Minutes of WASH Sector Working Group Meeting - Bekaa

Date	2015-05-13	Time	14h00
Meeting location	UNHCR SO Zahle	Duration	90 mins
Chair	UNHCR Elizabeth Palmer	Co-Chair	Oxfam Lama AbdulSamad

14h00	WASH and Shelter Joint meeting on cross sectoral issues:

6.0	**Updated 3W information coordination**
6.1	IAMP13 data on the informal settlements is released monthly and shared with the Working Group mailing list. The 3W matrix for WASH is consolidated directly afterwards, with generous contribution of Mediar to compile and cross check all partner data. The 3W database contains detailed information on WASH activities such as donor, funding deadlines and gaps in the support of latrine or water storage tanks.
6.2	Partners welcome to come to UNHCR or Medair (Kyle Loiter) with questions
6.3	Note: Partners are requested to fill only in the sites that are actually receiving data. i.e. Do not input data if you are not covering the site in reality.
6.4	Mapping will follow by generous contribution of SCI.
6.5	Partners are also encouraged to use the 3W matrix to analyse their Area of Responsibility to identify sites that have previously not received any support, assess the agency capacity and funding, consolidate their areas and communicate any changes to the UNHCR Shelter/WASH officer.
6.6	For current gaps: Within the WASH sector, there is currently capacity to support 5500individuals through SCI and 850 individuals through Mercy corps (ITS or CS).
6.7	All partners requested to check their data on the 3W. With report back COB Thursday 15-05-14.
6.8	How to reach people living in smaller sites: Suggest agencies 'group' sites using the locations to increase access to sites less than 4. This is a growing problem that the sector needs to address.
6.9	**CSMC predestination**
6.9.1	Definition of CSMSC: site management to raise awareness, develop committees, participation and sustainability of the Informal Settlements
6.9.2	CSMC assists in setting up committees within Informal Settlements which act as interlinking sectoral committees. This can contribute to mobilising the community, assisting with distributions and engaging in their own environmental management. These also act as focus groups in the site who can report back on gaps, feedback on services (free monitoring). This builds a longer term ownership over projects that engage the refugees, contributes to joint messaging and mass sensitization. Spongebase will track where CSMC committees are in place. CSMC WG meetings regularly. Coordination with all partners in the area to prevent duplication, committees and programs.
6.9.3	CSMC proposed to undertake a workshop in community mobilisation. All agencies are invited to attend. Signup sheet circulated, but all agencies are also invited to email Anne Leewis, NRC (anne.leewis@nrc.no)
6.9.4	Next meeting: Every second Wednesday of the month at 10H00

7.0	**Municipalities (Additional Agenda item)**
7.1	UNHCR and UNDP are coordinating requests from municipalities and areas where activities are being constrained. Partners are requested to email UNHCR with details of any instance where support is being 'ransomed' until certain conditions from the municipality are met.
	Liaison Officer: Rayan Koteiche (koteiche@unhcr.org)
	Head of Office, Area security: Maeve Murphy (murphym@unhcr.org)
7.2	**Bar Elias**
7.2.1	Background on the reported 'Formal tented settlement': MOSA has not endorsed the camp. This is an activity undertaken by URDA, funded by external donors with some engagement of the Ministry of Interior. Therefore it is considered a semi-formal tented settlement
7.2.2	There are concerns regarding the capacity of the sites and the ability of the site to accommodate the number that is being proposed by URDA (360 HH proposed vs. 260 HH actual capacity). There is a risk to refugees in creating an over-dense environment. This is the fundamental reason why humanitarian standards were developed under the 'do no harm' principle.
7.2.3	Technical assistance has been provided and largely this is not reflected in the designs. A suggestion was raised with one donor in the meeting, UNICEF, to follow up on the standards that are being applied in WASH and Site planning.
7.2.4	Selection of beneficiaries is managed by URDA. Security reasons dictate a need for this information to be protected.
7.2.5	This site was created in agreements between Ministry of Interior and URDA for the reduction of tension/ conflict prevention in Arsal. Another site is being negotiated at the National level that is also in the vicinity of Bar Elias.

8.0	**Preparedness Planning**
	Sector procedure for emergency influx uses two tools for managing referrals and also maintaining a clear understanding of the available sector stocks:
8.1	Managing Referrals though a Google Doc: this is sent in an email to the responsible partners for follow up. Partners are requested to fill in on the sheet when they have completed the action.
8.2	Contingency Stocks are tracked on a special database in Activity info. Partners are requested to update their stock regularly. In an emergency this will be requested to update. Kindly ensure your data manager who is focal point for Activity info has access to the stocks database. Email: Remo Fambri (Fambri@unhcr.org) and Mitchell Levine (LEVINE@unhcr.org)

9	ERF funding appeals: Agencies are reminded that funding is available through ERF.

14h30	**WASH Working Group only**

10.0	**HP monthly section/ update – UNICEF update on UNICEF workshops.**
	UNICEF holds regular HP workshop at Beirut level related to WASH committees. The training includes: How to develop the committees, enhance ownership and enhance participation. This initiative aims to homogenise the key messages of actors in the sector. The HP WG is developing a fact sheet which will be shared with all partners.
	Attendance is open to the 5 UNICEF partners in the Bekaa, but this is also for partners across the country UNICEF are preparing a toolkit for the MENA area for HP.

11.0	**BWE Bekaa Water Establishment update:**
	The humanitarian shelter and WASH sector aims to improve the flow of information with the BWE, particularly to better communicate the projects that actors are engaged in that support host communities and permanent infrastructure improvements.
	UNICEF have provided hydraulic engineer to BWE to add in-house technical expertise to their office. There is increased waste water treatment capacity in Bekaa, but a recognised gap in infrastructure projects.
	ACTION: UNICEF will share list of projects that are gaps and can be addressed by humanitarian support

12.0	**Support to municipalities and quick impact projects**
	UNHCR Sector coordinator requests all partners to communicate if they have funding for QIP projects or a need to be filled. There are funded partners with the capacity to fill gaps.
	Mercy corps Is looking for projects that will be quick impact implementation anything in the value of 5k - 40k USD such as mains connections, pumps etc. The aim is high impact in the refugee and host community benefit.
	List was maintained at Beirut level i.e. a Master List for stabilisation, sent out be Beirut a few months ago.
	ACTION: UNHCR to follow up and share with WG members.

13.0	**AOB**
13.1	Please use the 3W matrix for planning activities, to see where other partners are working.
13.2	UNICEF has a stock matrix for Bekaa, isolated within UNICEF in Bekaa. This is not an interagency coordination effort.
13.3	Contingency stock from donors: Should the reporting on stocks come from the agency of from the Donor, provided that they have storage capacity. Answer: each agency to discuss with donors who is to report.
13.4	WASH sector IM has not yet replaced William Lavell in UNICEF.
13.5	Deadline for reporting on AI is 15-05-13. All partners requested to report today their activities for the dashboard.
	Interesting success stories can be published in the dashboard.
13.6	WV partner with private sector re the chlorine generation using salt water.
	Request feedback from partners on improving chlorination in ITS and training
13.7	Aarsal NRC wish to engage in WASH activities in the area
	ACTION: Schedule a meeting with protection unit and all WASH
13.8	Rais and Activity Info training. Please send expressions of interest.
13.9	ECHO is requests that all partners use the interagency questionnaire for their technical assessments. The WASH and Shelter sector are both requesting that ECHO revise this request as the questionnaire is for economic vulnerability and does not address the key technical issues needed in a technical questionnaire. Similarly it takes a very long time and is excessive for the purposes of the partner. Enumerators need training; this is not being extended to WASH partners.
	ECHO action: address this instruction to their agencies to ensure that there is unified understanding of what ECHO wants.

13.10	The colour map provided for the meeting is very informative. Suggestion for a colour map that illustrates by area which is the donor. Follow this with a meeting with all donors to determine their strategy.
13.11	Summer season approaching and the potential for water borne diseases is increasing. Already 1 case of Hepatitis in Saadnayel was reported. All agencies are requested to report on identified cases. UNICEF of provide agencies with Chlorine tablets upon request.

Documents Shared:

WASH Strategy

Shelter Strategy

Updated indicators list

New Pcode form.

Evictions list

Key links shared:

Google referrals

Data.unhcr.org

Activity Info