

JORDAN REFUGEE RESPONSE

Inter-Sector Working Group

Meeting Minutes and Action Points
Sunday, 15 January 2017 • UNHCR Office, Amman



1. Update on JRP and 3RP

- The Inter-Sector Coordinator thanked all Sector Coordinators for their continued efforts to support the Government's JRP process, after the first draft document was shared on 11 December 2016. On 8 January 2017 the final draft of the JRP 2017-2019 was published, which included budgets necessary for essential projects for refugees. On 12 January the JRP 2017-2019 was endorsed at the JRP Platform meeting.
- The Inter-Agency Appeal was then revised in order to be in line with the final JRP 2017-2019. On 24 January the 3RP global launch is scheduled in Helsinki, Finland. Sector Coordinators requested the Inter-Sector Coordinator and the Inter-Sector Coordination Unit to take a lead to document lessons learnt from the process and share a draft for further comments.

2. Information Management Updates

- The training sessions for the ActivityInfo Reporting and Monitoring Database will be organized on 16 -17 January in Amman, on 18 January in Irbid and on 19 January in Mafraq.
- The 2016 fourth quarter Financial Tracking System will be conducted in January, and partners will be requested to provide inputs by 31 January.
- The Service Advisor is to replace the existing 3W/4Ws for some sectors. Training sessions continue to be provided upon request.
- The new version of the Sector Dashboard, which is user-friendly and easy to analyze the data, will be introduced shortly.

3. Inter-Sector Working Group Work Plan for 2017

- The Inter-Sector Coordinator has shared the progress made for the 2016 Inter-Sector Working Group Work Plan and a draft 2017 Inter-Sector Working Group Work Plan.
- In addition to the already identified common processes promoted through the Inter-Sector Working Group, participants recommended to include the linkage between refugee and resilience coordination, clarification of advocacy messaging.
- The draft work plan will be re-circulated to Sector Coordinators for their comments. In February the Work Plan will be finalized for IATF's approval.

4. Roll-out of the SGBV IASC Guidelines in Jordan

- In November sector partners were invited for a joint day-long training and action-planning workshop on integrating the recommendations of the new IASC Gender-based Violence Guidelines in programming.
- The meeting with Sector Coordinators was also held to discuss outcomes of the roll out, compare actions plans developed by each sector and identify areas for cross sector collaboration and coordination.
- Recommendations developed by each sector will be re-sent, so that implementation of the SGBV IASC Guidelines will be incorporated for respective sector's work plan for 2017.

ACTION POINTS	RESPONSIBLE	TIMEFRAME
Document lessons learnt from the planning and appeal process and share a draft with Sector Coordinators for their review; Provide comments to draft	Inter-Sector Coordination Unit; Sector Coordinators	By 31 January By 14 February
Provide comments to the draft 2017 ISWG Work Plan; Start discussion on respective Sector Work Plan	Sector Coordinators	2 February; By 31 January
Provide inputs for the 2016 Fourth Quarter Financial Tracking System	All partners	By 31 January
Incorporate recommendations developed for the implementation of the SGBV IASC Guidelines into the Sector Work Plan	Sector Coordinators	By end February

The next ISWG meeting will be held on Sunday 5 February at 2 pm in UNHCR EMOPS Meeting Room.

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