

## Winterization Task Force Meeting Syrian Refugee Response in Jordan

Meeting Location	EMOPS Room UNHCR Khalda	Meeting Date	22-9-2016
Facilitator	Jesscia Gut (UNHCR) Richard Evans (NRC)	Meeting Time	2.00 pm- 3.00 pm
Minutes Prepared by	Annelies Keuleers UNHCR		
Purpose of Meeting	Winterization Task force Meeting: Harsh Weather Conditions		

### 1.) Summary of action points

No.	Action Point	Focal Point / Organization
1.	Review and send SOPs from 2015/16 on harsh weather conditions.	ACTED and Intersos
2.	The definition of harsh weather conditions will be specified by extracting from Winterization 2015-2016 lessons learnt document and reviewing Lebanese documents	NRC
3.	Matrix for mapping who does what and where in terms of funding and logistic capacity.	UNHCR
4.	Coordination and focal point system to be on place upon finalizing the procedure.	Harsh weather condition Task force members.

### 2.) Session Summaries

Item	Discussion
Planning and funding	<ul style="list-style-type: none"> <li>- It was agreed that the planning for January and February 2017 should be made in advance to avoid a gap in funding.</li> <li>- Organizations should check with their headquarters whether they have an emergency pool fund to cover the costs of NFIs and cash</li> </ul>
Harsh weather conditions	<ul style="list-style-type: none"> <li>- The Winterization Task Force agreed on the importance of defining harsh weather conditions, with reference to the specific weather conditions and possible consequences (for instance; immobilisation due to snowy weather, roofs collapsing)</li> <li>- It is also important to define how these weather conditions will apply in ITS and urban contexts.</li> </ul>

Type of interventions	- The winterization Task Force documents to cover the type of interventions (cash assistance or NFI) and the modality of providing each intervention (for example cash intervention: CCF, ATM or voucher)
Coordination in harsh weather situations	- NRC and UNHCR to have a meeting with MoSD and to link with Civil Defense Department.

## Meeting Participants (and Winterization Task force Members as of 22 Sep 2016)

Organisation	Name	Email
UNHCR	Jessica Gut ( Chair)	<a href="mailto:gut@unhcr.org">gut@unhcr.org</a>
NRC	Richard Evans ( Chair)	<a href="mailto:richard.evans@nrc.no">richard.evans@nrc.no</a>
UNHCR	Annelies Keuleers	<a href="mailto:keuleers@unhcr.org">keuleers@unhcr.org</a>
UNHCR	Ruba Saleh	<a href="mailto:Salehru@unhcr.org">Salehru@unhcr.org</a>
ACTED	Mohie Al Wahsh	<a href="mailto:mohie.al-wahsh@acted.org">mohie.al-wahsh@acted.org</a>
Intersos	Majdi AL Sunna	<a href="mailto:procurement.jordan@intersos.org">procurement.jordan@intersos.org</a>
IFRC	Hilary Motsiri	<a href="mailto:hilary.motsiri@ifrc.org">hilary.motsiri@ifrc.org</a>