



**Minutes of the National Shelter WG Meeting**

<b>Meeting Location</b>	UNHCR, Leah first floor, Beirut	<b>Meeting Date</b>	June 14, 2016
<b>Chair persons</b>	Ahmad Kassem (MOSA) , Nicolas Hartz ( UN-Habitat)	<b>Meeting Time</b>	10:00 –12:00 Hrs.
<b>Minutes by</b>	Malak Rahal	<b>Meeting Duration</b>	2.00 Hrs.
<b>List of agencies in attendance</b>	( 25 attendees) MoSA, UN-Habitat , UNHCR, UNDP, PU-AMI, Welfare Association, CARE, Medair, Concern, ACTED, SCI, ECHO, UN-OCHA, Mercy Corps, SCI, IOM, ACF		

**Agenda**

1. Information Management
  - Activity Info: Update May Activities / Midyear Report
  - RAIS: Revision of scoring of shelter vulnerability
2. Updates from the Field: South, M/BL, Bekaa, North
3. Temporary Technical Committees TTC
  - Site Improvement
  - Neighborhood Approach
  - Cash for Rent
4. Coordination with other sectors: BA, E+W
5. AOB, next meeting

Please refer to the attached power-point presentations for meeting details. The following are brief notes of discussion and action points.

- Presentation/Discussion
- Action Point

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**1. Information Management**

**I.A mapping (Medair): Mobile phone application**

- The IAMP collects data on all Informal Tented Settlements (ITs) in Lebanon.
- The data for each ITs is updated every 2 months.
- The IAMP has now been released as an interactive offline Map that can be downloaded to mobile phones for field use. Through this application Agencies can
  - See the most up to date information regarding the ITs
  - Identify through physical location which ITs they are in
  - Provide feedback and comments regarding
    - # of tents
    - Water capacity
    - # of latrines
    - Or any additional comments
  - Medair will review and follow up the comments on a monthly basis before the next IAMP release
  - Guide for how to use the application is available here: [IAMP Public Viewer Application](#)
- The IAMP is released on a monthly basis and is available for excel download at <http://data.unhcr.org/lebanon/> in the IM Dropbox – 2. Mapping and P-codes. All IAMP documents are available here. The links to the key IAMP documents are:
  - [IAMP 26](#)
  - [Google Earth KML File for IAMP 26](#)
  - [Complete IAMP SOPs](#)
  - [PCode Referral Process](#)
  - [Missing PCode Referral Form](#)



- For further information regarding IAMP or the IAMP Public Viewer Application please contact Naomi Downs ([gispm-zah@medair.org](mailto:gispm-zah@medair.org))
- **IMAP user guide :** [https://www.dropbox.com/home/1.%20Lebanon%20-%20Information%20Management/2.%20mapping%20and%20p-codes/0.%20IAMP%20-%20SOPs%20%26%20Referral%20Forms%20for%20Missing%20P-Codes/ArcGISOnline?preview=IAMP Public Viewer Application.pdf](https://www.dropbox.com/home/1.%20Lebanon%20-%20Information%20Management/2.%20mapping%20and%20p-codes/0.%20IAMP%20-%20SOPs%20%26%20Referral%20Forms%20for%20Missing%20P-Codes/ArcGISOnline?preview=IAMP%20Public%20Viewer%20Application.pdf)

### **Information Management** (ppt attached)

#### **a) Activity Info: Update May Activities / Midyear Report**

- IM requested Head of agencies to inform on their funding status
- Until end June, sectors are requested to finalize their mid-year report on base of the data till end May.
- The following organizations have already, gratefully, reported their May activities on A.I. :CHF, CISP, CONCERN, DRC, GVC, Habitat For Humanity, MEDAIR, NRC, PCPM, PU-AMI, SCI, Solidar Suisse , Solidarité , TDH-IT, UNDP
- The other agencies are kindly requested to urgently report their May activities on A.I. until 17.06. COB.
- RAIS reporting: HH assisted in 2015 and 2016: numbers of assisted HH reported on RAIS are much lower than the number of HH reported on A.I.: A plea to agencies to report their assistance on RAIS until **end June**.
- Coordination between BA and Shelter sector: check of overlapping of rehab. of SSB with MPC assistance: SSB rehabilitation : out of 1,828 HH assisted by 9 agencies in 2016 through “Rehabilitation of substand. Bld.”
  - 23% of HHs also receive MCAP and 70 % received food assistance. To be discussed with BA sector.
- 12 shelter agencies reported on “contingency and preparedness” on A.I.
- A reminder to partners to report on the “contingency and preparedness” database on A.I.: shelter contingency stocks as well as their resources for the rapid needs assessment (RNA)

#### **b) RAIS: Revision of scoring of shelter vulnerability**

- Focuses on shelter vulnerability; not to be confounded with socio-economic vulnerability of the HH.
- The reason the score was revised is to also take into consideration the condition of the shelter.
- The existing formula to score the shelter vulnerability was confusing as it considered many aspects: Old formula: (Density x toilet facilities x bathroom) + housing + occupancy + access to water
- The new formula considers: shelter type, density, toilet type and (new) the condition of the shelter.
- Density: overcrowded, if living space per person is below SPHERE minimum: 4.5 m<sup>2</sup> per person.
- The new formula was checked against ca. 4’000 shelters that have been shelter assisted in 2015/16
- **New scoring of shelter vulnerability: shelter condition (70%) + density (20%) + toilet type (10%).**
- Scoring can range from 0 to 4. The higher the score, the more vulnerable the **shelter** is.  
(0-1 points = least; 1-2 = mildly; 2-3 points: highly; above 3: shelter is severely vulnerable)
- Assistance shall be prioritized to shelters with a vulnerability score higher than 2 points (highly. + severely)
- Partners can access the shelter and WASH data on RAIS (mentioned in the data sharing agreement )
- Agencies are required to use RAIS before targeting for shelter activities
- 75 % of the HHs that scored 3 to 4 for shelter vulnerability are also severely economically vulnerable
- IM is requested to provide information regarding:
  - %-relation of HH that are shelter vulnerable as well as socio-economically severely vulnerable
  - summary on the shelter and the socio-economic vulnerability of the HH assisted by shelter in 2015/16

## **2. Updates from the Field: South, M/BL, Bekaa, North**

### **South** (ppt attached)

- Suggestion: achievement data to be disaggregated according to Governorates: Nabatiyeh and South.
- Provide information on the new shelter or movements of the families that leave the now to be closed CCs



**Beirut & Mount Lebanon (ppt attached)**

**Bekaa**

- Bekaa partners have achieved so far 40 % of their shelter targets for 2016.
- A CSMC Training of Trainers will be held in July; date TBD
- SCI: Fire Risk Reduction task: recruitment of the fire prevention consultant is on-going
- Fire safety partners should submit their intervention plans/procedures to SCI ([L.Palmer@savethechildren.org.uk](mailto:L.Palmer@savethechildren.org.uk))/Medair ([distribution-pm-leb@medair.org](mailto:distribution-pm-leb@medair.org)) to prepare for both a) the Fire Risk Reduction consultant, and b) the fire safety synchronization workshop the week of June 20<sup>th</sup> (see next bullet point)
- The Bekaa fire safety synchronization workshop will be held tentatively at 10am-12:30pm in UNHCR Zahle on Tuesday, June 21<sup>st</sup>. If you want more information about this and/or want to attend, contact [distribution-pm-leb@medair.org](mailto:distribution-pm-leb@medair.org)

**North (Notes attached)**

- Experience with a “Referral Panel” attended by several sectors and shelter partners, is gained in the North.
- It is recommended to draw, at the end of this year, the Lessons Learned from this experience and check if and how this modality shall be extended to other areas.

**3. Temporary Technical Committees TTC**

**3.1 Site Improvement**

- A second draft of the TTCF (with Concern, Medair, Mercy Corps, NRC, UN-Habitat and UNHCR) was shared with the E+W sector for eventual inputs. The Shelter Core Group endorsed the version finalized by SCI.
- Annex C : Save the children specifications of works and Quality workmanship were added.
- Any agency wishing to add their specs can do; please contact Liz Palmer – SC UK
- The final draft with the annexes shall be shared with all shelter WG members.

**Neighborhood Approach**

- UN-Habitat are elaborating a city profile for Tripoli, the process will be replicated in Tyre and Saida
- The TTC elaborates a guideline that covers the approach for related activities of several sectors, incl. the neighborhood profiling and the neighborhood upgrading, indicated in the Shelter Sector log-frame.
- Weekly meetings took place in order to draft the neighborhood upgrading guidelines.
- UN-Habitat has finalized a first complete draft on base of a series of meetings and comments from TTC.
- This draft has been presented to the Shelter Core Groups of the sectors Shelter and Social Stability and will be presented to E+W. Inputs / comments are awaited from these sides until end of this week.
- UN-Habitat will summarize these inputs. TTC will discuss these inputs to be included in a second draft.
- The then revised guidelines shall be presented at the inter-sectorial meeting on July 1st and to the Shelter Sector Core Group on July 5th.

**Cash for Rent**

- The TTC met on June 7. Inputs from agencies that have CfR in their portefeuille have been included. The main point is to align Shelter CfR with other Cash activities, e.g. protection Cash and MPC.
- The guidelines promote the flexibility of Cash for Rent SOP and modalities.
- The financial degree of the rent assistance (between 2/3 and max. the full rent) shall be based on the market analysis and should take into consideration the vulnerability of beneficiaries.
- A meeting with BA sector to be planned at the end of this or beginning of next month (Tuesday 5<sup>th</sup> of July).

**4. Coordination with other sectors: BA, E+W**

- Meetings took place with a) BA and b) with E&W sectors



#### **BA**

- The joint meeting with the BA sector focused on two main points:
- Overlapping of shelter assistance rehabilitation of SSB vs. MCAP
- Overlapping of Cash-for-Rent with other forms of cash assistance (Protection Cash; MCAP).
- According to IM, 23% of the HH assisted by Rehabilitation of SSB receive MCAP (refer to above, 1.2).
- IM will check the socio-economic vulnerability of the HH assisted with Rehabilitation of SSB (agencies, incl. implementing partners, to indicate the HH they are assisting).

#### **Energy + Water (E+W)**

- Most of the energy related activities won't be implemented in 2016
- Reporting of WASH support in relation w. shelter activities will be re-included on Activity Info.
- Shelter and E&W sectors will continue to jointly elaborate indicators and activities for the 2017 LCRP.

#### **5. VaSyR 2016**

- Vulnerability Assessment for Syrian Refugees in Lebanon (VASyR) is a 2016 multi-sectoral update of the living conditions and the vulnerability situation of Syrian refugees in Lebanon.
- Representativeness is ensured on base of HH randomly selected and identified by location)
- Data from 4'950 HH has been collected from 23rd of May to 3rd of June.
- First results of the survey are awaited in early July. The results will be analysed regarding shelter points.
- The shelter related data of the 2016 VaSyR will ne used as an update of the 2015 Telephone Shelter Survey.

#### **6. AOB / Next Meeting**

- NRC: by end of this month, Neil Brighton will return home. The Shelter Sector thanks Neil for his continuous strong support and his presence within the Shelter Sector WG and especially within the Shelter Core Group.
- The Shelter Sector welcomes Jeroen, who will take Neil's functions.
- The Shelter Sector welcomes Ayman Hassan, the new Field Officer in charge of shelter unit at UNHCR Try.
- We also welcome Abdulrahman Abdelghani, who has already assisted the shelter Field WG in the Bekaa, in his new function as UNHCR Assistant Shelter Officer for the area of Beirut/Mount Lebanon.

**The next National Shelter WG meeting will take place on Tuesday 12 July 2016**

#### **Attachments**

IM: Presentation: RAIS: Revision of shelter vulnerability scoring; Update on Activity Info

Updates from the Field:

- South (ppt)
- M/BL (ppt)
- Bekaa (ppt)
- North (notes)

SCI: Guidelines on Site Improvement