

## The CP-SGBV Field Sub Working Group (Zaatari Refugees' Camp) 2015 WORKPLAN

**Objective:** To strengthen and harmonize emergency Child Protection and Sexual and Gender Based Violence interventions for girls, boys, women and men in Zaatari Refugees Camp, in accordance with age, gender, diversity (AGD) and survivor-centred principles and the priority areas identified for CP and SGBV by the national CP and SGBV SWG<sup>1</sup>. Particular focus will be placed on the following CP and SGBV concerns and risks:

**Child protection:** (1) Forced and unnecessary child - family separation and Unaccompanied and Separated Children; (2) Recruitment and Children Associated with Armed Forces & Armed groups (CAAFAG); (3) Worst forms of child labour; (4) Physical and psychological violence; (5) Children in contact with the law as victims, offenders and witnesses<sup>2</sup>.

**Sexual and Gender-based violence:** (6) Domestic violence; (7) early and forced marriage; (8) sexual violence; (9) survival sex; (10) harmful traditional practices (i.e. honour killings); (11) violence against specific groups, including people with disabilities and Lesbian, Gay, Transgender, Bisexual and Intersex people.

Key Work	Areas of	Activities	Expected Output	Responsibility	Q1	Q2	Q3	Q4
<b>1. Strengthening Field Coordination</b>	<b>1.1. Functional working group</b>	1.1.1 Review \ update TOR & WP on a regular basis & ensure implementation of both.	- CP-SGBV ToR is updated, shared and promoted for implementation by the SWG members.	<b>Co-chairs in consultation with members and national coordinators</b>		X		X
		1.1.2 Conduct regular bi-weekly (and ad-hoc meetings when required).	- Regular WG meetings (bi-weekly) for information sharing & status updates. - Ad-hoc meetings in urgent matters are conducted.	<b>Co-chairs and members</b>		X	X	X
		1.2.3 Encourage active participation of relevant actors, based on accountability to the TOR.	- All relevant represented and/or engaged and have active role in implementation of WG's TOR & WP <sup>3</sup>	<b>Co-chairs with support from members</b>	X	X	X	X
	<b>1.2. Risks and gap assessment and prioritization</b>	1.2.1 Ensure that CP-SGBV information on trends, protection concerns, and initiatives are shared with the group members and the relevant stakeholders, including information from community gatherings and volunteers.	- Related risks / concerns/initiatives/ are shared on regular basis and prioritized for discussion and actions. - All relevant stakeholders are well and timely informed about the CP-SGBV concerns in Zaatari camp.	<b>Co-chairs and members</b>		X	X	X
		1.2.2 Conduct review of existing assessments and surveys to identify priorities and information gaps. <sup>4</sup>	- Desk review of assessment completed, presented and discussed information gap identified	<b>Task force to be formed</b>			X	X
		1.2.3 Share findings of the Baseline assessment on child labor and address information gap on protection risks of children working outside the camp.	- Findings and report shared with CP, SGBV and protection actors.	<b>UNICEF and Save the Children</b>		X	X	
		1.2.4 Participate in conducting regular safety audit including an update for CP and SGBV through rapid assessment and roll-out with sectors.	Regular update of CP and SGBV in Safety Audit conducted System in place to ensure implementation of safety audit recommendations.	<b>Co-chairs and all members<sup>5</sup></b>				X

<sup>1</sup> The 2015 objective of the national child protection sub working group is to "strengthen and harmonize emergency child Protection (CP) interventions for boys and girls affected by the Syrian crisis in Jordan, with a particular focus on unaccompanied and separated children (UASC), the worst forms of child labour, children associated with armed forces and armed groups (CAAFAG), violence against children, children with disabilities and children in conflict with the rule of law."

<sup>2</sup> Contact with the law to ensure legal safeguards for victim and witness as well.

<sup>3</sup> This include, but not limited to:

- Government: Ministry of Social Development; Family Protection Unit; and Juvenile Police Department (as a main actors); Sharia Court and SRDD when there is relevant area of advocacy and discussion.
- UN agencies: UNHCR, UNICEF, UNFPA, UN Women, and WFP.
- International Committee of the Red Cross (ICRC) and IOM.
- International and National Organization; SCI; ACTED, IRD, ARD, IR, ARDD – legal Aid; IFH; IRC, ACTED, IR, Mercy Corps, IMC, ARDD – Legal aid, NRC, IFH and IOM.
- Representative from TFs/WGs: Youth Task Force; Age and Disability; Community Mobilization, and WG, Education WG

<sup>4</sup> This include, but not limited to: Report on Early marriage; Baseline Survey on Child Labour in Zaatari Camp (2014); the Interagency Child Protection and SGBV assessment in Zaatari camp (2013); Safety Audit (2015); and JENA (when it comes to protection and education); Comprehensive Child Focused Assessment, 2015.

<sup>5</sup> Safety audit should be shared responsibility among all members of the SWG; it should not rely only on one agency

**The CP-SGBV Field Sub Working Group (Zaatari Refugees' Camp)  
2015 WORKPLAN**

<b>1.3 Support improved service &amp; timely response</b>	1.3.1 In close consultation with the National CPWG and UNHCR technical unit, map and update the 4W on CP & SGBV interventions	- All interventions by all related CP and SGBV actors are mapped, updated and coordinated.	Co-chairs in consultation with the UNHCR technical Unit and National Coordinators				X
	1.3.2 Review, update, disseminate, and monitor implementation of inter-agency and all members Referral Pathway (RP).	- RP reviewed updated. -Implementation's bottlenecks assessment are identified and shared with concern actors.	Working group supported by UNHCR, UNFPA and UNICEF			X	X
	1.3.3 <b>Under the guidance and leadership of the national inter-agency task force on PSEA</b> , promote principles and policies for prevention and response to Sexual Abuse and exploitation by humanitarian workers	- Prevention from Sexual Abuse and Exploitation principles are promoted among members	UNHCR and all members			X	X
	<b>1.3.4. Share and promote agencies' best practices on Child Protection/ Child Safeguarding Policies and Code of Conduct (for staff, volunteers, visitors and contractors).</b>	Best practice on Code of Conduct and Child Protection/ Safeguarding policies are shared with members, including, but not limited to: code of conduct on prevention of child labour and PSEA	Co-chairs with support from agencies with best practices (UNICEF, IRC, SCI, ACTED), )			X	X
	<b>1.3.5 Ensure coordination and Referral between CP and SGBV Case management agencies</b>	Coordination and Referral between case management service providers is ensured					
<b>1.4. Capacity Building</b>	1.4.1 Identify training needs of SWG's mem capacity building's strategy.	- Inter-agency/ CP-SGBV FSWG capacity building strategy.	Co – chairs and Focal points from relevant organizations			X	X
	1.4.2 Carry out regular briefings and orientations on relevant CP and SGBV policy guidelines, standards and tools to the members	- Common understanding among CP actors on CP and SGBV issues and concepts and unified approach to CP & SGBV programing.	Focal points with support from co-chairs			X	X
	1.4.3 Coordinate trainings and encourage inter-agencies training for CP & SGBV service providers in Zaatari camp, including identification of areas of expertise and provision of support to carry out training on certain thematic areas.	Members shared their training activities and areas of expertise, support provided when required.	Co-chairs and agencies with relevant expertise			X	X
	1.4.4 Coordinate and roll out refresher training on SOPs for protection and non-protection actors.	- Refresher training on SOPs are rolled out among all actors	IMC , IFH, and IRC with support from UNHCR / UNICEF/ UNFPA			X	X
	1.4.5 Conduct 4 orientation sessions on "CP and SGBV issues and basic programmatic concepts" for relevant working groups / tasks forces (i.e. Youth Tasks force, Age and Disability, Community Mobilization WG, and Education WG)	- All relevant camp- based coordination mechanisms are oriented on CP & SGBV issues and basic programmatic concepts.	Co- chairs and CP/ SGBV focal points			X	X
<b>1.5. Monitoring and Reporting,</b>	1.5.1 Upload CP-SGBV SWG information on UNHCR portal (minutes, report, briefing notes)	- Minutes and CP-SGBV SWG information, material, and documents is made available to all stakeholders through regular upload into UNHCR web Portal.	Co-chairs with the support of the UNHCR coordination unit in Amman	X	X	X	X
	1.5.2 Monitor the implementation of the SWG and report on progress based on accountability to the TOR.	- Implementation status and performance is updated and information shared with stakeholders and members.	All Members			X	X

**The CP-SGBV Field Sub Working Group (Zaatari Refugees' Camp)  
2015 WORKPLAN**

		1.5.3 Conduct joint monitoring visit (by members of the SWG) to service providers to assess availability of CP-SGBV services and identify gaps	Provision and availability of services are monitored, gaps identified and shared with concerned service providers.	All members (selected focal point)			X	X
	1.6. Advocacy , resource mobilization ,and communication	1.6.1 Mainstream CP & SGBV in planning processes, advocacy and communication activities.	- Members identified to serve as focal point for mainstreaming CP and or SGBV in other sectors (one or two members per sectors). - CP& SGBV consideration are prioritized and mainstreamed across all sectoral advocacy interventions at field and national level.	identify members/ agency to be responsible for mainstreaming CP and/ SGBV to be focal point for mainstreaming			X	X
		1.6.2. Identify and determine advocacy priority issues.	- Advocacy issues are identified and advocated for at field and national level.	All members with support from National coordinators			X	X
		1.6.3. Update members on funding opportunities and advocate to address funding gaps.	- Information on funding situation are collected and shared with national coordinator.	Co- chairs in consultation with members			X	X
		1.6.4. Ensure that CP- SGBV members coordinate available resources for the implementation of joint advocacy and communication activities.	- Advocacy and communication activities are implemented in a coordinated manner and resources are properly utilized (example WRD, child labor)	Co-chairs and all members and focal point when assigned				
		1.6.4 Map key inter- agencies messages, unify approaches for dissemination and implement joint campaigns on prevention and awareness (WD against child labor, Combating VAW, etc.).	- Advocacy and awareness messages (targeting humanitarian workers, children, parents / guardians and other community members) are mapped, and unified under joint dissemination approach.	Working group with support from UNHCR and UNICEF and National coordinators			X	X
2. Cross Sector Collaboration and mainstreaming of CP & GBV	2.1 Protection	2.1.1. Strengthening coordination with Zaatari Protection Working group on interventions and agreed recommendations and action.	- <b>Report regularly by the co-chairs to the PRT WG chair</b> - Information is shared by focal point at the Protection working group and other forums.	Safety Audit focal point Co-chairs <sup>6</sup>			X	X
		2.1.2. Ensure that key findings and recommendations CP – SGBV are reflected in the general protection programming including protection and other sectoral assessment.	- CP & SGBV are reflected in protection programming, all sectoral assessments and surveys,	Co-chairs, support from UNHCR, UNFPA and UNICEF		X	X	X
	2.2. Education	2.2.1 Support capacity building of Education WG on CP & SGBV and inform decisions/ and actions to address CP and SGBV risks in schools (e.g. violence in school).	- Regular representation from CP-SGBV WG in Education WG. Major education stakeholders are oriented on CP and SGBV risks and concepts.	Co-chairs and focal point (UNICEF and SJ)			X	X
		2.2.2 Form a joint committee (protection, CP-SGBV, education, youth task force) to prioritize and implement actions to address causes of child labor in education sector.	- Actions related to prevention and response of child labor in education sector are prioritized and initiated (guided by the Joint assessment).	Co- Chairs with support from Education, protection, YTF Co-Chairs. UNICEF, and SCJ			X	X
		2.2.3 In collaboration with the national VAC TF, develop a joint strategic action plan to address violence in school in Zaatari Camp.	-Six month joint strategic action plan developed with clear role and responsibilities for stakeholders.	Lead by UNICEF & SCJ in consultation with SWG members and VAC TF				X

<sup>6</sup> As per the TOR, CP and SGBV SWG in Zaatari camp should report to the PROTECTION WG in Zaatari. CP/SGBV co-chair should always attend the PRT WG and not only focal point from the SWG;

**The CP-SGBV Field Sub Working Group (Zaatari Refugees' Camp)  
2015 WORKPLAN**

2.3 Health	2.3.1. Map current training activities for health professionals in relation to CP / SGBV and support ZHSWG to enhance health professional abilities on detection, treatment and reporting of child abuse and SGBV cases.	- Trainings of health professionals is mapped (and later too be coordinated) and support provided to health sector when required. - Identify training providers within the group and to support health sectors.	Co- Chairs with support from members with relevant experience			X	X
	2.3.2. Support active referrals between health and CP/SGBV service providers.	- Active referrals, risks of mandatory reporting on survivors are assessed and findings share.	To be led by IFH with support from UNFPA and UNICEF			X	X
	2.3.3. Identify gaps in mental health and psychosocial support services for children and adolescent	- Mapping of available services, FGDs for beneficiaries and Service Providers.	Group members Lead by IFH and IMC			X	
2.4. Community Based Mobilization Working Group	2.4.1 List and prioritize messages that need to be disseminated through the CBMWG.	- Messages need to be disseminated are determined and prioritized	IRD and ACTED and co-chairs			X	
	2.4.2. Use the monthly communique to address CP and SGBV concerns in a systematic manners.	-Selected messages are shared and tailored with CBMWG's focal point	IRD, ACTED UNHCR co-chairs			X	X
2.5. Youth Task Force	2.5.1 Determine areas of overlap and collaboration between YTF and CP- SGBV.	-Areas of cooperation and overlap know to both WGs.	Co-chairs			X	
	2.5.2 Coordinate and/or support the YTF on CP and SGBV issues.	-Child Protection and SGBV are mainstreamed through YTF.	Co-chairs			X	
2.6 Age and Disability Task force	2.6.1 Carry out awareness session by Handicap international on "Inclusion project in humanitarian response".  Share information on events organized by age and disability task force with the working group	Members are aware of the inclusion project, definitions and concept related to persons living with disabilities.	Chair of Age and Disability Task Force with support from Handicap International and Mercy Corps			X	X
	2.6.2 Map and promote best practices on inclusion and encourage members to carry out assessment on inclusion of person with disabilities in their services and activities.	- Best practices on inclusion promoted, members encouraged to replicate relevant tools. - At least 5 members are willing to assess gaps on inclusion of persons living with disability in their activities and services <sup>7</sup> .	Mercy Corp , Handicap International and FPSC with support from UNICEF, UNHCR,				X
	2.6.3 Coordinate and support focal agencies in providing individual and specific assistance on accessibility and inclusion.	Improved capacities among service providers on dealing with persons/ children living with disabilities	Would suggest one agency to take the lead on this (Mercy Corp, Handicap International or FPHC)			X	X

<sup>7</sup> This activity has been rephrased, please feed me back on the target.