



Camp Management and Coordination (CMC) Meeting Minutes

**UNHCR Base Camp,
Date 02/02/2016 – 13:00**

Chair: Adem Shaqiri, UNHCR



All new activities in the camp MUST be approved and coordinated with: (a) the government (b) camp management. Camp management will approve requests supported by the relevant sector and if they are cost effective, focused, constructive and have the greatest possible impact. All activities in the camp have an effect on overall security, so it is imperative to go through the correct procedures before commencing any activity in the camp. Any organisation that does not respect this condition will have their permission to operate in the camp revoked by camp management. Contact Hovig Etyemezian etyemezi@unhcr.org.

Date	Actions to be followed up	Who	By when	Done?
Emerging issue				
11/08/15	All CfW opportunities provided by agencies in Za'atari camp to be recorded and updated in the UNHCR RAIS module. CfW lists to be shared with khрино@unhcr.org	All agencies	On-going	On-going
17/11/15	Sharing of detailed registration data with CMC	Registration	On-going	On-going
15/12/15	Drafting of contingency plan regarding school closures with relation to bad weather	UNICEF	05/01/16	Pending
Camp Management				
For all health care related issues.		Iyad Shtayiat, Assistant Public Health Officer SHTAYIAT@unhcr.org , 0796985725		
For all protection related issues.		Sophie Etzold, Associate Protection Officer etzold@unhcr.org , 0798956785		
For all community services related issues.		Irene Omondi, Community Services Officer omondii@unhcr.org , 0796324611		
For all security related issues. Incident reports should be completed for all incidents and be shared with the Field Security Advisor.		Ala Almadani, Field Safety Advisor almadani@unhcr.org , 0795751076		
For all site planning issues.		Mohamed Jertila, Associate Site Planner jertila@unhcr.org , 0796845092		
For all registration issues.		Noor Khrino, Senior Registration Assistant khрино@unhcr.org , 0790067563		
For all issues related to the electricity network.		Yanal Madanat, Electrical Engineer Associate almadana@unhcr.org , 0797056990		
For all NFI distribution activities. All agencies planning to distribute NFIs must secure joint prior approval from SRAD and UNHCR. All assessments need to be coordinated via the Needs Based Working Group.		Adem Shaqiri – Field Officer shaqiri@unhcr.org , 079 015 8114		
For all issues related to diplomatic missions, the media, private donations, research and new projects proposals.		Gavin David White, External Relations Officer whiteg@unhcr.org , 0798175813		

Agencies present: ACTED, HI, IMC, IOM, IRC, IRD, KFHI, LWF, MoH, MSF, NRC, Oxfam, Questscope, REACH, SNC, SCJ, UNWomen, UNFPA & UNHCR.

A. General Announcements

ACTION POINT: Agencies are to be reminded of the importance of the CMC meeting in order to improve attendance.

- Agencies MUST inform SRAD if they have staff/ subcontractors/ contractors staying in camp overnight. Permits are necessary. Strict rules apply for security/ safety reasons.
- SRAD stresses the importance of applying for permits ahead of time as the process with MOI is lengthy.
- Reminder to submit MoPic approvals to SRAD office as soon as possible!

B. Security

- **21 Jan 2016, Joint Registration Center, Raba AL Sarhan** at 7:45pm, an electrical fault occurred in the IRIS caravan that belongs to SRAD in the Joint Registration Center in RAS causing damage for the power switches and wires inside the caravan. SHARK security guard on duty put out the fire, Civil defense responded accordingly. No injuries reported.
- **27 Jan 2016, District 11**, at 03:30am a fire erupted in a caravan that is being used as a clothes shop because of gas heater. Fire brigades put out the fire. No injuries reported.
- **29 Jan 2016, Baghdad road**, on Friday evening, following a clash between local tribes in Za'atari village, parties blocked Baghdad road at Za'atri junction using burned tires. Gendarmeries were intervened using gas tears and reopened the road.
- **29 Jan 2016, District 2**, SRAD arrested a Syrian refugee for assaulting the Community Police Assistant patrol in the district, the suspect threatened one of the patrol team members with knife at his neck. SRAD referred him to the concerned authority.

C. Registration

Transfers to Za'atari camp:

- 27 individuals were transferred from RBS to Za'atari camp.
- 13 individuals were transferred from Azraq camp.

Registration of new Birth:

- 144 babies were added to their parents cases, among them (75) Girls and (69) Boys (Birth notifications were presented).

Transfers from Za'atari camp:

- 12 individual were cleared to be transferred to EJC camp.

Travel to Third country:

- A total of 62 individuals travelled to third country, among them 11 individuals were residing and registered in Za'atari camp, while 51 individuals were residing in urban areas.
- The main country where refugees departed to were Saudi Arabia.
- Main reason of departure was for joining family members in third country.

Spontaneous Departures to Syria:

- A total of 191 Individuals were inactivated for spontaneous departure to Syria, among them 78 individuals were registered and living in Za'atari camp and 113 individuals were living in urban.
- Dara'a is the main city where refugees departed to.
- Family Reunification remains the main reason for the returns.

Total camp population:

- A total of 79,422 individuals are currently residing in Za'atari camp, among them 50% females and 50% males.

D. WASH

WATER SUPPLY

- Camp water supply is ongoing, stable and all wells are functional
- REACH population count, once reviewed and approved, will be used to revise the seasonal water allocation for the camp, among other uses
- Entry water quality monitoring is significantly reduced, now focusing mainly on in-camp water quality monitoring
- Construction of water network Phase 1 is being finalized and designing of phase 2 is in completion stage

SANITATION

- Desludging of wastewater is ongoing, quantity of wastewater increasing progressively due to the progress made on the construction of the sewer network
- WWTP optimized, now capable of handling almost all the wastewater from the camp.
- Implementation of the phase 1 of the wastewater network is in progress. Districts where works in ongoing include D3, D5, D6, D7, D11, D12. Works in D8 and D9 almost completed
- Construction of private toilets for those who do not have toilets (prioritizing those with physical disabilities) has commenced.

HYGIENE PROMOTION

- Data collection for the 2015/16 KAP is complete and report is being finalized
- General hygiene promotion activities are ongoing

E. Health

Health information System (HIS) .

- Number of consultations in weeks 3 and week 4: 18,846.
- Number of deliveries: 125.
- Number of mortalities (from 19th -31st of January): 10 mortalities.

Others:

- Number JHAS of-camp referrals: 530 referrals.
- RAF /Qatari clinic provided 20 portable nebulizer Devices, and 20 Digital Blood Pressure Monitors, and 20 blood glucometers (those will be donated for camp clinics), blood pressure monitors and nebulizers will be donated for special case with chronic diseases such as hypertension and Asthma with collaboration with IRD health component.

COMMENTS:

- MoH brought up the issue that certain partner agencies are utilising materials in the camp which have not been approved by MoH. Stressed need for discussion between partners and MoH before bringing in new materials.
- MoH stresses lack of coordination and cooperation from partners.
- It was noted that there is now a mobile animal clinic in camp.
- Anti-rabies vaccines are available in JHAS and MdM clinic.

F. Food

- WFP is distributing bread on daily basis to Za'atari camp with a quantity of 16.65 MT covering 69,375 beneficiaries, however on the 1st of February; WFP reduced the quantity from 16.650MT to 16MT only for one day due to around 1500 bread cards were not distributed; the deduction of bread to avoid high amount of leftover.

- WFP is distributing welcoming meals packages in Raba Al Sarhan through IOM to beneficiaries that are entering or leaving Jordan. A total of 868 WM were distributed to beneficiaries entering Jordan from the period of 18th of December till the 31st of January 2016.
- The New Arrival Voucher figures from the 18th of January till the 31st of January 2016: 276 vouchers were distributed to 181 beneficiaries with a value of 1380 JoD.

COMMENT: UNHCR Protection Unit and NRC looking into providing more cash based support for those who are staying longer in reception area.

- WFP through Save the Children International distributes general voucher to beneficiaries living in the camp a total of 350 vouchers.
- WFP is providing extra loaf of bread to beneficiaries whom existing in the reception center based on daily request from NRC
- WFP through NRC distributes welcoming meals to special cases who are waiting in the registration area a total of 94 WM were distributed from the 18th of January till the 31st of January.
- WFP through NRC distributed to NRC informal schools from the period from 18th Jan till the 31st of Jan to 264 students as a highest recorded figure during the period.

COMMENT: regarding markets: complaints received regarding transportation to the markets. Request from refugees to either provide more markets or more buses to the markets. Should be 5 buses going to the market.

→ Reason for this is crowding in the markets. Uploads on card are now scattered over a few days to help with this issue. There should be 3 buses to each shop. This will be followed up on.

→ Regarding prices: this matter is still on-going

→ Letter from SRAD regarding complaints on health measures in the shops - This is being followed up on. → MoH: committee is being established to carry out regular visits to the shops in order to check on health and safety and follow up on complaints.

COMMENT: regarding iris scan replacing visas: installation was started in King Abdullah park. No clear date as to when this will begin in Za'atari.

G. Protection

- Court opening hours changed: Tuesdays and Thursdays from 8:30 - 3 pm;
- Civil Registry: Monday, Wednesday from 9 am - 2pm;
- Departures: while only WW cases have arrived newly to the camp and are transported to MSF immediately, the number of returns to Syria is at its lowest point since January 2015 with 485 in December 2015 and 227 returns (up to the third week of January); departures to third countries through Queen Alia Airport is so far 259 refugees where the average of refugees in previous months was between 400-500 refugees departing; the main reason is the restrictions of access to Turkey in request for a visa since 8 January; since 8 January, no travels have been approved from the departures office to Turkey;
- Departures to Canada: out of the 598 refugees currently in process for departure, to date 256 refugees have departed from Zaatari to Canada through the Canadian Humanitarian Admission Programme; refugees were mostly included for serious medical conditions; the majority share their concerns in regards to the duration to be spent in Canada, the cultural norms and rules of the society as well as language difficulties to communicate there; others are worried that they will be unable to return to Syria;
- PWG: next meeting on 4 February with a presentation from ADTF on the recently endorsed guidance document: "**Prioritisation of disability-specific services for refugees and other vulnerable populations in Jordan**";, the document was developed by the Disability Task Force as technical guidance for humanitarian

organisations providing services for refugees and vulnerable host populations with disabilities in camp and non-camp settings in Jordan. It highlights areas of intervention necessary for a holistic scope of specialized health and education services, which partners may use to identify gaps in order to improve the quality and coverage of specialised disability services in the humanitarian response in Jordan.

- Partners of the PWG and the CMWG will be receiving an invitation to the workshop on community-based activities soon; please save the date of 14-15 February for a two day workshop; one staff by agency as well as a volunteer will be invited;

COMMENT: Visas are requested upon entry to Saudi Arabia; however this is often more easily obtained than a visa to Europe. Trend is that individuals stay in Saudi Arabia.

H. Community Services

Age and disability:

1. Hearing and visual aids finalizing the guidelines by ADF as documentation step only while NHF, MC and HL are following the assigned target groups with high coordination.
2. HI inclusion team in coordination with ADF members are implementing the work plan on both physical accessibility for the shelter and the service providers. This has been finalized.
3. ADF Amman level is currently presenting the *Prioritization of Disability Specific Services for Refugees and other Vulnerable Populations Jordan to the field offices in Jordan* for implementation. Last Sunday they presented to Age and Disability task force and the next presentation is at the PWG on Thursday.

I. Education

- Leadership and management training: all the principals in Za'atari has started last week the training workshop on leadership and management , the course will last for 60 hours, started last week and continue for another month. PTA and school councils will be impeded in the leadership program as part of the school development plan for the principals.
- The recruitment of Syrian assistant teachers in the schools: we are recruiting SAT teachers on 3rd and 4th of February, we received around 550 applications. The need is for 170 teachers in the new schools, the applications received were screened and verified by UNHCR according to validity of RC.

The final list after verification became 405, the reason for elimination of some candidates are as follows:

1. Non- active RC,
2. RC / outside the camp
3. The criteria mentioned in the advertisement does not apply,
4. Names of candidates who have another job
5. The scientific qualification is not available
6. The age group is not within 20- 50 years old or as stated in the spread sheet states NA.

The panels are representing all the education partners in the camp and we have 4 panels in the two schools 1+2

In the end we will have a roster that can be used also by the camp education service provider, so it will be shared with UNHCR for dissemination and sharing.

COMMENT: School health programme will be starting next month (vaccinations, dentist, etc.)

J. Youth Taskforce

British Council Placement Tests: Placement tests are beginning for a second cohort starting on Wednesday the 3rd February for the coming few weeks. Information is being posted in English and Arabic by IRD and other youth sites in Za'atari.

YTF Fact Sheet: The Fact Sheet is now finalized in both Arabic and English and will be distributed for wide dissemination.

YTF Action Plan for 2016: The YTF has committed the past two meetings to the Action Plan for 2016 and will hold the next meeting to finalise discussions.

Field Exchanges: In 2016 the YTF is conducting one meeting a month in different youth facilities in the camp. Today's meeting was the first of this kind, held in IMC's Makani centre in D6. Youth Volunteers from various YTF members also attended this meeting.

K. Basic Needs Working Group

UNHCR launching cash payment, cash assistance through iCloud. The goal is to make it easier for refugees to get paid/ receive cash assistance or CfW payments more easily, without going to the bank. This will be done through iris scanning. First pilot will take place in March in the camp. So far feedback has been very positive from organisations. This new system will be a much faster process requiring less staff. According to calculations 4 mobile ATMs 24/7 every day of the year will be necessary to cover the needs of the camp. Discussions have been started with Cairo Amman bank (who currently have only 2 ATMs). Security issues are also being discussed regarding ATMs in the camp and SRAD is ready to support. Presentation will hopefully be held in next CMC to explain this project in further detail.

Medical insurance: No solutions have been so far found regarding disability and death. BNWG will draft annex in CfW guidelines covering the medical insurance and the enforcement of the safety plan. Rules should be put in place and strictly enforced. Agencies are strongly advised to attend next BNWG in order to discuss medical insurance guidelines (10:30 16/02). Partners are encouraged to make available more rotational positions in order to improve the percentage of families benefiting from CfW in the camp. (At the moment only 22% benefit from CfW positions.) UNWomen has already started with its new strategy for CfW which includes the above: All partners are encouraged to look at their position.

RAIS: A new module of RAIS is now in use. Training session at 12:00 – 14:00 for all partners in the camp. Partners are requested to share names of persons who have access to RAIS so that they can be trained. Encouraging partners to sign data sharing agreement with UNHCR so that they can proceed to RAIS training.

Distribution:

- SNC: 18th – 31st January
- SC Jordan Cash assistance: 1820 vulnerable cases. 50JoD per case. 1-2/02/16
- ECHO Fund Distribution: 3rd – 16th February
 - Family size 1-3: Cash amount: 10
 - Family size 4-5: Cash amount: 15
 - Family size 6-8: Cash amount: 20
 - Family size 9+: Cash amount: 30

L. Site planning

1. HH assessment for shelters and relocation needs is completed
2. HH address system roll out is complete in 9 districts
3. Electricity phase II project is ongoing in district 8, 9, 10, 11, 12, 3 and 4.

COMMENT: It was noted that regarding relocation, D1 and D2 have been left until the end as they will be more easily relocated in the better spring weather. Assessment has been completed. Relocation will take place in Feb/March

M. External Relations

Business as usual

N. AOB

The next CMC will be on **16th February 2016** in Za'atari Base Camp, Conference Room 1, at 13:00.