

## Minutes of IM Working Group Meeting - Beirut, 6 March 2018

<b>Meeting Location</b>	UNHCR, S&K building, B1	<b>Meeting Time</b>	10:00am
<b>Chair persons</b>	Jad Ghosn (UNHCR)	<b>Meeting Duration</b>	2 Hrs.
<b>Minutes by</b>	Tamara Stupalova		
<b>Represented Agencies</b>	UN Habitat, CARITAS, UNRWA, UNHCR, UNICEF, UNDP, PUI, IMC, MSF, ACF, RI, ACTED, IRC, War Child Holland, MoE, AUB, SIF, PCPM, DRC, INTERSOS, AVSI, IOM		
<b>Agenda</b>	<ul style="list-style-type: none"> <li>● <b>Protection Information Management (PIM) follow-up:</b> <ul style="list-style-type: none"> <li>○ Summary of tasks assigned to IMWG following the series of Protection Information Management Workshops</li> <li>○ Divide and assign tasks to IMWG members</li> </ul> </li> <li>● <b>Knowledge Management:</b> Inter-sector and IM linkages.</li> <li>● <b>VASyR 2019</b> – short update</li> <li>● Presentation of <b>DHIS2</b> system</li> <li>● <b>IAMP:</b> <ul style="list-style-type: none"> <li>○ New data collected in 2019.</li> <li>○ Summary of 2018 IAMP data trends using online dashboard.</li> </ul> </li> <li>● <b>Information Hub:</b> <ul style="list-style-type: none"> <li>○ Quick update on what’s new: Emergency tools, WAP link</li> </ul> </li> <li>●</li> </ul>		
<b>Attachments</b>	Presentations delivered at the IMWG can be downloaded on the <a href="#">Operation Portal</a> .		

1. [Protection Information Management \(PIM\)](#) (update by Mignon Van der Liet-Senders);
    - PIM definition & purpose: PIM strives to deliver an evidence-based protection response
    - PIM trainings carried out in Dec 2018 and Feb 2019
      - i. boosting knowledge on data sharing, striving to increase usability of data outputs
      - ii. aim to increase transparency through data sharing
    - **PIM ACTION PLAN:**  
 An action plan was developed following the PIM workshops in which the following tasks were assigned to the IMWG:
      - i. Developing procedures to have secure sharing data.
      - ii. drafting consent-giving tools; deciding on the correct choice and use of consent forms
      - iii. raising awareness about studies we are producing and data already available in the response
      - iv. Increasing trust among actors re: data quality.
- 2 groups were formed during the IMWG to tackle the above tasks. The groups will meet during the month of March and will provide an update by next IMWG.

- [www.pim.guide](http://www.pim.guide) → access resources on this site
  - i. Also contact Mignon ([vanderli@unhcr.org](mailto:vanderli@unhcr.org)) for further information on PIM training etc.
- **Presentation available for download [here](#).**

## 2. Knowledge Management: Inter-sector and IM linkages (update by Carol Ann Sparks)

- VASYR workshops in 2018 were a good practice and the format used was well perceived.
  - i. Formal was used this in LCRP planning process
  - ii. Helped in understanding risks and assumptions
- More VASYR workshops anticipated for 2019
- Issue: how to use existing data and have it available to wider public? There is a lot of knowledge with all partners – how we can pull it all together? How can we explain certain trends? [The VASYR Workshops Template](#) : Is this template a good one? Is it usable? Can existing data be used to populate this or a similar template? Through workshops?
- **The Inter-Sector wants the help of the IMWG to find the best tools and processes to pull knowledge together not only by theme but divide data also by area.**
- **The IMWG formed a small group to look into this issue and propose best tools and processes to tackle this challenge**
- **Research questions** (Jean-Charles Rouge)
  - i. What are the most critical things we need to know? How to verify key assumptions?
  - ii. → we have identified a (long) list of questions --- to be incorporated in the future
  - iii. Will look into prioritization of research questions in April ---- would like input from everyone

## 3. VASyR 2019 – update

Timeline:

March 20: Finalization of questionnaire on ODK

March 27 – 4 April: Training of enumerators

April 8 to May 3<sup>rd</sup>: Data Collection

Key changes to VASYR 2019 Questionnaire so far

- Few questions added to understand reasons of evictions
  - Checking for reasons for non-registration of births
  - Livelihood: aim to be in line with ILO standards
  - Social Stability: now questions aligned with ARK perception survey
- VASYR Vault:
    - We have re-opened the [VASyR 2018 Vault](#) . Not all tables are there yet but the team is adding them back one after the other.



- Testing of VASYR's 2019 questionnaire:
  - **Sign up at end of session and we'll send you a link**

#### 4. [DHIS2 tool \(presentation by Bernard Sadaka\)](#)

- = DHIS2 = District Health Information Software
- Free and open source
- Developed in order to address the need to have a single go-to place to access all data an organization collects & works with
  - i. → need for an information HUB to centralize data
  - ii. → In order to have a standardized way how to collect, report and store data
- Key use: for reporting purposes
- DHIS2 is developed by HISP who provide support
- DHIS2: online and offline use, allows for mobile data collection in field
  - i. Contains aggregate data
  - ii. Allows for one-time assessment
  - iii. Also allows for transactions, case-based data records – capturing both the entity & the programme
- Benefits of DHIS2:
  - i. all information available at one place ---- integrated approach
  - ii. can restrict access and ability to edit
  - iii. can use DHIS2 also in non-health related sectors
- resources available **online** on DHIS2 use
- ability to get support from the community as the tool is open source
- contact **Bernard** for any questions on DHIS2
- **Presentation available for download [here](#).**

#### 5. [IAMP 2019 \(presentation by Reine Hanna, MEDAIR\)](#)

- A sweep carried out every four months
  - i. → IAMP data updated after every sweep
    - Available through map hub <http://data.unhcr.org> :  
[https://unhcr.carto.com/tables/ai\\_is/public](https://unhcr.carto.com/tables/ai_is/public)
- Online Dashboards now accessible through the data portal. Visualizes key indicators; demographic information; possible to filter for your area of interest.  
<https://www.qlikcloud.com/>  
username: **medair\_shared**  
password: **Shared123**
- IAMP 60 changes:
  - i. Changes in options for “status” --- now includes “closed” and “unknown”
  - ii. Additional questions:
    - total no. of structures
    - Type of land
    - No. of disabled people per site



- No. of people arriving; no. of people leaving to other countries
- Always check back for most up-to-date data to get most accurate information
- Trends:
  - i. people are still moving into informal settlement
  - ii. more hard structures emerging
- Presentation available for download [here](#).

## 6. Information Hub updates (Jad)

- WASH in Informal Settlements now available:  
<https://uniceflebanon.maps.arcgis.com/apps/opsdashboard/index.html#/e125515874f84f28a4fc0383e1f48033>
- Extreme Weather and Emergency Tools:  
<http://lebanonfactbook.azurewebsites.net/extremeweather/extremeweather.html>
  - i. Emergency referral
  - ii. Phone questionnaire
  - iii. Rapid Needs Assessment
  - iv. ➔ Data collected on ODK and exported on RAIS
  - v. Emergency SitReps available online  
<https://app.powerbi.com/view?r=eyJrIjoiaMWE4MDg2ZG91ZDZlJmNyO0ZlY0Y0LWJiNWEtM2NhM2VjZDZlYWI4IiwidCI6IjhhMDYzYW1LTc4YjgtNGY2NS1hZjgyLWl0ZDU2ZTM5YjU0MCIslmMiOjI9>
- API link available  
<http://lebanonfactbook.azurewebsites.net/extremeweather/extremeweather.html>
  - i. ➔ can be used to visualize data in ArcGIS etc.
- **Subscribe to Contact Hub:** Make sure to choose “**Information Management**” and “**National**” to received updates from the IMWG.