

**Shelter/ NFI/CCCM Northern Shan Cluster Meeting**  
**WFP Office, Lashio**  
**18<sup>th</sup> January 2017**

**Meeting minutes**

Agenda Items and discussion points	Action points
<p><b>1. Review of last meeting's minutes</b></p> <p>Namtu is still not accessible to transport winter NFIs. RI visited Namtu at the end of December 2016 but were stopped by the TNLA and Myanmar Army. The security situation is tense and no NGO staff are allowed and RI distributions have stopped.</p> <p>ICRC have staff currently in Namtu.</p> <p>Metta staff visited Manton last week. They were not stopped but could hear shelling. Transportation of in-kind items is not possible.</p> <p>Metta distributed winter NFIs to newly displaced IDPs in Namtu.</p> <p>DRC staff have been able to travel with no hindrance. Some winter items have been distributed and staff are currently in Namtu. There are only checkpoints at night on the Namtu-Lashio Road. DRC distributed 1,500 winter items in December including blankets to IDPs in Namsan and Muse.</p> <p>KMSS have distributed hygiene kits in six camps in Namtu in December and constructed emergency shelters in Namtu.</p> <p>UNHCR will adjust their winter NFI distribution plan where possible to meet the prioritized needs in Northern Shan where possible.</p>	<p><b>RI to share assessment from Namtu</b></p>

<p>Plan have provided winter items for women and girls in Namhkam, including the Man Win Gyi area.</p> <p>DRC have received requests for maternal kits for women who are pregnant and up to three months after delivery. Kits would include items for preparation and safe delivery, as well as warm clothes.</p>	
<p><b>2. New displacement; population figures, needs and gaps</b></p> <p>Sub-national Cluster Coordinator (CC) presented the Cluster Northern Shan gap analysis and explained its objective is to analysis the camp populations, partner responses and identify remaining gaps. It was agreed that the document would be considered a living document and would be updated on a regular basis.</p> <p>Shwe Mint Thar site will be relocated to an alternative site called Kyo Sawp; approximately 350 IDPs will be relocated before March 2017 as the old site will be used for religious events. The planning is also looking at the relocation of recently displaced IDPs but the plan is not yet finalized. The CMC have constructed shelters for newly displaced with tarpaulins provided by KMSS. The GAD have provided basic construction materials and land for barrack type shelters for the new site in Kyo Sawp, though the CMC have also had to use private funds and IDPs have to find some of their own construction materials. The CMC do not want official assistance, however DRC reports that IDPs want assistance. DRC conducted an assessment of the new communal hall. The assessment concluded that privacy partitions are needed and DRC could support but the CMC refused assistance. The CC suggested to share the Cluster shelter design with the CMC, however it is not required as the Namtu City Development Committee have been planning the relocation since October 2016.</p> <p>WFP will support all camps in Namtu with food assistance.</p> <p>Metta are seeking funds to respond to new displacement in Kutkai.</p> <p>UNHCR Protection shared reports of IDPs in Mandalay; the reports were confirmed and that the IDPs are now in the host community as they had trading ties with Mandalay. They also shared that in the week of 1 Jan 2016 the TNLA entered the urban area of Namsan and that fighting in the area is escalating.</p>	<p><b>CC to follow up with DRC on relocation</b></p>

<p><b>3. Contingency Planning</b></p> <p>As part of the contingency planning for new displacement, a mapping of the NFI stock in Kachin and Northern Shan was conducted by the CC in November 2016.</p> <p>Agreed to have predictable first responder agencies for Northern Shan. For in-kind NFIs RI will respond, whilst Metta will respond for NFIs through cash based interventions and remote areas (border areas).</p> <p>RI shared that they have shelter kits and family kits stocked in Lashio. Planning first responder training for local CSOs and villagers in 2017. RI will be opening a new base in Lashio. RI will release NFIs to any agency that can transport and distribute NFIs.</p> <p>RI noted that some agencies distribute some items that are not included in the Cluster Core NFI kit. CC highlighted that the Cluster kit is not intended to be prescriptive, but rather to ensure that there is a common denominator and that key items are predictably distributed.</p> <p>RI reiterated the message that hygiene kits are intended as a one-time distribution to cover needs for a single month.</p>	<p><b>CC to share message with WaSH cluster</b></p>
<p><b>4. AOB</b></p> <p>KMSS, KBC and Metta will operate more as the Joint Strategy Team (JST) and will conduct monthly meetings.</p> <p>DRC highlighted the gap of 100 shelter units for the relocated IDPs in Man Win Gyi RC II.</p>	<p><b>CC to follow up</b></p>