



## Minutes of WASH National Coordination Meeting

<b>Meeting Location</b>	UNHCR LEA Bld, Beirut	<b>Meeting Date</b>	25 Mar 2015
<b>Chair persons</b>	Ross Tomlinson, David Adams	<b>Meeting Time</b>	1400 Hrs
<b>Minutes by</b>	David Adams	<b>Meeting Duration</b>	2 Hrs
<b>List of agencies in attendance</b>	CHF, LRC, WHO, UNOPS, UNHCR, UNOCHA, Oxfam, JICA, CARE, WVI, UN-Habitat, UNICEF, ACF		

Please refer to the attached power-point presentation for meeting details. The following are brief notes of discussion and action points.

- Presentation/Discussion
- Action Point

### 1. Action points from last national coordination meeting

- Outstanding actions on hygiene kit coordination:
  - Evaluate impact of Hygiene Kit distribution and review standards and approach to targeting.
  - Facilitate better inter-sector coordination of ensuring access to Hygiene Items.

### 2. Assessment Working Group (AWG)

- Everyone can access the “Needs Assessment Registry on the web portal: [data.unhcr.org/Lebanon](http://data.unhcr.org/Lebanon). This has been an extremely useful resource for the sector and across sectors. However, agencies have not been sharing enough their assessments and reports.
  - Agencies are strongly encouraged to upload any of their assessments into the Registry.
- The AWG can provide assistance particularly for rapid assessment tools and general guidance on designing and undertaking assessments.
- IAMP (monthly mapping table of informal settlements) is providing simple and useful information in the Bekaa where Medair is collecting information on latrines, solid waste and water source.
  - Advocacy required for inclusion of this basic WASH data across all IS in country.
- National Assessment is still under design, however funding may now be available from UNHCR and UNICEF.
- BML sub-sector is planning to undertake detailed mapping of IS in these two Governorates.
- Cash and food assessment is nearing completion though not clear how useful or relevant the information will be for WASH.
  - Follow up with Basic Assistance required for Cash and food assessment.

### 3. Update on Activity Info (AI) and Results Framework

- Summary update provided of a sector meeting undertaken during previous week to review AI and Results Framework now that agencies have had two months of experience using the tools.
  - Monthly WASH AI Pivot Tool to be shared with sector – useful for analysis, requested by agencies.
  - Sector leads’ verification report will be used and shared during data verification period.



- Monthly WASH Dashboard to be shared and uploaded to web portal.
- AI facility to upload data (e.g. excel spreadsheet) would help agencies save time on reporting.
- Advocate for this upload facility with AI developers and IMWG.
- Advocate for incorporation of IAMP information (population and WASH data) into AI.
- Share revised WASH sector Results Framework (clarifications and amendments requested by agencies) and update AI accordingly.
- Under the output indicators: the beneficiaries reached should only be counted once in the case of repetitive activities such as water trucking, wastewater disposal and hygiene promotion. E.g. the end of year output result with respect to “access to sufficient quantity of water” is 1,000 people if they rely on trucked water each month, not 12,000 people.
- The activity of “providing storage containers at household level” shall be measured by counting 0.5, 1, 2 and 3 m<sup>3</sup> containers. This is to facilitate the reporting by agencies that only provide 2 or 3 m<sup>3</sup> containers for household water storage.
- Clarifications where provided on the following key indicators that are not being reported correctly:
  - “Planned presence of WASH actor”; Mark ‘1’ for ALL Sites that the agency has ‘secured’ funding to cover WASH for current month and each future month (leave blank otherwise). This will give us an indication of where we ‘might’ have gaps now and in the future.
  - The 3 x O&M indicators; Mark ‘1’ for all sites that had some level of O&M support/activity during the current month. I.e. work was undertaken (leave blank otherwise).
- An additional indicator is to be added:
  - 2.2.4 Sludge Disposal. This new indicator should measure the appropriate disposal of sludge to capture the quantity of this ongoing maintenance activity.

#### 4. WASH / Shelter Agreement

- Agreed that the WASH components of shelter activities shall be reported under WASH indicators in AI. Agencies that have shelter and WASH teams can do this directly into the WASH database (in some cases this already happens).
- To facilitate reporting WASH components by dedicated Shelter agencies a special site form of only the required activity and output indicators could be developed.
- Shelter actors reporting under the WASH output indicators should count tenants as beneficiaries not landlords.
- The following are the indicators in the WASH AI relevant for Shelter:



<b>Output/Activity 1.1 Water Supply</b>
1.1 POC - # of with improved water supply to min standards for quantity & quality
1.1.2 - # of HH public connections installed
1.1.3 - # of HH private connections installed
<b>Output/Activity 1.3 Water Storage</b>
1.3 POC - # of with necessary storage containers
1.3.1 - # of 500 to 1000 L- HH storage tanks provided
<b>Output/Activity 2.1 Sanitation Facilities</b>
2.1 POC - # of with increased access to sanitation services
2.1.1 - # of Latrines/toilets constructed or rehabilitated.
<b>Output/Activity 2.6 Drainage</b>
2.6 POC - # individuals of with reduced risk of flooding
2.6.1- Site drainage around WASH sites to reduce standing water, benefiting near HHs
2.6.2 - # Measures to reduce flooding risk for flood prone sites

- Technical standards should be jointly reviewed where necessary. I.e. Drainage works and site improvements.

## 5. IM Tools

- There is both a need and interest in online and one-off soft/hardcopy maps.
- SpongeBob is the proposed WASH online mapping tool. This is currently under development by our WASH IM and examples have been shared previously for Bekaa (e.g. [wash activities](#)). The potential is to be able to turn on and off different layers of WASH related information (e.g. flood risk map, water asset data, solid waste approved dump sites, administrative boundaries, shelter contexts such as IS, etc.) and compare these layers with information mapped automatically from Activity Info.

## 6. Update of Stabilisation WASH

- The WASH Stabilisation Projects MASTER LIST is a live document summarising past, present and future projects (primarily water, wastewater and solid waste type). Many agencies have provided feedback and cleaning, reviewing and updating is ongoing. New updated versions of the document will be shared periodically.
- Noted that there are many other project lists but this is the principal one being used by the WASH sector under the LCRP, which captures information, and in a way that cannot be done by AI.
- Almost 600 different projects from 2011-2017 for \$160m (incl. USAID).
- Current data analysed, excluding USAID projects, indicates:
  - 74% of investment is in water and only 12% and 7% is in wastewater and solid waste. Somewhat alarming considering the needs in wastewater and solid waste.
  - There seems to be very little investment in urban areas. This is notable considering that some of the most vulnerable cadastres and highest proportion of the population live in these areas.



- A meeting primarily of implementers of stabilisation type projects took place at UN-Habitat/UNESCO, Beirut.
- Despite a lively discussion on a range of topics from different perspectives and interests some common themes emerged:
  - Supporting development and sharing of better baseline information,
  - Sustainability of interventions/projects (cost recovery, etc.),
  - Approach/technical standards for different types of work.
- To facilitate advances on these themes and to improve the WASH Sector stabilisation aspect of the response it was suggested to divide the discussion into water, wastewater and solid waste by means of technical working groups for each. These groups could include or liaise with relevant GoL departments/persons and other specialist organisations/individuals. Outputs could be:
  - Revision of the technical guidelines for the sector (including standards, reference to GoL guidelines, design options, references to resources, etc.).
  - Facilitation of technical workshops, agency tradeshow, advocacy documents, etc.
  - Input to revised sector strategy and plan.

## 7. Evictions discussion

- No discussion possible as meeting ran over time.

## 8. AOB

- Winterisation planning workshop will be organised by Basic Assistance Sector in April.
- WASH Sector agencies are encouraged to attend and update.

Next WASH Meeting 22<sup>nd</sup> April 2015 at 14.00 hours, UNHCR - Lea Building, Beirut

### Action points summary:

#	Action	By who	By when
1	To discuss and decide standards of hygiene kits, recommendations for targeting and means of distribution.	HP TWiG	End of April
2	Organise an Inter-sector coordination meeting focused on “ensuring access to hygiene items” to minimise duplications and overlaps, streamline approaches and consolidate reporting.	Sector leads	End of April
3	Agencies are strongly encouraged to upload any of their assessments into the Registry.	Sector agencies	Continuous
4	Advocate for inclusion of basic WASH information across all Governorates in the monthly mapping of IS	WASH IM	End of April
5	Follow up with Basic Assistance for Cash and food assessment.	Sector leads	End of April
6	Advocate for excel upload facility with AI developers and IMWG.	WASH IM	End of April
7	Advocate for incorporation of IAMP information (population and WASH data) into AI.	WASH IM	End of April



#	Action	By who	By when
8	Share revised WASH sector Results Framework and update AI accordingly.	Sector leads, WASH IM	ASAP
9	Develop special site shelter form of only the relevant activity and output indicators.	WASH IM	ASAP
10	WASH Sector agencies participating in Winterisation Planning Workshop to update briefly.	Sector agencies	Following Nat Coord Mtg