

Rakhine CCCM Cluster Coordination Meeting with District Commissioner

Date: 24 July, 2014

Time: 14:30 – 15:30

Venue: District Administrator's Office, Sittwe

Participants: CCCM/NFI Cluster Coordinator, UNHCR Shelter/Protection & Programme, DRC, LWF & OCHA (12 pax. In total)

- District Administrator and four government representatives from Sittwe District including District Law Officer, Police Major, Township Officer (Fire Brigade) and Township Officer (Department of Weather Forecasting)
- CCCM Cluster Coordinator and seven representatives from UN/ INGOs LWF, DRC, SCI, RI, OCHA and UNHCR CCCM team

Language: Myanmar & English

Agenda item	Discussion	Action/Actor	Due date
1. Welcome and Introductions	District Administrator welcomed everyone; then all participants introduced themselves. The representative of RI was welcome, even though they look after Myebon Camp which is under the responsibility of the District Administrator of Mrauk_U.		
2. Actions from Previous Meetings	Since the last meeting with DA held on 14 May, Cluster worked with DA to co-host a 2-day workshop on CCCM roles and responsibilities, which was held on 10-11 June. This meeting therefore covered actions from both those events.		
	a. CCCM Operational Strategy (from mtg of 14/5) This was outlined in summary at the workshop.		
	b. Strategies of other Clusters (from 14/5) These were outlined at the workshop.		
	c. Agencies to recognise that TA is first point of contact for problems in camp (from 14/5) Both LWF and DRC reported positive progress in this area, with the TA being supportive of issues reported to him. In particular, both agencies reported structural issues with the modular houses in certain camps, and the TA was able to arrange for workmen to rectify the problems within a few days.	Ongoing action	
	d. Cooking Fuel (from 14/5) As indicated in an email of 22 May from FAO, this organisation in Yangon is identifying and coordinating "organizations willingly to address practically the issue in the short and medium term by supporting diversification	No further action required	

	of cooking fuel and respective value chains, which could impact positively on the livelihoods of all communities.” As such, CCCM Cluster in Rakhine will no longer lead on this issue; it rests with FAO.		
	e. Joint mission with Government Camp Management team to camps (from 14/5) LWF and DRC reported positive results from contacting DA and / or other government agencies to join them in visits to camps. For LWF, government contributed equipment to one of the Camp Management office; for DRC government department attended some camps and undertook a special delivery of rice during this Ramadan period.		
	f. Joint CCCM / government Workshop at Sittwe Hotel, 10-11 June A two-day workshop was held from 10-11 June on "Camp Coordination in Practice - Roles and Responsibilities". It was attended by a total of 37 people, of whom 11 were government representatives, 9 were international staff from UN / INGOs and 9 were female. The District Administrator U Nay Tun Aung gave the keynote speech, and representatives of the various clusters (Shelter, NFI, CCCM, WASH, Food, Health / Nutrition, Education, Protection and Early Recovery) provided outlines of their plans for services in the camps. A full report is being prepared and should be available within next 2 weeks.	Cluster coordinator to finalise report.	By 7 Aug
3. Operational Issues	Reports from partner agencies:		
DRC (Camp Management Agency, CMA):	Security Incident at Baw Du Pah, Tues 22 July There had been a security incident at Baw Du Pah camp Tues 22, about which DA asked for details. DRC explained what had happened, as far as they understood it. There was some discussion over different aspects that people had heard. The incident reinforced the need for all organisations to share details of planned distribution. <ul style="list-style-type: none"> NFI cluster coordinator advised that the cluster is preparing a 6 month distribution plan, and requested all agencies to provide their planned distributions. <ul style="list-style-type: none"> DA requested that when ready this is shared with Government Township Camp Management Committee, and also State ECC. 	All organisations (incl govt) to share planned distribution with CMA NFI cluster to share 6-mth plan	On-going When available
LWF (CMA):	No further issues to report.		
SCI (Focal Point Agency, FP):	Save the Children (SCI) representative reminded those present of the camps in which they work as Focal Point, and indicated that they would be starting Camp Management activities in the next month – eg setting up camp management committees.		
RI (FP):	RI mentioned the camps that they are focal point agency for. As these camps are in Myebon, and Myebon is within Mrauk_U district, the government representatives in this meeting did not have responsibility for these camps and so no discussions were undertaken relating to issues in these camps.		
CCCM Coord:	Ah Nauk Ywe CCCM coordinator advised that the humanitarian community was still working on the Ah Nauk Ywe issue, with assistance from OCHA. DA expressed concern that there is as yet no solution available. Pauktaw camps Meeting was told that an <i>Expression of Interest</i> (EOI) process had been launched by UNHCR for Camp Management		

	agencies for Pauktaw camps. The received responses are now being evaluated through a standard process. When results are known they will be released.		
OCHA:	Nothing significant to report.		
Government:	The DA indicated that it would be beneficial to have additional camps with CMAs. However, any organisation that is considering taking up CMA roles and responsibilities should carefully check the existing Memorandum of Understanding (MoU) that they have. If the MoU allows for camp management activities to be undertaken, there is no problem; however, if the existing MoU does not allow for this, then the organisation should update the MoU to include such activities.	Agencies to review their MoUs as required	
4. AoB	Camp Profiles: DA has reviewed some drafts of the Camp Profiles in a bi-lateral meeting with Cluster coordination team, and requested that the remaining ones be shared when available. In particular, profiles should include the number of children under-5 years of age, as he received complaints that some children are not receiving the right food.	CCCM team; complete profiles including age / sex information	ASAP
5. Date, time, place of the next meeting	Participants discussed when the next meeting with DA and government representatives would take place; DA agreed that 3-4 weeks would be a good time. Organisations to consider what specific issues to be discussed at that meeting & share with cluster coordination team.	CCCM cluster team to liaise with DA & confirm date	By 6 Aug