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| Sector Gender Focal Points NetworkMeeting Minutes |
| **Date/time/venue** | Thursday 6 September, 2018, 11:30 - 13:30, UNHCR EMOPS Conference Room |
| **Attendees** | Chair of the Network; Focal Points from Health, Education, Protection and Food Sectors and one Coordination Associate. |
| 1. Gender Gaps and Intervention Plans based on Sector Dashboard Analysis
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| * Many indicators, which stem from JRP and are shown on the dashboard, are general descriptions and not specific enough, for example, with disaggregation on gender and different age groups. Therefore, the indicators will need to be enhanced through the upcoming JRP to reflect proper gender and age disaggregation in the targets.
* MoPIC has officially launched the JRP 2019 exercise today with 12 Task Forces and Secretariats. It will be a ‘light’ JRP compared to the previous years with an anticipation that there will be a transition into a new process next year. Therefore, JRP 2019 will be a simpler and quicker process with revisions made based on the last year’s JRP. The timeline has been announced to complete the JRP 2019 by mid-October.
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| Action Points: | **Responsible** | Deadline |
| * Sector Gender Focal Points to ensure gender and age disaggregation are properly reflected in indicators for JRP 2019, which will then be reflected in the Dashboard next year.
 | Sector Gender FPs | During JRP 2019 |
| 1. Gender Analysis Presentation by Education Sector
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| Education Sector presented on their 2018 gender analysis findings, focusing on its methodologies, tools, and lessons learned. Methodologies and tools included qualitative and quantitative data analysis, desk review of education sector project documents (reports, etc.), limited field research with Syrian boys and girls, including focus group discussions and key informant interviews with different gender and age groups, and deployment of the knowledge gained from GEHA training sessions by the focal points.Tools that were used, such as Kobo online/offline survey platform, and the lessons learned from the activities were also shared and exchanged with the members of the network for discussions. The presentation will be shared with the network with the meeting note.  |
| 1. **AoB**
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| It was raised by the members of the network that there is a strong need to enhance the teamwork of the network and to strengthen the constructive atmosphere to ensure active participation of the members. Based on the discussion in July meeting regarding strengthening SGFPN, WASH sector volunteered to start sharing ideas on ways to strengthen the SGFPN in the next meeting in October as it was postponed in the last meeting.  |
| **Next SGFPN meeting: 11:30 – 13:30 Thursday, 4 October UNHCR Khalda (EMOPS Room)** |