

Basic Needs Working Group Amman, Jordan

Meeting Location	EMOPS meeting Room UNHCR Khalda	Meeting Date	6.11.2017
Facilitator	Elizabeth Burnhart (UNHCR) Fabiana Maffei (PU-AMI)	Meeting Time	2.00– 3.00 pm
kMinutes Prepared by	Ruba Saleh (UNHCR)		
Purpose of Meeting	Regular/Monthly Meeting		

1.) Summary of action points

No.	Action Point	Focal Point / Organization
1.	Mercy Corps to coordinate for the JoMoPay task force meeting	Mohie Wahsh (Mercy Corps)
2.	An expression of interest email for the BNWG co-chair nominations to be shared with the BNWG members	Ruba Saleh (UNHCR)

2.) Session Summaries

Item	Discussion
Market Assessment update	<ul style="list-style-type: none"> - Market Assessment task force completed the data collection for the retail section (food and hygiene). One hundred market actors were interviewed in addition to 66 market retailers and eleven-reference market locality. First draft of the Market Assessment retail section will be ready by 9 Nov. - NRC leads the shelter section of the Market Assessment. The first draft will be ready by 15 Nov. The draft full report will be ready by 29 Nov and it will be shared for comment and review aiming to have the Market Assessment report published by 31 Dec.
JRP update	<ul style="list-style-type: none"> - On 2 Nov, the planning database for the Inter-Agency appeal was closed after finalizing the input from the partners regarding 2018 budget. - Once JRP social protection task force receives feedback from JRP Secretariat and MoPIC, Basic Needs partners will be informed accordingly if any review or adjustments are needed for the inter-agency appeal.

JoMoPay and cash transfers	<ul style="list-style-type: none"> - JoMoPay become one of the topic of interest for partners who are looking for innovative solution to implement their cash based intervention activities. The Common Cash Facility (CCF) members initiated the technical discussion regarding including JoMoPay option under the current CCF contract. - Mercy Corps shared their experience regarding the use of the JoMoPay. The Basic Needs members agreed that it would be interesting to have further information regarding JoMoPay and to explore the cons and pros of the technology. - A Task Force consisting of Mercy Corps, NRC, WVI, PU-AMI, UNICEF and UNHCR will look into the JoMoPay options. Further information will be shared with partners in the next BNWG meeting.
Presentations on Graduation project (Medair)	<ul style="list-style-type: none"> - As part of the Basic Needs partners agreement to initiate discussions related to the graduation model, Medair presented the findings of their Livelihoods project for Jordanian. The presentation cover the implementation modality, selection of target group, programme phases and the PDM findings. - For further information on the presentation please follow the link: http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=71 - IOCC will present their graduation project on the next BNWG meeting (4 December)
Winterization update	<ul style="list-style-type: none"> - Winterization dashboard <ul style="list-style-type: none"> • As of fifth of Nov, Winterization Task force partners have blocked 56 percent of eligible cases on RAIS. UNHCR has not blocked the full extent of its budget in order to grant organisations time to assess and block their own cases loads. UNHCR has capacity to absorb the remaining cases and this will be implemented in mid-late November. • Winterization partners who requested cases form UNHCR will have until November 28th to block and confirm assistances before UNHCR provides for the remaining caseload on the 30th November. • Winterization partners will be requested to unblock the cases they will not assist by the 28th of Nov so UNHCR can provide the cases with the winterization support. • A weekly dashboard with information-extracted form RAIS will be shared with the partners.

AOB	<ul style="list-style-type: none"> - MEB updates: <ul style="list-style-type: none"> • With support from the sector coordinators and from the sector partners, the Minimum Expenditure Basket (MEB) documents were finalized and shared. Basic Needs and shelter MEB guidance note showed and interesting decrease in the cost of rent during 2017. A clarification on the reasons for the decrease will be shared by the shelter working group coordinators. The utilities costs (in the Basic Needs section) includes fuel for cooking, heating and electricity. • The MEB Guidance note are available in UNHCR data portal under each sector page: http://data.unhcr.org/syrianrefugees/country.php?id=107 - BNWG co-chair election: <ul style="list-style-type: none"> • With appreciation to Fabiana Maffei (PU-AMI) for her great support over the course of the last year and for her commitment in fulfilling the co-chair role, the time came for the election of the new BNWG co-chair. An election of the BNWG co-chair will take place in the coming two weeks. The BNWG ToR, that includes the co-chair responsibilities, will be shared with partners for their information. • Interested partners are encouraged to share short profiles of respective basic needs specialist who would like to co-chair the BNWG. Expression of interest to be shared with Ruba Saleh (Salehru@unhcr.org) by 16th of Nov 2017. - The next BNWG meeting to take place on Monday 4th of Dec from 2.00 pm to 4.00 pm at the UNHCR EMOPS conference room followed by the Winterization Task force meeting 3.00 -4.00 pm
-----	---

[List of Participants](#)

Organisation	Name	Email
Alianza	Laura Ciudad	lciudad@aporsolidaridad.org
ACOR	Patricia Ward	psward@Bu.edu
Caritas	Michèle Renaud	mrenaud@caritas.ch
DRC	Alain Coutand	alain.coutand@drc-jordan.org
ICMC	Annette Nuguet	nuguet@icmc.net
ICRC	Zainah Arabyat	zarabyat@icrc.org
INTERSOS	Luca Sangalli	bn.jordan@intersos.org
IOCC	Osama Daibes	odaibes@ioccc.org

IOCC	Layla Alhamarneh	IOCCJordanreferrals@gmail.com
IRJ	Hadeel Hassoun	hadeel.hassoun@irj.org.jo
Mercy Corps	Mohie Wahsh	mwahsh@mercy Corps.org
Medair	Dalia Barhoum	cashpo-jor@medair.org
Medair	Stephen Rous	dcd-jor@medair.org
NRC	Ala'a Saqarat	alaa.alsaqarat@nrc.no
PU-AMI	Ruba Hussein	jor.protectionpo@pu-ami.org
PU-AMI	Fabiana Maffeis	jor.progco@pu-ami.org
UNHCR	Cassandra Welch	welch@unhcr.org
UNHCR	Heba Azazieh	azaizeh@unhcr.org
UNHCR	Ruba Saleh	Salehru@unhcr.org
UNHCR	Elizabeth Barnhart	BARNHART@unhcr.org
UNHCR	Harry Brown	BROWNHA@unhcr.org
UNHCR	Jessica Gut	gut@unhcr.org
UNHCR	Ahmad Alshibi	alshibi@unhcr.org
UNICEF	Gabriele Erba	gerba@unicef.org
World Relief Germany	Joe Berg	Jberg@worldrelief.de
UNHCR	Ahmad Nassar	nassara@unhcr.org
CARE	Marwan Abbadi	Marwan.abbadi@care.org
WFP	Stefano Santoro	Stefano.Santoro@wfp.org
TDH Italy	Laith Qusus	tdh.jordan@tdhitaly.org
WVI	Aseel Halaiqah	Aseel_halaiqah@WVI.org
UNICEF	Alexis Boncenne	aboncenne@unicef.org