

NEW SYSTEM OF APPOINTMENTS TO VISIT UNHCR REGISTRATION CENTER ZAMALEK

**You can walk-in without an appointment
for the following**

Opening hours from 8.00 am – 2.30 pm

Sunday Only	Sunday - Thursday
NO APPOINTMENT	NO APPOINTMENT
• New registration *	• For letters to authorities, schools and driving license
• Adding new family members * (bring 2 photos)	• Adding a new baby * (bring 2 photos)
• To change address or other data *	• To close or reopen their cases *
• To change principle applicant or transfer to another case *	• MFA Closure number

For all visits marked with an asterix* the following applies:

**All family members with the same case number need to be present
And you need to bring the documents listed below**

Please provide the original	Please provide original and copy
UNHCR Yellow Cards Passports including the expired passport Birth certificates All document related to previous registration in another country.	Family book Birth certificate Marriage/Death certificates Identity Cards Military book and military ID Disability ID Driving license



United Nations High Commissioner for Refugees

Address: 5 Michel Lotfallah Street, Zamalek, Cairo
Tel: 01285571167/01285568823/01285570084



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