

Shelter + NFI Sector WG: Athens Hub

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| Date: | 20 April 2016 | |
| Participants: | Catholic Relief Services (CRS), International Medical Corps (MC), International Rescue Committee (IRC), Salvation Army (Salvos), Samaritan's Purse (SP), Solidarity Now (SN), UNHCR | |
| Chair: | David O'Meara (omeara@unhcr.org), Phoebe Goodwin (goodwin@unhcr.org), UNHCR | |
| Agenda | <ol style="list-style-type: none"> 1. Update on NFI distribution 2. Update and explanation of RRMRP progress 3. ToR for WG as prepared by Strategic team 4. KML File details 5. Handover of Athens WG Chair to Phoebe Goodwin 6. 4W updates 7. News from the field 8. AOB | |
| Agenda item | Key: CWC = Communication with Communities. CWG = Cash Working Group. PoC = people of concern (refugees & migrants). SMS = Site Management Support. ToR = Terms of Reference. | |
| Welcome / Introduction | Introduction of new participants: Syed Yasir Ahmad (WASH Advisor, IMC); Polis Pantelidis (Major, Salvos) and Panagiotis Bourgazas (SN). No items to add/subtract/amend to meeting agenda. | |
| Agenda item | Discussions | Action points |
| Update on NFI distribution | <p>As UNHCR implementing partner, SP has begun the blanket distribution of NFIs to 26 mainland sites, having completed most of Central Greece to date and finished preparations to commence Northern site distributions next week, but not yet received government access approval for Attica region.</p> <p>Oxfam is UNHCR's other IP for this activity and will be distributing to 4 sites in Western Greece.</p> <p>SP completed Ritsona yesterday, facing challenges with the truck's delayed arrival. Many refugees/migrants did not want bags or ponchos.</p> <p>Meeting participants curious to know how kitchen sets and other items will be received (or blocked?) by both site managers and beneficiaries across different sites.</p> <p>NB: ANNEX 1 below = UNHCR NFI basket list of items. Although not included in basket, UNHCR has 2000 mosquito nets in stock.</p> | <p>UNHCR to share breakdown of NFI basket's two 'Hygiene Kits' with Shelter + NFI WG members.</p> <p>ACTIONED: See ANNEX 3 below for photos.</p> <p>SP, Oxfam and UNHCR to share updates with WG members on distributions and outcomes with lessons learnt post-completion.</p> |

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| <p>Update and explanation of RRMRP progress</p> | <p>Regional Refugee and Migrant Response Plan = RRMRP. RRMRP is completely separate from UNHCR’s internal Call for EOIs from early April. RRMRP = overview of humanitarian needs + response strategy + equitable fundraising tool for <u>all</u> humanitarian organisations to attract donors who may choose their preferred projects and directly contact the implementing agencies (no intermediary body). Agencies can advocate project legitimacy because RRMRP submissions were screened by inter-agency sector steering groups to ensure alignment with overall strategy. 2016 RRMRP had to be revised for April – December due to shift in focus/strategy post-border closures and EU/Turkey deal of March 20.</p> <p>Rushed revision processed led to confusions between UNHCR’s Call for EOIs and the RRMRP project submissions. Agencies may submit same projects to RRMRP that they had sent to UNHCR because final selection is weeks away for HCR’s partnerships and thus no set funding secured.</p> | <p>WG Chairs to ensure all WG members receive final RRMRP document for April – Dec 2016 once approved by HQ.</p> |
| <p>ToR for WG as prepared by Strategic team</p> | <p>Full Greece ToR in early stages of development; currently gathering examples of other Shelter WG/Cluster ToRs for reference.</p> <p>Inter-Sector WG has encouraged the creation of national and sub-national WGs. However, to avoid creating unnecessary hierarchy, duplication of efforts, communication complications and extra meeting load, the following organisational structure is proposed and yet to endorsed and approved by all WG members:</p> <ul style="list-style-type: none"> - All 3 x WG hubs (Chios, Thessaloniki + Athens) combine to equal national-level Shelter + NFI Sector WG. Chios covers all Islands, Thessaloniki covers all North & North-Western sites, and Athens covers all Central Greece & Attica/Athens. Please see ANNEX 4 for breakdown of mainland sites by regions. - National-level coordination = regular information sharing (meeting minutes, 4Ws, alerts & gaps etc.) between 3 x WG hubs. WG chairs to travel to attend other hubs’ meetings on rotational basis when feasible and appropriate (e.g. in combination with other mission needs). - Strategic Advisory Group (SAG) = NRC (based in Thessaloniki) can represent needs for sites in Northern Greece. Oxfam (based in Epirus region) can represent the north-western sites. SP (based in Athens) can represent Attica and Central Greece. _____ (Islands WG Chair to confirm) may represent islands for the SAG. Thus, full geographical reach covered in SAG team. NB: SAG is not closed & if another agency rep wishes to join then they are welcome! - Co – Chair position to be filled by government authority OR an NGO willing to fill role (?) OR WG remains co-chair-less. | <p>Athens WG Chair to coordinate with Chios and Thessaloniki – based WGs to produce one harmonised ToR for Shelter + NFI Sector in Greece. All 3 x WG hub members to provide inputs and final validation.</p> <p>Athens Chair to follow up if a government representative will co-chair full Greece WG with UNHCR.</p> |

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| <p>KML File details</p> | <p>Draft guidance document for creating KML files for google earth mapping of agency activities was sent as pdf to WG members before meeting and printouts handed to participants for their comments.</p> <p>IMC recommended MapINFO as more user-friendly. WG open to any suggestions that work best for agencies. KML chosen because it can be opened in Google Maps too and both Earth programmes are widely used by non-technical staff.</p> <p>David O'Meara has created a KMZ file for all mainland sites in Greece, listing some agencies present per sector. Urgent need to add island sites.</p> | <ol style="list-style-type: none"> 1. All 3 x WG hub members to read over draft guidance and provide goodwin@unhcr.org with any comments/ questions that emerge. 2. Athens Chair to resend KMZ file to Athens members + other WG Chairs. ACTIONED: Sent with this document. 3. All 3 x WG Chairs to coordinate how to update and maintain this KMZ file. |
| <p>Handover of Athens WG chair</p> | <p>ACTIONED. New Chair = Phoebe Goodwin (FYI – Female architect from Australia). Mobile = + 30 695 558 1500.</p> | |
| <p>4W updates</p> | <p>CRS + IMC: Currently not implementing any Shelter and/or NFI activities.</p> <p>IRC: Placed order for 3500 WASH kits (NOT hygiene) containing laundry basins, soap, washing detergent to distribute when/if needed to sites where they are operating (Alexandria, Cherso, Diavata + Giannitsa; Eleonas + Skaramangas; Apanemo + Kara Tepe on Lesvos). At Kara Tepe, IRC is running a hygiene booth for PoC to choose items they need/desire with a pre-ordering system based on stockpiles. Structured monitoring of distributions is a work in progress and yet to be solidified with an ID number. recording beneficiaries' registration number or household unit number (if not registered). IRC plans to replicate same booth system on mainland sites. These booths are not solely for distributions and used as a space for communal activities/information sharing, other than specific child/women-friendly spaces already in place.</p> <p>Salvos: Their Day Centre in Victoria Square, Athens began operations in January 2016 to provide community services from 9am – 5pm and welcomes 200-300 beneficiaries every day. These PoC receive NFI's (predominantly clothing), food packages and information regarding asylum, AVR, relocation and latest global news. Day Centre staff also provide asylum interview assistance. Many PoC pass by Centre despite being housed in either army-run sites or other collective accommodation, in order to meet centrally with families/friends from their former communities or simply seek latest news and legal information. There are also many vulnerable squatters in neighbourhood of Victoria Square – Salvos has teams that regularly assess and monitor the situation in the streets. The Salvos warehouse in suburbs of Athens</p> | <p>IRC to share contents of WASH kit with WG and overview of 'Booth' project as example of ongoing good practice.</p> <p>All 3 x WG chairs, based on feedback from WG members, to advise Salvos on which sites to prioritise for donation deliveries (inevitably will change with time & requires regular monitoring & communications).</p> |

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| | <p>has an area of 1000m² and capacity to store 350 tons of supplies. It is used to sort clothes/donations to then deliver and distribute to sites across mainland Greece.</p> <p>NB: Salvos keen for guidance as to where to best direct these in-kind donations based on NFI needs and gaps. Plus they are willing to store and/or distribute other agencies' stock.</p> <p>SN: 300 kits (contain toothbrushes, sesame bars, biscuits etc.) available in Athens and wants to know where/how best to distribute them. Meeting participants encouraged SN to give these kits to the Salvos Day Centre which is in constant need for such supplies. Savlos and SN exchanged contact details to pursue action.</p> <p>SP: Focus on aforementioned blanket NFI distributions with aim of completion by early May.</p> | <p>SN to coordinate with Salvos the handover and distribution of 300 kits within the Salvos Victoria Square Day Centre.</p> |
| <p>News from the field</p> | <p>PRAMS: Salvos have observed there is a huge need for prams among PoC. Agencies should take note of this gap and consider the incorporation of fold-up prams (if possible and proven need in site/s where they are operating) into their NFI kits and/or pass on stock/donations to the Salvos for distribution.</p> <p>SITE ACCESS: Unclear as to who is the government focal point for access to sites in Attica region. Certain sites are requiring different protocols to be followed to receive approval (e.g. 24 – 48 hour notice).</p> <p>FIRE → FOOD + NFIs → COMMUNAL KITCHENS: In certain sites, PoC have set fires to get rid of snakes, causing tension with authorities and clearly posing a safety risk with the onset of Greek summer. These snakes are infiltrating sites because rats and rodents are present, attracted to the food stored in tents and often due to overall poor site waste management. Some PoC throw away food distributions due to cultural inadequacy. As of May 1st, there will be a total fire ban across Greece and yet many sites still do not have adequate fire safety measures in place. Thus, there is an urgent need to address the following cross-cutting issues and points raised in meeting discussion with WASH, SMS, CWC, Food Security and the CWG:</p> <p>1. Kitchen sets within NFI distributions.</p> <ul style="list-style-type: none"> - Do they encourage fire? - With appropriate advocacy/sensitisation, pots could be used as Tupperware to store food? | <p>WG to advocate for prams to be included as appropriate in-kind donation items among volunteers and NFI distributing agencies.</p> <p>UNHCR to follow up Attica site access with Marius and report back to WG asap.</p> <p>Athens Chair to liaise with Thessaloniki and Chios WGs to see if they had/have similar issues at sites, what was/is their reaction and to harmonise how to work with other implicated sectors to resolve multi-faceted problem asap. All WG members to be involved in development of minimal communal kitchen standards & cooking-related NFIs at sites.</p> |

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| | <p>2. Would insulated briquette cooking stoves be appropriate for individual households if communal eating culturally/spatially impracticable? This option has forest depletion and fire safety implications to consider.</p> <p>3. Communal kitchen spaces at sites.</p> <ul style="list-style-type: none"> - Approval from authorities, acceptance by PoC and adequate space needed. - Could be designed to allow for families to cook and eat separately within one space/area? What are electricity and water requirements for such spaces? Achievable at all sites? What about PoC housed in existing buildings (stadiums, offices, stations etc.)? - Would introduction of these facilities render kitchen set NFI distributions unnecessary? Need for coordination between relevant actors to avoid wasteful activities. <p>4. Stoves and communal kitchens influences the type of food support required for PoC – market analysis needed for food vouchers and quality control for distributions of fresh produce for PoC to cook.</p> <p>NB: See ANNEX 2 for contents of UNHCR’s kitchen set within the blanket NFI basket currently being distributed by SP + Oxfam to all mainland sites.</p> | |
| <p>AoB</p> | <p>1. Skaramangás site in Attica – Approx. 1000 PoC and 213 containers installed as of 19 April with goal of 500 – 800 containers (figure varies depending on which authority asked).</p> <p>2. Interesting temporal housing solution to note: An earthquake contingency measure in Greece is to temporarily populate large ferries at a distance moored offshore. Approach has actually been used in Chios Island and Greece has a large supply of un-used ferries.</p> <p>3. Considering current trajectory towards cash-based interventions in Greece’s market economy, there is an urgent need for an ongoing close working relationship with the CWG. Essential to simplify and resolve the monitoring and reporting of cash-based NFI and shelter assistance. How should cash modalities be represented in the 4Ws?</p> | <p>WG Chairs to ensure there is a Shelter + NFI presence (either designated member or SAG representative or chairperson) in their region’s CWG meetings and to share the latest CWG information/updates with Shelter + NFI members.</p> |
| <p>The next meeting will be held on Wednesday 27 April 2016 at 14:30 hrs. Venue = Samaritan’s Purse Office; 1st Floor Conference Room, 15 Kleisthenous, Athens 105 52</p> | | |

ANNEX 1: UNHCR NFI BASKET

| WHAT | TARGET GROUP | COVERAGE |
|-----------------------------|--------------|---|
| Plastic tarpaulin 4x5 m | Household | 2/3 per household |
| Sleeping mat, plastic | Individual | 1 per person |
| Sleeping mat, rubber | Individual | 1 per person |
| UNHCR bag | Household | 2 per household |
| Blanket (medium thermal) | Household | 5 per household |
| Clothing children | Individual | 1 per person |
| Clothing women | Female | 2 per person |
| Female intimate hygiene kit | Female | 1 per female (older than 12 yrs) |
| Sanitary napkins | Female | 1 packet per female of reproductive age |
| Hygiene parcel | Individual | 1 per person |
| Baby care kit | Individual | 1 per baby |
| Rain poncho | Individual | 1 per adult |
| Rain poncho children | Children | 1 per child |
| Socks | Individual | 1 pair per person |
| 10 Litre Jerry can | Household | 2 per household |
| Plastic bucket with lid | Household | 1 per household |
| Kitchen set | Household | 1 per household |
| Laundry soap | Household | 2 per household |
| Toilet soap | Household | 2 per household |
| Solar lamps | Household | 2 per HH |

ANNEX 2: CONTENTS OF UNHCR KITCHEN SET (IN NFI BASKET)

One "Type B" Kitchen Set = cooking and serving utensils suitable for a family of 5 people; supporting African and Western gastronomy.

Each set includes the following items:

- 1 x 7 litres, stainless steel cooking pot
- 1 x 2.5 litres, stainless steel frying pan (used as lid for 7L cooking pot)
- 1 x 5 litres, stainless steel cooking pot with lid
- 5 x 1 litre, stainless steel bowl
- 5 x stainless steel plates
- 5 x stainless steel cups
- 5 x stainless steel table-spoons
- 5 x stainless steel table-forks
- 5 x stainless steel table-knives
- 1 x kitchen knife with stainless steel blade
- 1 x wooden serving spoon
- 2 x stainless steel serving spoon
- 1 x stainless steel scouring pad

Packing and Marking:

- 1 carton box, outer dimensions 0.3 x 0.3 x 0.25m.
- Box Strength - withstands 6m-high stacking for more than 48h, and 10 handlings.
- Seal - tape on every joint of the carton, plus 4 plastic 10mm straps.

ANNEX 3: CONTENTS OF HYGIENE KITS



Female intimate hygiene kit



Hygiene parcel



Baby care kit

ANNEX 4: CURRENT LIST OF MAINLAND REFUGEE + MIGRANT SITES PER REGION

| ATHENS + ATTICA |
|--|
| Agios Andreas |
| Eliniko (Hockey + Baseball + Airport Arrivals) |
| Eleonas (1 + 2 + 3) |
| Larvio |
| Malakesa |
| Schisto |
| Skaramangas Port |
| Piraeus Port |

| CENTRAL GREECE |
|-----------------------|
| Andravides |
| Frourio |
| Larisa |
| Oinfyta |
| Piera |
| Ritsona |
| Thermophiles |
| Volos |

| NORTH-WEST GREECE |
|--------------------------|
| Doliana |
| Filipiada |
| Katsika Ioanninon |
| Konitsa |

| NORTH GREECE |
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| Alexandreia |
| Chalekero |
| Cherso |
| Diavata |
| Drama |
| Eidomeni border |
| EKO (Gas station) |
| Eletheroupoli |
| Giannitsa |
| Kozani |
| Nea Kavala |
| Pieria (Ktima + Petra + Stadium + Camping) |
| Platanou Imathias |
| Thessaloniki Port |
| Veria |