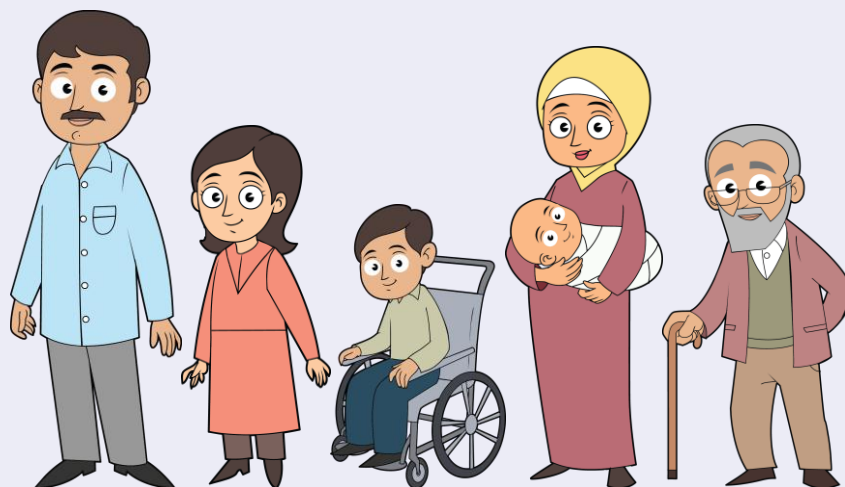


# CLOSURE OF FILES



## How can I close my file with UNHCR?

If you are an asylum seeker and wish to withdraw your application at UNHCR, you should submit a written request to the reception staff.

The asylum seeker should highlight the following in the request:

- Name and file number
- Family size
- Updated contact information in Egypt
- Brief explanation about the reasons of the closure.

## How long will the formalities take?

Procedures to close file with UNHCR and those related to complete the transfer of your residence from UNHCR registration card to the national passport would take between two to four weeks.

If you have plans to travel outside Egypt, please remember to approach UNHCR office one month earlier to complete all procedures on time and avoid delays.



**United Nations High Commissioner for Refugees**

Address: 5 Michel Lotfallah Street, Zamalek, Cairo

Tel: 01285571167/01285568823/01285570084



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