



Inter-Agency
Coordination
Turkey



South East Turkey (SET) Basic Needs WG Meeting Minutes Thursday, 8 March 2018, 11:00hrs, UNHCR SO-Gaziantep

Chair(s): Hilary Bowman (UNHCR) / Bahodur Umarov (WFP)

Participants: Apolonia Morhaim (WFP), Hamzah Khamis (UNHCR), Christopher Bender (UNHCR), Fatma Mine Gultekin (UNHCR), Salah Hamwi (CARE), Hanifi Kinaci (TRC), Selwa Abdulkadir (UNHCR), Obada Kahil (WHH), Burak Demirci (TRC), Mohanad Ameen (IOM), Sander Van Niekerk (UNHCR), Hakim Bakir (UNHCR), Zakarya Al Motair (Qatar Charity); Amro Katkhada (Qatar Charity), Omar Alsmail (IOM), Sara Mohammad Kheir (IOM).

Agenda	Discussion	Action Points
<p>Welcome and introduction</p>	<p>Chair(s) welcomed group participants. The minutes from the previous meeting were endorsed. Action points were reviewed as follows:</p> <ol style="list-style-type: none"> 1. Feedback on sectoral dashboards. Ongoing 2. Inputs for Winter PDM. 9 February - Pending 3. Shelter meeting of CARE, IOM, UNHCR, WFP. 21 February – Completed 4. Advanced drafts of decision tree and SOPs. 8 March – Completed 5. Conclusions re: Cash-Based Intervention reporting. 8 March - Pending 6. Indicator Guidance note shared. 12 February – Completed. Comments shared by BNWG Members. 26 February – Completed. 7. BN WG members to revert to UNHCR with names for AI focal points/users. Ongoing/As required. 	<ul style="list-style-type: none"> • Relevant BN WG members to share PDM beneficiary data with IOM for winter PDM sampling. Urgent • IOM request support in data cleaning and report writing/data visualization for the PDM. Deadline: Ongoing
<p>Basic Needs Guidance Follow-Up</p>	<ul style="list-style-type: none"> • Guidance notes for BN indicators were shared – no comments received. • Inclusion of Cash-for-Rent in BN or Protection? Assistance provided for more than three months/long-term is BN. Short-term is IPA/protection intervention. • Transport: IOM no longer conducting Adiyaman camp transport. <u>No activities</u> to be reported against this indicator. 	<ul style="list-style-type: none"> • BN Coordinator to update Guidance and re-circulate. Deadline: 9 March 2018 • BN Coordinator to share all sector indicator guidance

	<ul style="list-style-type: none"> • Cash – Only BN cash to be reported. Guidance on CBI reporting to be circulated by CBI TWG. Proposal for matching of organization activities with indicators across all sectors for greater clarity – not feasible due to number of changing activities. • Hygiene Kits – BN kits relates to those distributed following Hygiene awareness sessions and not those provided to specific individuals as part of Protection interventions. • Reporting of longer term projects e.g. municipal support to be completed upon completion of the project possibly at the end of current 3RP life-cycle. Narrative quarterly reporting will allow for progress updates where Activity Info cannot support. 	<p>notes to facilitate correct reporting. Deadline: As soon as guidance notes are completed.</p>
<p>Shelter Guidelines.</p>	<ul style="list-style-type: none"> • Shelter Guidelines have been drafted by CARE, IOM, UNHCR and WFP including information on technical standards and MoU. • Guidelines will be shared with Protection and Livelihoods Sectors for inputs to be included as annexes or within the main body accordingly. • Rental assistance and Shelter NFIs will be included in the guidelines though may not be reported against BN indicators. Rental assistance of up to three months will be reported against protection/IPA indicators as part of a broader protection intervention. Long-term rental assistance may be reported against Basic Needs indicator. • Need for further work on including minimum standards for Post-Assistance Monitoring to support a similar approach across agencies. 	<ul style="list-style-type: none"> • BN coordinator to share advanced draft of Shelter Guidelines and annexes with BN WG members and PWG/LHWG coordinators. Deadline: 9 March • Decision Tree to be extracted from final product and further shared with partners. Deadline: April 2018 • BN Coordinator to give fuller presentation of guidelines in next BNWG. Deadline: 12 April
<p>BN Coordinator Mission: 6-8 March</p>	<ul style="list-style-type: none"> • Aim: To allow BN coordinators to meet with BN actors and discuss programming, any changes away from BN programming and links with Livelihoods, if any. • Ongoing discussions with UNDP as sector coordinators of Livelihoods sector to establish referral mechanism between Basic Needs actors and Livelihoods actors. • With thanks to all organizations who made time to meet with BN coordinators. • In the event of donor gaps which will impact BN programming, organizations requested to share such info at BN WG in order to seek funding or to absorb beneficiaries in complimentary intervention. • Organizations are requested to share plans for assessments to inform future programming. This will facilitate a linked-in approach with other sector members. 	
<p>AoB</p>	<ul style="list-style-type: none"> • <u>Operation Olive Branch</u> – Operational impact: Some partners reported on suspension of their operations in Kilis and some districts of Hatay due to security concerns; while others continue delivery of their assistances. 	<ul style="list-style-type: none"> • ISWG Coordinator to share details on planned orientation sessions and capacity-

<ul style="list-style-type: none"> • <u>Inter-Agency Referral Form</u>: UNHCR briefed partners about the main purpose of IA Referral Form, which should be used by agencies/NGOs to refer cases related to vulnerable refugees to UNHCR. • <u>3RP Orientation Sessions</u>: the orientation sessions aim to provide general overview and insights on 3RP to partners in SET and were conducted for members of IA working groups in Hatay and Sanliurfa. In Gaziantep, it may be more feasible to arrange these sessions in the sectoral meetings. • <u>Capacity Building for WG member to improve the quality of the meetings</u>. Sessions will contribute to developing the skills such as: conducting presentations (PowerPoint), problem-solving, communication and collaboration with partners, among others. Capacity building activities to be conducted in Sanliurfa, Hatay and Gaziantep. • <u>SASF circular regarding assistance for beneficiaries of ESN</u>: On 6 February the MoFSP issued a circular stating that that ESN beneficiaries, shall not be allowed access to the regular assistance provided by the programmes and projects of the Social Assistance and Solidarity Promotion Fund (SASPF) for as long as they receive ESN assistance. This refers to assistances given to widows, orphans, conditional health assistance, conditional pregnancy assistance, assistance given to the families of vulnerable soldiers, and to the children of vulnerable soldiers. 	<ul style="list-style-type: none"> • building. Deadline: As appropriate • BN Coordinator to share Inter-Agency Referral Form with BN WG members for feedback. Deadline: 9 March 2018 • WFP to check the possibility of sharing the circular with BN WG Members. Deadline: 12 March
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Next Meeting: SET Basic Needs Working Group: Thursday, 12 April @ 11H00 – 12H30 UNHCR Sub-Office Gaziantep.

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