

NFIs/Logistics Meeting – Minutes
24 February 2016, 12H00, UNHCR Office

Attendees: UNHCR, SP, NRC

- **MDM Provision of powder milk to WAHA and other actors for distributions:**

MDM not present at the meeting. Attendees confirm that action has been taken between MDM and WAHA. MDM will support with mild powder distributions in Vial during morning time. WAHA will support distribution at evening time. APOSTOLI also have powder milk that can be distributed. Regarding distribution of powder milk to other actors outside specialised health agencies, attendees agree this should be discussed with Health Sector (Ali from WAHA coordinates it) to see if and how, powder milk should be distributed and by whom. Attendees suggest, in order to ensure safety and hygiene standards, powder milk should only be distributed by medical actors.

Action Point: a) NFIs coordinator to liaise with WAHA and health actors to agree and discuss common approaches for milk powder distribution. B) NFIs coordinator to check quantities and location of powder milk stocks across the different sites.

- **Food Distributions in Vial:** There are still no agreed procedures for Food Distribution and related food distribution points in Vial, including food kits distributions.

Action Point: UNHCR/NFIs coordinator to check with Vial Coordinator on status of food distribution and food distribution points, including emergency food-kits distributions.

- **Tracking on NFIs Distributions Particularly Clothing:** Agencies report challenges in stock tracking for clothing. Agencies recommend only non-volunteers clothing should be tracked and reported to UNHCR. Actors recommend agreed procedures for ensuring tracking of clothing distribution.

Action Point: UNHCR to provide guidance on clothing tracking update procedures.

- **Vial storage spaces and allocations:** storage 1, 2 and 3 are the storages used in Vial. Attendees highlight the need to ensure items are allocated by category between the two stores. It is proposed agencies use common storages, and that storages are allocated by item types in order to maximise storage capacities and support smooth distribution and identification of items. It is also noted that additional storage spaces within Vial are identified to support storage capacities.

Action Point: a) UNHCR, SP and NRC to visit Vial and allocated storage spaces. B) Liaise with Apostoli and other agencies to confirm agreement in using a common space. C) Consider looking at alternative options to support storage capacities.

- **Stock counting:** SP proposed taking over from NRC daily stock counting and update of NFIs items and distributions. **Action point:** SP to confirm. NRC already does daily stock count in Vial and objected to this. This point has to be clarified further.

- **NFIs vs. Logistics:** Attendees suggest the NFIs/Logistic working group should set-up and agreed on a group objectives, especially between NFIs and logistics and their respective areas of focus. NRC highlighted that so far the group has been focusing on logistic related issues to support NFIs distributions but that there is a lack of clarity on where and how other logistics and NFIs distribution issues should be discussed using the fora. Actors agreed there would be value in organising a half-day workshop to agree on groups' objectives and group activities. **Action Point:** NFIs working group to organise a half day workshop on the week of the 14th of march to set-up groups's objectives and activities.

END