



SOUTH WASH Sector Working Group – Minutes of Meeting: 1 April 2014

Purpose of Meeting	Coordinate WASH activities in South region		
Meeting Location	Tyre, UNHCR FO	Meeting Date	1 April 2014
Chair person	Astrid Castelein (castelei@unhcr.org)	Meeting Time	12.00
Co-Chair person	Bassam Zantout (bassam_zantout@wvi.org)		
Minutes Prepared by	Abbas Safieddine (safiedda@unhcr.org); Astrid Castelein (castelei@unhcr.org)	Meeting Duration	1h25

Feedback on action points of last meeting: All action points achieved or on-going

Harmonization of messages on hygiene and reasonable use of water among partners

- The Hygiene Promotion WG is working on harmonization of hygiene and water conservation messages and graphics. Outcomes of the HP WG are expected by 6th of May.
 - Action point:** WASH partners to share their IEC material with WASH Sector to feed into the on-going work

Discussion to clarify indicators when reporting in Activity Info

- All partners should report activities in Activity Info according to the funding applied for under RRP6. If Partner listed as a WASH actor in RRP, and therefore receiving funding for a WASH programme, the indicator should be reported as WASH. Similarly, if Partner applied for funding for an NFI program the indicator should be reported to this sector. If Partner has applied for funding under both sectors, please distribute your reporting according to the funding received.
- Baby kits should be reported under hygiene kits and it will be estimated that 40% of the Hygiene kits distributed are Baby kits.
- When an intervention includes different activities, it should be reported under different indicators as long as they are relevant, it will not be considered as duplication.
 - Action point:** The WASH sector will provide a table simplifying the correlation between activities and relevant indicators that will be helpful in harmonizing reporting to Activity Info.

Hygiene and baby kit distribution plan and discussion on content of in kind kits

- WASH sector does not recommend regular distribution of hygiene kits, but to rather distribute based on needs and, preferably, the complete kit once and replenish consumables on regular basis.
- WASH sector WG South suggested to establish a Task Force to design a strategy for the South that would set: 1) the basis of the distribution plan; 2) the applicable methodology; 3) harmonize the content of the HK. This HK Task Force should rely on the findings from the field, more specifically PDM (Post Distribution Monitoring) and previous experiences from the field to set its design. Partners who volunteered for the Task Force: CISP, MC, ACF, WVI, UNHCR, SHEILD
 - Action point:** Mercy Corps to share with WASH Sector South outcomes of recently undertaken PDM in Saida

Update from the Sector: Updates and guidelines included in paragraphs above

Agencies who attended this meeting

UN Habitat, UNICEF, PU-AMI, World Vision, INTERSOS, CISP, MC, ACF, AVSI, NRC, UNHCR



Action Points

Action	By who	By when
Update activities on Activity Info	All Partners	7 April 2014
Partners to systematically send their inputs on CS and SSU Masterlist to Shelter Sector South	All Partners	ASAP and no later than 30 April 2014
Undertake WASH interventions in red areas of Leb WASH Planning	Concerned partners	Within coming 2 months
WASH partners to share their IEC material on HP and water conservation with the WASH Sector	All WASH partners	ASAP and before 6 May
Correlation table for Activities – Indicators for Activity Info reporting	WASH Sector	ASAP
Task Force for the South to meet	Task Force Members	14 April 2014 (TBC)