

JORDAN REFUGEE RESPONSE

Inter-Sector Working Group

Meeting Minutes and Action Points
Sunday, 5 February 2017 • UNHCR Office, Amman



1. Update on 3RP

- The Regional Refugee and Resilience Plan (3RP) 2017 - 2019 Launch was held in Helsinki, Finland, on 24 January 2017, with total appeal of US\$4.63 billion. The host has established a web-site (www.helsinki2017.org) where background information related to the event can be found.
- In Jordan, the Inter-Agency Appeal in support of the Jordan Response Plan in 2017 in total is 1,197 mln USD, with 741 mln USD in Refugee and 456 mln USD in Resilience component, reaching a proportion of 62 to 38 percent between two components. Currently, the “no objection” from the MoPIC is being awaited. The Inter-Agency Coordination will keep partners informed on the development.
- The template of the 2016 3RP Annual Report has been shared by the regional office and the inputs from Sector Coordinators and partners are expected this February

2. Lessons Learnt Document

- As requested by the January ISWG meeting, the Inter-Sector Coordination Unit took a lead to document lessons learnt from JRP planning phase and 3RP Inter-Agency Appeal process. The draft was shared with sector coordinators for their comments. The coordinators are invited to contribute to the review of the document, which will inform the dedicated discussion during the March ISWG meeting on 5 March.

3. Finalization of 2017 ISWG Work Plan

- The draft 2017 ISWG Plan was shared with ISWG members for their comments prior to the ISWG meeting. Finalization is expected by mid-February.
- Sectors confirmed importance of inter-sector cooperation and systematic inking national and urban coordination.
- Sectors shared their experiences in optimization of meetings, including consolidation and allocating special time for the seasonal and thematic meetings.
- Time-frame for some activities (e.g. impact assessment) was recommended to be revised.

3. Information Management Update

- ActivityInfo Monitoring and Reporting Database

The Refugee database is ready and open. In 2017, partners are expected to report every 8th day of the month. The January report can be exclusively made on 15 February. Sector coordinators are requested to remind partners on the reporting schedule.

The Resilience database will be opened on 5 February, UNDP will be reminded on their accountability to monitor and report resilience pillar.

- The Fourth Quarter Financial Tracking for 2016 (refugee component of the inter-agency appeal) is being finalized. The missing inputs are still expected from the partners.
- Sector dashboards are being revised. Inter-Agency Coordination will provide systematic and regular reporting for sector and area based coordination.
- Services Advisor (SA) is operational in its second version. Roll out sessions will be conducted for the remaining Livelihoods and Amman Referral Coordination, in accordance with the dates indicated by these groups.

The sectors are encouraged to review data in the system to make it efficient and meaningful and to intensively introduce it to the partners.

The sectors recommended inclusion of some additional features to the tool (e.g. hot-line number) to make it more useful for the field staff.

5. AOB

- Sectors are recommended to consider inclusion of inter-sector linkages and support to urban coordination in the sector 2017 work plans.
- A request from Regional Office for the 3RP 2016 yearly report has been received. The instruction and the reporting template will be shortly shared with the sectors for their inputs.
- The sectors are requested to cooperate with the Coordination Associates in cleaning of the respective MailChimp lists.

ACTION POINTS	RESPONSIBLE	TIMEFRAME
Share sector inputs for the 3RP yearly 2016 report	Sector Coordinators	TBC
Share comments to the Lessons Learnt document	Sector Coordinators	By 26 February
Share sector inputs to the ISWG Work Plan	Sector Coordinators	By 12 February

The next ISWG meeting will be held on Sunday, 5 March, at 2 pm in UNHCR EMOPS Meeting Room.

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