

21 January 2014 (UNICEF – 2nd floor)

Agenda

1. Review previous minutes and action points (5min)
2. Presentation of the *Inter-Agency SOP for Child Protection and Gender Based Violence* (Amanda Melville/on behalf of the SOP Steering Committee - 45 min)
3. ESWG Strategic Advisory Group: ToR (20 min)
4. INEE MS sub - Working Group (20 min)
5. 4Ws Host Community (Gabriel) (10 min)
6. AoB:
 - a) Status of Accelerated Learning Programme/MoE-NRC-UNICEF (10min)
 - b) Youth Task Force meeting (Amman, 4th February 2014 @UNICEF@1pm) (5min)
 - c) Vulnerability Assessment Framework initiative (Lynnette Larsen- Assessment Capacities Project (ACAPS))

Agencies present: QRTA, KnK, NICCOD, SCJordan, UNESCO, WFP, UNICEF, DRC, RI, UPP, JRS, Madrasati, UNHCR, British Council, Questscope, FCA/ACT, Caritas Jordan, JEN, EU, Delegation, MECI, Intersos, UNICEF, SCInternational

1. Review previous minutes and action points update

- World vision shared consent form **(done)**. **Transport working group to incorporate**
- Teacher code of conduct –still waiting for signature **(ongoing)**
- UNESCO expressed interest in INEE MS working group. **Partners encouraged to express interest.**
- Chair shared INEE docs and links **(done)**
- Chair awaiting response from Inter Sector Coordinator about Shelter WG on construction standards **(ongoing)**
- Informal Tented Settlements (ITS) Reach assessment has been circulated along with focal point contacts. **(done)**
- **Partners invited to coordinate and contact the ITS Task Force if working in ITS or planning any activities.**
- **Letter of commitment** circulated to partners relating to WG: **Partners to send back by 30 January 2014**
- Only 10 partners have shared information for the HC 4Ws. **Partners to send information to IM.**

Proceedings

| Agenda item | Discussion | Action point |
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| 2. Presentation of the IA SOP for CP and GBV (20 min) | Amanda Melville on behalf of the SOP Steering Committee presented the IA CP and GBV SOPs. Trainings specifically for Education members and key actors will be held along 2014 – as per workplan (dates to be confirmed) | CP and EDU Chairs to plan trainings and communicate possible dates. |
| 3. ESWG Strategic Advisory Group: ToR (20 min) | (see attached draft ToR) Chair will meet MoE to discuss SAG and their participation. The exams made it impossible to meet anyone in the MoE Suggestion that SAG meetings take place at MoE, in view of MoE's role in SAG. Membership requires supervisors' approval. | Chair to circulate draft ToR SAG. Chair to meet MoE focal point by the end of January to discuss ToR and co-chairing Partners to send comments and express interest in participating in SAG by Sunday 26 January. Chairs to send a self - nomination form after discussions with MoE |
| 4. INEE MS sub - Working Group (20 min) | The INEE Minimum Standards sub-WG will be composed by max 15 – 20 members who will oversee the promotion, training, implementation | Partners to express their interest Chair to circulate self - nomination form |

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| min) | <p>and contextualisation of the INEE Minimum Standards in Jordan.</p> <p>Proposed criteria for interested organizations:</p> <ul style="list-style-type: none"> ✓ Involvement in INEE and past effort to develop and/or implement the INEE Minimum Standards and/or interest in supporting and contributing to the process; ✓ Promotion of the INEE Minimum Standards within their organizations, to partners and networks; ✓ Willingness to share expertise, technical materials and work in a collaborative manner; ✓ Background and experience relevant to the objectives of the Working Group; ✓ Institutional expertise in education in emergencies, post-crisis recovery, disaster risk reduction. <p>Working Group members will do their work alongside their regular jobs. (commitment for all year long - 2014). Membership requires also supervisors' approval.</p> | <p>for agencies that expressed their interest</p> <p>Partners to send filled self-nomination form along with CV</p> |
| 5. 4Ws Host Community | <p>Gabriel presented the map reflecting the data received from members (To date only 10). Explanation of the use of the 4Ws by the Chair Gabriel informed partners about the ESWG using box simple to share documents with members</p> | <p>Partners to send Gabriel goduori@unicef.org and Chairs information on activities in HC ASAP Partners to inform Gabriel if they have no access to boxsimple to get invitation</p> |
| 6. AoB | <p>Camilla Lodi (NRC) updated partners on the status of the discussions among MoE-NRC-UNICEF on the approval of Accelerated Learning Programme. A Working Unit on ALP will be formed by the 3 leading institutions/agencies to finalize the process.</p> | <p>NRC to update on the ongoing discussions</p> |
| | <p>YTF has been chaired by UNFPA and NRC. Re elections will take place end of January. Need to have an Amman level meeting. to enhance coordination.</p> <p>Amman level meeting –12 February 2014@UNICEF</p> | <p>Partners working with Youth to be in touch with TF, through Chair (mparadies@unicef.org).</p> |
| | <p>Lynnette Larsen (ACAPS) informed partners about the Vulnerability Assessment Framework initiative.</p> <p>Steering committee established 5 Ngos, 5 UN Agencies and 2 donors. DRC, CARE, Acted, HI, PUAMI, UNHCR, UNICEF, UNFPA, UN-Women, WHO, BPRM and ECHO.</p> <p>-Steering Committee requested that the first draft of vulnerability indicators be developed by Sectors.</p> | <p>Chair to share overview of the project. Partners to nominate representatives and communicate with Chairs. ACAPS to share details on the next steps and invitation to workshop with Chairs.</p> |

Next meeting: Monday 3 February 2014 -12.00 to 14.00- @UNICEF 2nd Floor