



Meeting Location	UNHCR- Leah Building	Meeting Time	10:00 A.M
Chair person	Anne Marie Kerrigan - Deriche Senior Coordination Officer	Meeting Duration	1 hr 40 min
Minutes Prepared by	Lara Techekirian -Inter-Agency Coordination Associate		
Purpose of Meeting	1. New IM tools 2. RRP Mid-Term Review 3. AOB		

Summary of discussions and action points

1.	Introduction
	<ul style="list-style-type: none"> Handicap and HelpAge International are conducting a survey on the inclusiveness of the response in the various sectors on interventions targeting persons with disabilities and older persons. Deadline: COB 14 May <u>Action:</u> Sectors were reminded to disseminate the invitation with their sector working groups. A revised format of the inter-agency weekly to comprise bi-weekly thematic updates and bi-weekly sector updates. Suggestion to combine the themes with international dates and important milestones, e.g. international women's day and enrolment for the new school year. <u>Action:</u> Dana Sleiman (PI) to propose themes for the next two months.
2.	New IM tools by Aung Thu Win- Information Management GIS Expert
	<ul style="list-style-type: none"> An IM tool presented to facilitate sector coordinators to compare initial and revised submissions in the RRP6 mid-year review. Coordinators will be able to grant access to those partners requiring further revisions. <u>Action:</u> Key deadlines sent to all coordinators outlining the cut-off dates for further revisions (Anne-Marie)
3.	5W & Activity Info by Malcom Johnstone- Information Management Officer
	<ul style="list-style-type: none"> Discussion around Activity Info as a tool to produce 5Ws. Perception that AI is a donor reporting tool and not an operational tool. <u>Action:</u> IM Unit will work with sectors on (a) improving the indicators in Activity Info; (b) increase access to the data; and (c) building awareness of AI capabilities
4.	AOB
	<ul style="list-style-type: none"> LHIF survey on coordination was finalized indicating commonalities with the Inter-Agency survey, such as the need for better gap analysis. Analysis of the Inter-Agency survey ongoing and will be shared when finalized UNRWA briefed on the recent restrictions put in place for PRS. A group of legal-minded partners (UN and NGOs) convened to work on common advocacy messages that provided input to the advocacy messages agreed between UNRWA and UNHCR.

Attachments

Document	Location
IM Presentation	https://data.unhcr.org/syrianrefugees/download.php?id=5663
UNRWA/UNHCR Advocacy messages	