Info to include more activities and identify more gaps
- ITS Task Force discussed the need to identify a focal point agency who would be in charge of identifying and covering the needs in the ITS in case of emergencies, such as heavy storms, high amount of new comers, etc. Tasks and responsibilities were divided geographically:
 - Hasbaya and Marjayoun: CISP in coordination with UNHCR FO Tyre and GSO; use of hotline of CISP and subsequent field visits
 - Saida: PU-AMI in coordination with UNHCR FO Tyre; UNHCR FO to verify situation of the ITS with Focal Points for primary assessment; subsequent field visits by PU-AMI
 - Sour: UNHCR FO Tyre to verify situation of the ITS with Focal Points for primary assessment; subsequent field visits by CISP

Update on Kham Municipality

- 28 shelters/150 individuals threatened with eviction
- Brief on planned response based on meeting with Mayor of Kham municipality:
 - A period of one month has been granted by Mayor to UNHCR and partners to find an alternative solution;

- UNHCR and Partners to identify public land to set up an FTS in the same area; In the same area, is important to maintain as criteria in order not to create a precedent;
- Shelter Partners to simultaneously identify SSU/CS in Khiam for relation.

Agencies who attended this meeting

DRC, OCHA, CISP, MoSA, IOM, Intersos, UNHCR, SHEILD, UNICEF, PU, IRW, NRC, MC, Solidar, UN Habitat

Action Points

Action	By who	By when
To consider making the new ITS tool online and accessible to everyone at any time	IM team, Beirut	April 2014
Shelter partners to monitor structure of tents and advise refugees for improvements	All Shelter Partners	In continuity
Review PU's leaflet on SOK installation used in Jordan	UNHCR FO	25 April
Locate a public land for FTS in Khiam area	UNHCR & Partners	ASAP
WASH & SHELTER Partners to update the newly designed ITS mapping and planning tool	All Partners	14 April 2014