



## Meeting Minutes 10.03.15

### UNHCR BO Amman, Jordan EMOPS Room

**Agencies present: ARDD-Legal Aid, CRP, CVT, ICMC, IRC, SCJ, UNFPA, UNICEF, UNHCR, ICU, IRC, UN Women, ACTED, APS,**

#### Agenda:

- Annual revision of national SGBV SWG TORs
- SGBV action plan of the health sector
- Updates from Field SWG and Task Forces
- AOB

Agenda item	Discussion	Action point	Responsible Agency
<b>Annual revision of national SGBV SWG TORs</b>	<ul style="list-style-type: none"> <li>- SWG members at the meeting revised the SGBV SWG TORs and discussed the following:               <ul style="list-style-type: none"> <li>• That the TORs should include relationships with the relevant national institutions like FPD and NCFA.</li> <li>• SGBV response should be survivor centered</li> <li>• SWG should participate in all assessments organized at inter-sectoral level</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Coordinators will incorporate comments from members and share for final comments</li> <li>- The National Council for Family Affairs (NCFA) will be invited to make a presentation on their work</li> <li>- Coordinators will make a decision on which organizations</li> </ul>	<ul style="list-style-type: none"> <li>- Co-chairs</li> <li>- Co-chairs</li> <li>- Co-chairs</li> </ul>

		<p>will be invited to working group meetings</p> <ul style="list-style-type: none"> <li>- A meeting will be organized bilaterally with FPD and NCFA and they will be invited every two months to attend meetings</li> </ul>	<ul style="list-style-type: none"> <li>- Co-chairs</li> </ul>
<b>SGBV action plan of the health sector</b>	<ul style="list-style-type: none"> <li>- Members of the Health sector discussed a document on the integration of SGBV into the health programs. This document will help the two groups to coordinate closely issues related to sexual gender based violence</li> <li>- Members were also allowed to provide feedback to the document</li> </ul>	<ul style="list-style-type: none"> <li>- The two groups should meet regularly to discuss protocols and tools and mandatory reporting</li> <li>- A smaller committee should be formed to attend these meetings</li> <li>- The document will be shared through email for comments</li> </ul>	<ul style="list-style-type: none"> <li>- SGBV and Health co-chairs to nominate a committee that will attend meetings</li> <li>- Co-chairs</li> </ul>
<b>Updates from Field SWG and Task Forces</b>	<p><b>Early and forced marriage task force</b></p> <ul style="list-style-type: none"> <li>- The finalized work plan will be shared with members</li> <li>- The task force is conducting a mapping exercise with member agencies to find out which agencies have more focused programs</li> <li>- All agencies should participate in the monthly survey so that the task force collates all this information in one place</li> <li>- Chairs of the task force will pull out from existing documents all information related to early and forced marriage</li> </ul>	<ul style="list-style-type: none"> <li>- Agencies that want to join the task force should contact Belen</li> </ul>	<ul style="list-style-type: none"> <li>- All agencies</li> </ul>

	<p><b>SGBV and CP SWG Field level</b></p> <ul style="list-style-type: none"> <li>- There are discussions between the two field level groups to merge their coordination structures. Discussions are still ongoing.</li> </ul> <p><b>Zaatari</b></p> <ul style="list-style-type: none"> <li>- IFH/NHF are the co-chairs of the SGBV SWG at the camp</li> </ul>	<ul style="list-style-type: none"> <li>- Next week SGBV/CP co-chairs will make a decision on this.</li> </ul>	
<b>AOB</b>	<ul style="list-style-type: none"> <li>- Focal point and alternate nominations: Each agency should nominate a focal point and an alternate that will attend meetings regularly</li> </ul>	<ul style="list-style-type: none"> <li>- All member agencies of SGBV SWG should send these contacts to Maya Logo; <a href="mailto:LOGO@unhcr.org">LOGO@unhcr.org</a></li> </ul>	

**Next meeting will take place on Tuesday March 24, 2015 at UNHCR BO Khalda EMOPS room at 9:00AM**