

Shelter / NFI / CCCM Cluster Meeting Minutes

10:00 – 12:00, Wednesday, March 13, 2013

UNHCR YGN

Attendees: OCHA, UN-Habitat, CDN, Solidarites International, ACTED, Shelter Box, DRC, UN Habitat, WASH Cluster

Agenda Item	Discussion	Action / Actor / Date
Introductions / Update	Introduction by Cluster Coordinator (CC) of new Camp Management and Camp Coordination Cluster Coordinator (for UNHCR) to be based in Sittwe, Andrea Paiato: paiato@unhcr.org	Andrea Paiato to depart for Sittwe Monday March 18 th .
Rakhine Update	<p>24hrs. earlier CC had returned from a 10 day mission to Rakhine. Majority of time was spent in Sittwe Township but also visited NRS and Myebon Township. Two key issues:</p> <ol style="list-style-type: none"> 1. Finalization of CCCM Camp list, having liaised closely with OCHA, Unicef and WFP; 2. CCCM consultation with humanitarian actors in Rakhine interested in CCCM activities. <p>CC also noted the demonstrations in Sittwe Town (during his mission) due to the proposed building of permanent houses. Initial objective of CC was to engage directly with TIKA and ideally have them attend <i>this</i> forum to discuss</p>	<p>WASH noted that it was equally important to have location coordinates for the camps in NRS. Agreed and action (when time allowed) would be for these to be obtained by UNHCR IM Officer in Sittwe.</p> <p>Key issues to emerge: CCCM Cluster should work/support with pre-existing camp management structures; CCCM Cluster should seek to ensure regular presence in the camps; CCCM focal points in the camps would likely have to be paid to fulfill this task, unrealistic to try and rely on pre-existing regular presence by certain UN agencies I/NGOs already working</p>

	their plans.	<p>in the camps; CCCM Cluster must work at engaging the Government and their role in the management of camps. While accepting the fact this was the first CCCM Cluster meeting in Rakhine, the muted interest set against the displacement of over 100,000 persons and the prevalence of camps was “concerning”.</p> <p>Andrea Paiato to follow-up on the above issues upon arrival in Sittwe.</p>
Information Management (IM): <u>camp lists</u> & wider IM issues	See above for discussion re. Rakhine Camp List. Hard copies of lists for both Rakhine and Kachin were shared with all attendees of the meeting.	<p>UNHCR Cluster Lead for CCCM Cluster activities, maintenance and updating of these lists should be responsibility of UNHCR International IM Officers based in Rakhine and Kachin, namely details <u>within</u> the camps. Equally imperative that there is close liaison with OCHA to ensure that these same lists are used by all humanitarian actors interested in CCCM activities <i>within</i> the camps.</p>
NFIs Kits	<p>Current differences were reflected in four variations on the same theme: a list of items relevant for a family of five, a list relevant for a family of seven. The WASH Cluster has been working on a family size of seven, the Shelter/NFI/CCCM Cluster a family of five. Additionally for each of these family sizes a full list and a reduced list, the reduced list for both family sizes having less core sanitary items for women and less hygiene items. Following the last meeting these four variations had been sent out for comments and none</p>	<p>Accepted that standards were now agreed by the Cluster and would be placed on the Shelter/NFI/CCCM website, which would also side include a comment (as advised by WASH) in terms of</p>

	<p>were received.</p> <p>Consensual view was that these NFI standards should be simplified to solely a full list for a family of five and a full list for a family of seven.</p> <p>WASH Cluster noted that supplies of waterguard in MYN are depleted and aqua tabs the recommended alternative.</p>	<p>aqua tabs being used instead of waterguard.¹</p>
Shelter Designs	<p>As with NFIs, since the last meeting CC had send out the designs electronically and then request comments by the next meeting. No comments had been received for these two designs:</p> <ol style="list-style-type: none"> 1. Permanent shelter design of 18'x17'x8', which includes rain water harvesting (RWHS) designs; 2. Temporary shelter design of 45'x30'x9', also with RWHS designs. 	<p>Accepted that these designs were now agreed by the Cluster and would be placed on the Shelter/NFI/CCCM website.²</p>
Strategic Advisory Group (SAG)	<p>CC explained that following arrival of new DRC Country Director and Deputy Country Director there was a meeting between CC and DRC and discussion around ways to mobilize DRC's <u>welcome</u> interest to support the cluster. Suggested that they lead a vital part of the Cluster called the Strategic Advisory Group (SAG), a tried and tested method used in clusters elsewhere.</p>	<p>CC and DRC to meet bilaterally to initiate activation of the SAG.</p>

¹ <https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/default.aspx>

² <https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/default.aspx>

ACTED – tents in Kachin	<p>ACTED (supported by Shelter Box) gave a brief in terms of their plans to distribute 400+ tents in Kachin. Explained the process that they had gone through thus far in terms of assessing needs and engaging with the Shelter Cluster here in YGN and Kachin, and UNHCR.</p> <p>CC raised some concern about the type of tent to be distributed in terms of the Global Shelter Cluster Standards. Solidarites International staff based in Kachin responded positively to ACTED's suggested programme in terms of the need.</p>	Agreed action that ACTED would continue to keep the Shelter/NFI/CCCM Cluster up-to-date on their proposed plans.
AOB	NTR	

Next YGN meeting: 27th March, 10.00, UNHCR YGN Office: http://themimu.info/Meeting_Schedule/index.php

Documents shared in hard copy with the participants at the meeting included:

Standard NFI list including hygiene & sanitary kit, 5 & 7

Permanent shelter design of 18'x17'x8', which includes rain water harvesting (RWHS) designs

Temporary shelter design of 45'x30'x9', also with RWHS designs

Copy of Kachin Camp List - draft

Copy of Rakhine Camp List - draft