



Child Protection in Emergencies Working Group Lebanon Meeting Minutes

Date : 14 May 2014, 2:10pm-4:05pm
Location : UNHCR, Lea Building, 1st floor conference room

Participants : 30 participants, 22 organizations:
Amel, AVSI, CLMC, DRC, Intersos, IOM, IRC, MAP-UK, Mercy Corps, Mouvement Social, MoSA, OCHA, Search for Common Ground, Sheild, SCI, TdH-L, UNHCR, UNICEF, UNRWA, URDA, WCH, WVI, plus CPiE sector coordinator and IM

Agenda

1. Updates
2. Core Group
3. Activity Info
4. Presentation: Introducing CP MS
5. RRP6 Mid-Year Review
6. Presentation: Introduction to MRM and CAAC programming in Lebanon
7. AOB

1. Updates

1.1. Admin decisions

- Presentation of new logo designed by Inter-agency IM based member inputs from retreat.
 - Unanimous decision (vote by show of hands) to adopt logo for CPiEWG.
- Request from global CPWG to share tools and documents produced by CPiEWG for coordinators' toolkit and other sharing of examples of working group products.
 - Unanimous approval (vote by show of hands) for workplan and other documents to be shared at the discretion of coordinator who will act as filter of public vs internal documents.
 - Members asked for tools and guidance from other child protection clusters/working groups. Coordinator has already initiated and will follow-up.
- **Action Points:**
 - *Coordinator to share logo with group members and field coordinators.*
 - *Follow-up on creating versions with CPiEWG wording to be used stand alone.*
 - *Coordinator to report back on establishing contact with other coordination mechanisms for sharing of tools and products.*

1.2. CPiEWG taskforces: CM, PSS

- Case management taskforce:
 - Practical Guidance has been endorsed by MoSA!
 - Case management tools have been translated into Arabic and are being finalised for sharing.
 - Alternative care options under progress after a working session held late March 2014 where different models for Lebanon and legal frameworks were discussed.
 - UPEL is on strike (for the past month). Problematic for referrals of high-risk cases. Unicef, MoSA, MoJ are working on alternative options.
 - Emergency care options/shelters being sought for children who need to be immediately removed from their settings – MoSA is working on providing a list of shelters that could accommodate Syrian refugee children.
 - **Next meeting: Tuesday 20 May, 9am at HCR Khater.**
 - To include review of TOR and include more on alternative care.
- Psychosocial sub-working group:
 - Group has not met in a few months. Meeting next to revive and review progress made against TOR (drafted August 2013) and plan for next six months

- Identify specific tasks to be taken on by group: tools/guidance as requested at retreat during workplan development
- **Next meeting: Tuesday 27 May, time/location tbd**

1.3. Updates from field

- Field-level workplans:
 - South CPiEWG has finalised their workplan.
 - Tripoli+5 is in final stages of drafting workplan.
- Reminder to members to encourage field staff to keep service/referral maps updated.
 - Referral pathways to be developed now that practical guidance approved.
- **Action Point: Coordinator to share field workplans as available.**

1.4. Updates from other sectors

- UNFPA Youth Assessment:
 - Preliminary findings presented at inter-agency meeting (2 May). Planning a larger presentation of full findings with relevant actors. CPiE members to be invited.
 - Presentation available on the [portal](#), and will be shared with minutes.
- WASH:
 - Hygiene Promotion (HP) Technical Working Group (TWiG) of WASH sector wants to increase engagement with child protection actors. Asked to know:
 - Q: How many in CPiE are doing HP activities?
 - A: *Ten at meeting.*
 - Q: Are they reporting into Activity Info indicator (under WASH) / are they away indicator exists?
 - A: *No one is reporting. Many did not know it exists. Further guidance to be given by sectors.*
 - Q: Any need for or interest in technical support/training or IEC materials?
 - Yes.
- **Action Points:**
 - *Contact information for HP TWiG chair can be requested from Coordinator.*
 - *Coordinator and IM to provide further guidance as available on cross-sector reporting into HP indicator.*
- Cash working group:
 - Handful of organizations within sector already using cash modality.
 - Proposal by coordinator to develop unified, clear positions on cash assistance, so sector can advocate with one voice to decision-makers, including LHIF.
 - Meeting to determine these positions called next week. Guidance documents (developed by Save, CaLP) to be shared in advance.
 - A more technical update to be shared after Cash WG meeting this week.
- **Action Points:**
 - *Coordinator to share update from Cash Working Group; guidance documents on child protection and cash; and to call meeting.*
 - *Members to gather information internally on their positions for cash.*
 - *Organizations already doing cash to inform Coordinator.*

2. Core Group

- Coordinator presented proposal developed by proposed core group in meeting held prior to CPiEWG meeting:
 - No core group established at this time.
 - Create additional task forces/technical working groups to focus on priority areas of work in workplan that need advancing.
 - Coordinator to email/call ad hoc meetings on items requiring input/attention.
 - Revisit structure in three months' time (August 2014); revise as needed.
- Proposal accepted by group. Identified by consensus three areas for new groups:

1. CP Needs Assessment: first task to start collecting assessment templates and toolkits. Members with assessment/evaluation/methodology experience encouraged to join. Coordinator proposed to co-chair group.
 2. Mainstreaming: to continue from initial ad hoc meeting, and to include CP MS capacity building points.
 3. Advocacy: first task to develop key messages
- **Action Points:**
 - *Coordinator to send email to establish group membership and structure.*
 - *Members to consider where experience, strengths, and resources best fit and identify which groups interested in joining and/or (co)chairing. Members to identify if interested in (co-)chairing.*

3. Activity Info

3.1. April reporting and trends

- PSS children:
 - Jan-April 2014: 172,000
 - April only: 41,004
- PSS caregivers:
 - Jan-April 2014: 55,046
 - April only: 13,802
- Sector IM presented Sector data sheet of preliminary results for April. Format is open to suggestions from members of the group.
- Maps for members carrying out PSS with children and caregivers at Cadastral level have been uploaded to the [portal](#). Link:
 - https://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=122&Id=41
- **Action Point:** *Members to email IM (along@unicef.org) and cc Coordinator with comments on the data sheet or suggestions for mapping/analysis.*

3.2. Activity Info indicators

- Final discussion on revisions to AI indicators for 2014 following working group meeting in April and Unicef partner meeting early May. Decisions:
 - Indicators 1 & 2: reporting to remain the same.
 - Indicator 3: to be expanded to include **all cases** to reflect workload within sector.
 - This way all reporting consistently as to-date organizations reporting different types of cases, not only high risk. This way all uniform.
 - High-risk cases to become disaggregation to be able to report against sector RRP6 target (n=2,500).
 - Revised guidance to be shared, including risk levels from endorsed practical guidance.
 - Cases closed disaggregation to be added for those wanting to report.
 - Indicator 4: reporting to remain the same.
- **Action Points:**
 - *IM to add 'high-risk cases' and 'cases closed' disaggregations to Activity Info.*
 - *Coordinator to share revised AI reporting guidance document.*

3.3. Dashboard indicators

- Discussion to include additional indicators in inter-agency dashboard reporting. Only RRP6 indicators required – CP has only two: PSS children and 'individually assisted'. Most sectors have 3-4. Opportunity to promote work that sector is doing.
 - Decision: Add PSS caregivers' indicator to the RRP6 dashboard.

3.4. Activity Info viewing access

- The inter-agency IM unit proposal to open access to AI to all actors in the response. This would mean that all actors would have viewing access to all reporting across all sectors by all partners. All sectors will need to agree before access is granted. No decision was made on this.
- **Action Point:** *Members to consider access rights internally and decide at next meeting.*

4. Presentation: Introducing CP MS

- Presentation by Coordinator and TdH-L to introduce Minimum Standards for Child Protection in Humanitarian Action given in English and Arabic.
- CP MS next steps in Lebanon include: standing presentation at each CPIEWG meeting on one standards, ordering Arabic and English hard copies, training on CP MS, mainstreaming.
- Proposal to have a different member present a standard at each meeting. Standard presented could be themed with other activities (example, case management next meeting to go with endorsed practical guidance).
- **Action Points:**
 - *Organizations still wanting to order hard copies of CP MS to inform Coordinator asap. Order to be placed by end of week.*
 - *Coordinator to send email for sign-up to rotate presentations on standards.*

5. RRP6 Mid-Year Review

- RRP6 Mid-Year Review (MYR) process nearly complete. Appealing agencies thanked for reporting on time.
- Narrative of sector 'needs' due tomorrow (15 May). Draft circulated is a combination of needs identified in RRP6 (based on previous agreement that these have not changed) and sector priorities as identified in April meeting.
- Achievements narrative and figures to be taken from May dashboard/AI reporting due, therefore important to meet **7 June 2014** deadline.
- **Action Point:** *Members to review needs narrative and provide comments by end of day.*

6. Presentation: Introduction to MRM and CAAC programming in Lebanon

- Presentation by Unicef on monitoring and reporting of grave violations committed against children in Syria (for regional MRM) and in Lebanon.
- Joint Technical Working Group for monitoring and reporting in Lebanon to meet 21 May to endorse TOR and Workplan. Members invited to join.
- Pilot programme for children formerly associated with armed forces or armed groups in Syria announced. Confidential referrals to be made through Unicef focal points per region.
- **Action Points:**
 - *Contact Carlos Bohorquez (cborohquez@unicef.org) or Coordinator to join technical group.*
 - *Coordinator to liaise with field working groups to ensure referral maps are updated.*

7. AOB

- No AOB

**Next Meeting: Wednesday 11 June 2014 @ 2pm
UNHCR Lea, 1st Floor Conference Room**