



WASH Sector Meeting Minutes Syrian Refugee Response in Jordan

Meeting Location	UNICEF Office	Meeting Date	29th of May 2018
Chair and Co Chair	Jose Gesti Canuto & David Pedrueza	Meeting Time	11:00- 12:30
Minutes taken by	Maysa Saeidi		
Purpose of Meeting	WASH Sector Monthly Meeting		
Next Meeting	22 July 2018 at UNICEF at 11:00am		

1. Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To share the updated IM FP list with WG.	Maysa (UNHCR)
2.	To present in the next meeting in July, a demonstration of UNICEF GIS Portal.	Laith (UNICEF)
3.	To finalise the WASH proposed Work Plan for final endorsement.	Sector Chairs
4.	To follow up on developing a training Plan to the sector's members.	Sector Chairs
5.	To share more information about MEB (framework and methodology) and to have volunteers from the sector to work on updating it.	Harry (UNHCR) and all members
6.	To discuss the MEB next meeting in July.	All partners
7.	To invite NRC and DRC for the next meeting to introduce them to the WASH WG by presenting a brief about their work.	Maysa (UNHCR)
8.	To share any previous Gender Analysis/ studies done by the WASH WG members as a reference for the WASH Gender Analysis.	All partners



2. Attendance				
No.	Name	Agency	Email	Contact Mobile
1	Frans Louwers	ACTED	Franciscus.louwers@acted.org	0796133080
2	Sami Al-Shobaki	ACTED	sami.al-shobaki@acted.org	0799440020
3	Mohmamad Miqdadi	INTERSOS	Wash.north.jordan@intersos.org	0799319133
4	Abdulla Zoubi	Mercy Corp	azoubi@mercycorps.org	0775008899
5	Eveline Arnold	SDC	eveline.arnold@eda.admin.ch	0796445880
6	Marc Schindler	SDC	marc-peter.schindler@eda.admin.ch	0798270776
7	Heba Al Hourani	FPEC	h.alhourani@future-pioneers.org	0790471216
8	Mahmoud Al-Kharouf	JOHUD	mahmoud.k@johud.org.jo	0795907255
9	Samira Smairat	Oxfam	ssmairat@oxfam.org.uk	0796914458
10	David Pedrueza	Oxfam	dpedrueza@oxfam.org.uk	0797287712
11	Jose Gestí Canuto	UNICEF	jgesticanuto@unicef.org	0791463290
12	Laith Abu Nawwas	UNICEF	lanawwas@unicef.org	0798682295
13	Roelof Wentzel	UNHCR	wentzel@unhcr.org	0795650871
14	Harry Brown	UNHCR	brownha@unhcr.org	0792936283
15	Maysa Saeidi	UNHCR	saeidi@unhcr.org	0797412943

3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
Introduction	Round table introduction from all partners present.	All partners	1 min
Announcements	<p>New WASH Sector Working Group Chair: UNICEF new Chief of WASH officially started to chair the sector WG meeting, by introducing himself to partners who didn't attend April's meeting. Mr. Jose is UNICEF water focal point. He is being in New York for seven years. He was chosen because he will be able to help UNICEF and the sector in regard to the water resources and water management and conservation.</p> <p>Community engagement in Zaatari camp Oxfam has a consultant for the last two weeks, to study community engagement in Zaatari camp, about how the community can be engaged into the new water supply networks, followed with debriefing the meeting in Amman and at the camp with the relevant partners. The consultant report will be shared with the sector chair. From UNHCR point of view, the community engagement was discussed. It has a little focus on the way of the electricity network has been manage, and what kind of lessons could be learnt on water and waste water and to include the rules and regulation. To find a way to include them at the findings.</p> <p>Jordanian Humanitarian Funds JHF: The advisory board presented the recommendation along with the scoring on May 17.</p>	<p>Jose (UNICEF)</p> <p>David (OXFAM)</p> <p>Roelof (UNHCR)</p> <p>Maysa (UNHCR)</p>	12 min



3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
WASH WG ToRs Updates (Chair/Co-chair)	<p>The sector ToRs is being reviewed and updated by the sector coordinators. The revision will be including the contents and the scope. A brief about the active technical working groups (TF) at the sector will be included as well (IM, SWM and WASH in schools), and if there is a need for additional groups to be created.</p> <p>Note: To start using the “Technical Working Groups” terminology instead of “Task Force”.</p> <p>The WASH WG in Jordan ToR will be merged with the WASH WG Chair/co-Chair ToR in one document.</p> <p>Donors meetings participation: UNICEF as a leading agency will be attended the donors meetings, to ensure sharing the WASH WG updates and vice versa.</p> <p>WASH WG in Jordan</p> <p><u>The frequency of the WG meetings:</u> We will continue to have a monthly meeting as usual, but with flexibility not to be enforced not to have it every month if we don't have a meaningful agenda.</p> <p><u>Technical Working Groups ToRs:</u> “IM, SWM and WASH in schools” ToRs will be updated and reviewed for re-activation.</p> <p>Final WASH WG ToR will be shared with the Sector WG in July, and the rest ToRs revisions will be followed.</p>	Jose& Laith (UNICEF), David (OXFAM), Frans & Sami (ACTED), and Roelof & Maysa (UNHCR)	25 min
WASH Gender Analysis Update	<p>In the last few meetings for the Sector Gender Focal Point Network SGFPN, it was decided to conduct a gender analysis for all sectors including WASH Sector. UN WOMEN will assist WASH Sector and recruit a consultant for that. Rebecca (UN WOMEN) met with the sector chair and WASH sector Gender Focal point to discuss the mechanism for the analysis. Draft ToR has been shared with the chairs and now in the process to recruit a consultant. 2016 Gender analysis was covered the camps only, while this year analysis will be included also Host communities; Zaraq, Mafraq, Irbid and Karak.</p>	Samira (OXFAM)	5 min



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	<p>The timeframe is between July- August. Analysis finding will be shared with the WG when it's completed. It was requested from all partners to share if any has done any similar gender analysis previously at their agency.</p>		
AOB	<ul style="list-style-type: none"> JHF proposals ACTED concerns on why they were not involved at the review process. As per OCHA requirements, the proposal reviews done on early May, the review panel includes; the sector chairs, local NGO (Future Pioneers), International NGO (Mercy Corps) and OCHA representative. JOHUD participation at the meeting: Mahmoud Al-Kharouf, from The Jordanian Hashemite Fund for Human Development JOHUD (national NGO), started to attend sectors coordination meeting, including WASH WG meeting. Contingency planning In mid-2014, together with the Syrian Refugee Affairs Directorate (SRAD) and the Border Guards, UN agencies and NGOs developed a Contingency Plan (CP) for potential large scale refugee arrivals from Syria. The CP is supported by camp development plans, sector capacity matrices, and in-kind stock reports which are being updated for the purposes of the scenario planning. The CP is being updated as the situation in southern Syria is evolving with possible implications for the humanitarian response in Jordan. There are a number of different scenarios which are taken into account as well as different locations where the refugees can be hosted temporarily. Geographical Information System GIS UNICEF is implementing now the GIS for WASH. Currently we are having a website live on: http://gishub.info This tool is the map portal for all interventions that UNICEF is providing in WASH sector. It includes the vulnerability map, which is an interactive map where partner can find any information could be useful e.g. population, water network subscriber, standard consumption, vulnerability indicators ...etc. It is accessible the working hours, five days a week from 08:00 -20:00 	<p>Frans (ACTED), Maysa (UNHCR)</p> <p>Mahmoud (JOHUD)</p> <p>Roelof (UNHCR)</p> <p>Laith (UNICEF)</p>	15 min
	<ul style="list-style-type: none"> Next meeting will be held on 22 July 2018 at 11:00am. 		



4. Useful links:	
1.	WASH Sector Portal page: https://data2.unhcr.org/en/working-group/53?sv=4&geo=36
2.	WASH Dashboard: http://scs.raisunhcr.org/dashboards/WASH.aspx
3.	Services Advisor: http://jordan.servicesadvisor.org
4.	ActivityInfo: https://www.activityinfo.org/login
5.	UNICEF GIS Portal: http://gishub.info

5. Focal points:	
ActivityInfo	Laith Abu Nawwas lanawwas@unicef.org Maysa Saeidi saeidi@unhcr.org
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