

JORDAN REFUGEE RESPONSE

Inter-Sector Working Group

Meeting Minutes and Action Points
Sunday, 6 November 2016 • UNHCR Office, Amman



1. Update on JRP and 3RP

- The Inter-Sector Coordinator thanked all Sector Coordinators for their efforts to support the Government's JRP process and in the 3RP appeal process, which is now at the final stage.
- The JRP-3RP note has been recently updated based on the discussion with MoPIC and UNDP.
- The Information Management Team made presentations regarding the sector-wise updates on the Inter-Agency Appeal.
- A key issue is to make sure that the Inter-Agency Appeal is in line with the JRP logical framework and that the Inter-Agency Appeal budgets are below the JRP budgets at the Project Summary Sheet level.
- Based on the criteria explained during the last meeting, Sector Coordinators and Coordination Associates will contact partners to discuss how to reduce or reallocate their appeals.

2. Vulnerability Assessment Framework (VAF)

- The VAF team congratulated Sector Coordinators on finalizing an important piece of work: VAF Sector Tree Revision. The approved Sector Tree Revision will be sent to Sector Coordinators in coming days. That will be used in the updated VAF.
- This has been a lengthy process. The time and effort Sector Coordinators and sector partners have given to this exercise has been appreciated.
- The note to be sent to Sector Coordinators is the final draft. However, if Sector Coordinators notice minor edits regarding wording for clarity or correction, they need to submit these no later than in two days upon receipt.

3. Sector Gender Analysis

- Simon Opolot, Senior GenCap Advisor, who is finishing his assignment on 14 November, made a presentation to show the progress made in sector gender analysis for each sector. See details in the one-pager distributed during the meeting.
- During his assignment, the Education Sector and the Health Sector have completed their sector gender analysis. The WASH Sector and the Food Security Sector have drafted the report to be finalized by the end of November. For other sectors, draft report writing is ongoing.

4. Inter-Sector Linkage

- The Inter-Sector Coordination Unit has continued to follow up on the issue of the inter-sector linkage, as it is one of priorities mentioned in the Work Plan 2016.

- Since the year 2016 is close to end, it is recommended that each sector to reflect on the actions taken. It is advised that each sector working group will have this topic as one of agenda items and discuss achievements, lessons learnt, challenges and a way forward in 2017. This could be a component of sector work planning for 2017, as done for 2016.
- The Inter-Agency Coordination Unit will follow up with Sector Coordinators and Coordination Associate to update the document on the inter-sector linkage.

5. Urban Coordination Mechanism

- The Inter-Sector Coordination Unit has continued to follow up with sector working groups in Amman to see an interest in nominating sector focal points for urban coordination mechanism to strengthen the link between Amman and the field.

6. Co-chairing arrangements of sector working groups

- During the Coordination Skills Training in July and the Sector Performance Survey conducted in September, some respondents recommended some clarify on the roles and/or division of labors between two coordinators for the sector working groups.
- Some participants expressed their interests in having a standard terms of reference for co-chairing arrangements and a leading role between the two, while other participants think that current complementary and equal positions are functioning well. The Inter-Sector Coordination Unit will continue to follow up, as needed.

7. Roll out of the SGBV IASC Guidelines in Jordan

- The Basic Needs, Education, Health, Livelihoods, Protection, Shelter and WASH Sectors have been targeted for the roll out of the IASC GBV Guidelines in Jordan.
- The above-mentioned sector partners are invited for a joint day-long training and action-planning workshop on integrating the recommendations of the new IASC Gender-based Violence Guidelines in programming.
- Some sectors that did not confirm the training date will be contacted, and a list of participants will need to be prepared by Coordination Associates.
- The meeting with Sector Coordinators will be held on Thursday, 24 November from 13.00- 15.00 in the UNHCR Executive Room.
- This debrief will provide all focus sector coordinators a chance to discuss outcomes of the roll out, compare actions plans developed by each sector and identify areas for cross sector collaboration and coordination. In addition, the debrief will provide an opportunity for focus sector coordinators learn more about their specific roles in supporting implementation of the Guidelines within their sector's plans and programs.

8. Winterization

- The Winterization Task Force has shared the update on the urban winterization. As of 3 November, 58% of the total requested funds (21,898,090 USD) have been received. The winterization dashboard will be posted at the following data portal site.
http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=67

9. Financial Tracking System (3rd quarter)

- The inter-agency financial tracking for the third quarter of 2016 was completed. Thanks to collective follow-up, all of 55 appealing organizations provided breakdowns of funds received by sector.
- USD 580 million, 77 percent of the total inter-agency appeal of USD 750 million have been received under the refugee component. This figure (77 percent) is higher than the same period last year (i.e. USD 451 million, or 52 percent of the total requested funds received as of end September 2015).
- Out of the received funds, the Food Security Sector received the highest amount (29% of the total), followed by the Basic Needs Sector (18%) and the Education Sector (14%). The WASH Sector, the Education Sector and the Food Security Sector have received more than ninety percent of the total requested funds for 2016 by the third quarter.

See <http://data.unhcr.org/syrianrefugees/download.php?id=12265>

ACTION POINTS	RESPONSIBLE	TIMEFRAME
Extract ActivityInfo and provide the information with Sector Coordinators	Information Management Team and Coordination Associates	8 November
Review the ActivityInfo data entered by partners and contact partners for necessary revision	Sector Coordinators and Coordination Associates	10 November
Confirm the date of SGBV guideline training, if not done yet	Sector Coordinators	7 November

The next ISWG meeting will be held on Sunday 4 December at 2 pm in UNHCR Basketball Meeting Room.

Participant Name	Sector	E-mail
Yukiko Koyama	Inter-Sector	koyama@unhcr.org
Gorgui Niokhor Diouf	Inter-Sector / IM	dioufg@unhcr.org
Elena Guseva	Inter-Sector	guseva@unhcr.org
Elizabeth Barnhart	Basic Needs	BARNHART@unhcr.org
Ruba Saleh	Basic Needs	salehru@unhcr.org
Olivia Cribb	VAF	CRIBB@unhcr.org
Farrukh Mirza	Education	Fmirza@unicef.org
Rasha Al-Awamleh	Education	<a href="mailto:<alawamle@unhcr.org>"><alawamle@unhcr.org>
Faeza Abo Al-Jado	Health / Reproductive Health	Abual-jado@unfpa.org
Roelof Wentzel World Vision	WASH	roelof_wentzel@wvi.org
Maysa Saeidi	WASH	SAEIDI@unhcr.org
Vincent Dupin	Shelter	dupin@unhcr.org
Rachida Aouameur	Protection	Rachida.aouameur@nrc.no
Fatma Khan	Protection / SGBV	fkhan@unfpa.org

Rafiq Khan	Protection / Child Protection	fmirza@unicef.org
Christopher TURTON	Food Security	christopher.turton@wfp.org
Leana Islam	Youth	lislam@unfpa.org
Simon Opolot	GenCap Advisor	opolot@unhcr.org
Leah Beaulac	Inter-Sector	beaulac@unhcr.org
Annelies Keuleers	Inter-Sector	<a href="mailto:<keuleers@unhcr.org>"><keuleers@unhcr.org>