

Shelter / NFI / CCCM National Cluster Meeting Minutes

10:00 – 12:00, Wednesday, 10 September 2014

UNHCR Office, Yangon

Attendees: Cordaid, ICRC, Save the Children, Germany Embassy, IOM, DRC, OCHA, UCLA Graduate Student, BestNet & UNHCR Information Management Officer (IMO)

Apologies: FSD & LWF

Agenda Item	Discussion	Action / Actor / Date
Introductions & Staffing Updates	<p>Round of self-introductions initiated by National Cluster Coordinator (CC).</p> <ol style="list-style-type: none"> CCCM/NFI Coordinator Rakhine – Tom Bamforth (DFAT), despite restating his wish to take-up the position over three-month period, no contact was established for three weeks and then wrote to say that he could not take the position due to personal reasons. Process of finding someone appropriate reinitiated. CCCM/Rakhine Jolanda van Dijk (IOM) – six-months (minimum), initially to support Save the Children in-house in Rakhine. Like Tom Bamforth, contact lost for around three weeks; then had recently written to explain that she had been offered a P4 with UNHCR in Pakistan. Noting this, agreed that CCCM/Kachin, person Amina Saoudi (IOM) – six-months (minimum) would be sent to Rakhine due to pressing need to support Save the Children. CC welcomed Amina to this forum. As part of the Cluster capacity her details (asaoudi@iom.int) would be made available on the main page of the Cluster website. 	
Actions from Previous Meeting	<ul style="list-style-type: none"> Cluster Lead to finalise <i>Roles and Responsibilities in CCCM</i> Cluster Lead to finalise consolidated list of contingency stocks available <p>Details shared with OCHA</p> <p><u>Contingency Planning</u></p> <ul style="list-style-type: none"> OCHA to update Multi-sectoral Needs Assessment Form for IDP Camps/Village <p>CC had followed-up with OCHA (Luis Sena Esteves senaesteves@un.org).</p> <p><u>Kachin & Northern Shan</u></p> <ul style="list-style-type: none"> CC to meet FSD and World Vision <p>CC had met both actors bilaterally to discuss standard issues in relation to their response to the displacement in northern Shan, and thereafter followed-up in writing.</p> <ul style="list-style-type: none"> CC to connect MRF with Kachin-based Cluster Coordinator <p>Email connection had been made.</p> <ul style="list-style-type: none"> CC to upload minutes of joint shelter/WaSH Cluster meeting in Kachin 	CC to finalise ASAP

	<p>Minutes received; action outstanding with CC to upload.</p> <ul style="list-style-type: none"> CC to continue to liaise with UNICEF on possible support for winter items <p>Table of needs has been shared with UNICEF.</p> <p>Rakhine</p> <ul style="list-style-type: none"> SCI and RI to produce a monthly report Camp Management report, as do LWF and DRC <p>CC had followed-up with CCCM Cluster Lead in Rakhine, but both have stressed that they lack the capacity. SCI should be helped with the arrival of new IOM capacity support.</p> <ul style="list-style-type: none"> Pressing need for comparable camp profiling exercise in Rakhine <p>Meeting between CC, UNHCR IMO and OCHA to initiate camp profiling. Initial ambition for 1st cut of data for mid-September. Proposed hard copy/template was shared at this meeting for comment/feedback, covering: WaSH, health, livelihoods, CCCM, shelter/NFIs, food, protection (including child protection & SGBV), education and nutrition.</p> <ul style="list-style-type: none"> Solidarities International to give update at next Cluster meeting on addressing pond issues in Pauktaw T/ship <p>Did not attend this meeting, no update given.</p> <ul style="list-style-type: none"> CC/DFID to raise issue of cooking fuel through Cluster Lead channels to UNCT/HCT/RC and HC <p>No comment/feedback received by DFID on what action they may have taken. CC noted that he had received more contact from private sector supplier of fuel efficient stoves, details could be supplied. With their projections stating they could save households US\$24/year by using certain type of stove. On FAO matters, Andreas Thulstrup (Andreas.Thulstrup@fao.org) a SAFE expert was planning to come to Myanmar within the next month. During this three week mission: he will do as eight days in Rakhine State to meet relevant stakeholders and assess situation in the field, 12 days in Yangon: meet other stakeholders, donors, draft strategy and proposal. No progress/news on action point of FAO/UNDP/DRC to work on a concept paper for an inter-agency response to the fire wood problem.</p> <p>Meikthila</p> <ul style="list-style-type: none"> SCI to feedback to Cluster Lead any information they obtain on occupants' views on houses, designs & BoQs of permanent houses. <p>SCI explained the ballot to determine who would receive already built permanent houses (as constructed in the most affected ward) was postponed. However, done in three phases; 1st of these done with 300 Muslim HH that had title deeds. October was due to see 2nd and 3rd phases. Still unsure what would happen to those who lacked deeds.</p>	<p>CC still keen to receive occupants' views on houses, designs & BoQs of permanent houses.</p>
Follow-up from SIMEX in YGN	<ol style="list-style-type: none"> Lack of thinking around <i>key messages</i> for affected population for <i>this</i> Cluster, aim to have OCHA's <i>Communication with Communities</i> person attend next Cluster meeting. As above, Multi-sector Needs Assessment Form <i>must</i> be finalized by OCHA. CC felt he became too much of a bottle-neck, in event of emergency needed others within Cluster to 	

	<p>share attending meetings and the like/as needed. CC approached one Cluster partner to see if they would fulfill such a role, decision still pending. Cordaid supported this notion of a “deputy”.</p> <ol style="list-style-type: none"> While had been some engagement with Government (GoM) during SIMEX, CC lacked clear points of contact and clarity on GoM structure. Would attend second SIMEX at Inle Lake with GoM and ASEAN 23 – 25 September. Determining this would be key priority for these 2 ½ days. Some felt the exercise became too focused on process and not enough on what we would actually deliver in the first part of a response. <i>Emergency Response Plan</i> (ERP) not utilized during exercise. Cordaid felt that communication between Clusters/sectors had been weak during SIMEX, needed to be improved. 	<p>CC to feedback at next Cluster meeting.</p> <p>CC to upload to website¹</p>
<p>Information Management</p> <p>Camp Profiling</p> <p>a. Release of Second Round of Camp Profiling Data (Kachin/N.Shan)</p>	<p>Completed of second round of camp profiling, this time 129 camps profiled, last year 126. Like the previous round, would be accessible via the website, see: https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/Kachin-campprofiling.aspx, plus shared/made available on a flash drives, copies handed-out. Two key issues:</p> <ol style="list-style-type: none"> Partners encouraged to feedback on how useful they found the data, make suggestions; Next round likely to be launched in the last quarter of 2014, and as had already been discussed with protection sector; other sectors that wanted to garner information should contact CC directly. 	<p>CC to upload data online.</p>
<p>IDPs Place of Origin</p>	<p>Analysis was being done on IDPs place of origin versus their current location of displacement. As/when available, would be circulated.</p>	<p>CC to circulate analysis on IDPs place of origin.</p>
<p>Kachin/N.Shan</p> <p>Shelter Designs</p> <p>Winterisation Items</p> <p>WFP Food Assessments</p>	<p>With the emergence of steel structures in Kachin/N.Shan, and the deployment of a Shelter Expert for at least three months, the pros and cons of each were being assessed and details, in due course, would be fed back.</p> <p>Efforts to close the gap continue with a series of lists, based on prioritization, drawn-up, marked as Priority 1, 2, 3 and 4, with 4 being the least priority.</p> <p>Reported that WFP would conduct food assessment needs across 40 locations and as part of <i>Cash Transfer Working Group</i> would be meeting in Myitkyina (29-30 September) to determine what should be the grant threshold.</p>	<p>CC to feedback details on pros and cons of steel versus wooden structures.</p>
<p>Rakhine</p>	<p>Shared the latest leaflet, 18ft x 17ft with a 9ft x 6ft kitchen. Unit cost is US\$2,250 (zinc aluminium roof) and</p>	

¹ See under “Contingency Capacity”: <https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/Rakhine-Contingency.aspx>.

Pilot Project for Individual Shelter Solutions	US\$2,000 (thatch roof). Leaflet available in English & Myanmar. <u>Still</u> no progress on this issue, with central issue being the rejection by ECC of programmes that would assist Muslim, Maramargyi and Hindus, rather the focus should only be on “Rakhines”.	
Redirection of Care & Maintenance Kits to Kachin	On a smaller scale, likely that 480 shelter care and maintenance kits that were to be distributed to Muslim IDPs would be re-directed to Kachin since (in the same vein) were being stopped from being distributed. Claim was that they could be used as “weapons”.	
REACH Assessment	Still deliberations as to whether it was suitable in terms of timing to consider an extensive temporary shelter assessment, noting recent events around the census and on-going verification exercise.	
Presentation by Best Net A/S in Myanmar	Presentation given by Best Net, private company that supply UN Agencies and ICRC a range of products, including water filtration systems, bed nets, lightweight stoves and shelter. The latter costs US\$1, 900 and was being showcased here in Yangon. The CC had visited. For those interested in more details they should contact Chris, Director of the Ingyin Yagon Trading Co., mobile: 09 59 42024 7506, email: chris@ingyinyagon.com , website: www.ingyinyagon.com .	
AoB	<p>LWF will soon have a new CCCM Coordinator replacing incumbent whose contract ends: Yadu Lal Shresta (yadulalshresta@gmail.com) from LWF in Nepal, considerable experience in Bhutanese Refugee Camps, notably rights based empowerment - - working with communities, government and refugees. Will also soon have an Education Coordinator, William Tembu from LWF Kenya. Years of experience in Kakuma Camp in Kenya. Both should arrive next month. Also keen to sign the sub-agreement with UNHCR.</p> <p>Job advertisement: WaSH Program Manager/Engineer - Sittwe, Myanmar, posted at: http://ch.tb.e.taleo.net/CH07/ats/careers/requisition.jsp?org=RI&cws=4&rid=483</p> <p>If agreed, monthly WaSH data would be made available on Cluster website in addition to being circulated off the back of these national meetings.</p>	CC to follow-up with WaSH Cluster.

The next meeting would be scheduled for October. Nearer the time the CC would send an email confirmation and as usual, an agenda.

Documents shared in hard copy with the participants at the meeting or in soft copy to all Cluster partners:

- *Shelter-NFI-CCCM YGN Cluster Meeting Minutes, 13.8.'14.*

Rakhine

- Draft camp profiling template;
- *Camp Management Agencies / Focal Points for 23 Priority Camps in Rakhine State, October 2014;*
- *DRC Record of Information for Programme Locations in Rakhine State, August 2014;*
- *LWF Camp Situation in the Month of August 2014;*
- *Shelter Flier for ECC (Pilot Project for 100 Individual Shelter);*
- *Shelter Flier for ECC (Pilot Project for 100 Individual Shelter), (in Myanmar language);*

- *3W Rakhine Health Cluster, October 2014;*
- *WaSH Cluster Snapshot, Myanmar-Rakhine, September 2014;*
- *4Ws WaSH Matrix, Rakhine, August '14;*
- *UNOCHA Monitoring of Implementation Obstacles In Rakhine (16th August to 29th August 2014);*
- *UNOCHA Monitoring of Implementation Obstacles In Rakhine (30th August to 12th September 2014).*

Kachin & Northern Shan

- *Shelter-NFI-CCCM Kachin & Northern Shan Cluster Analysis Report, 1st September 2014;*
- *WaSH Cluster Snapshot, Myanmar-Kachin, September 2014;*
- *4Ws WaSH Matrix, Kachin & North Shan, August '14;*
- *Peace Update, 2-21 September 2014.*

Inter-Cluster/Sector Coordination

- *2014 Myanmar Strategic Response Plan - Periodic Monitoring Review;*
- *RC-HC Report on Use of CERF Funds in Myanmar, 2013 Kachin Allocation;*
- *CERF FUNDS DISBURSED TO IMPLEMENTING PARTNERS.*