



Basic Needs Sector Working Group MINUTES

Objective	To share updates on IM and finalise the work plan		
Date of meeting	13 March 2017 10:00 - 11:30 a.m.	Location	UNHCR conference room # 1. Floor -1 Enis Behic Koryurek Sokak No. 15 Aziziye Mahallesi, 06690 Çankaya Ankara, Turkey

1. Review of previous action points (10 min)

Action point	Timeframe and responsibility	STATUS
Share written update on verification	As soon as available – Sector leads	Written update PENDING
Share SE tools with BNWG	23 January 2017 – Sector leads	DONE
Sector leads to follow up on Gzt meeting with AFAD by meeting with AFAD in Ankara	By the next WG meeting – sector leads	Following the STF (2 March 2017), the 3RP lead agencies will be developing a note on the possibility to establish a collective coordination platform with AFAD.
IOM to look at the possibility of having country-wide targeting for winterization	By the next winterization TF meeting – IOM	The winterization TF has national coverage and will provide national reporting following the completion of the PDM process
2.1 Ankara operational coordination: update from workshop to reflect WG next steps	Next meeting – Emilie and Dina	An Inter Sectoral meeting will be called next week to discuss operational coordination in Ankara.
3.1 Remaining agencies to input into work plan.	Feb 10 - Sector Members	ONGOING
3.2 New consolidated version to be shared	Feb 17 – Emilie and Dina	DONE
4.1 Will have a place a place on the dropbox for partners to share publically available assessments	Feb 10 (dropbox) – Emilie and Dina	DONE
4.2 Partners to share shelter and WASH assessments	By next meeting – Partners	ONGOING
4.3 If critical mass, will do desk review	TBC	

4.4 Set of core questions to be circulated to the group	By next meeting – Emilie and Dina	Pending finalization from the shelter TF
5.1 PDM Timeline to be shared	By next meeting - IOM	DONE
6.1 Feb 14 AI training – please bring data to the training	Feb 14 – Agency IM FPs	DONE
6.2 Basic Needs taxonomy to be circulated to the group	Feb 17 – Emilie and Dina	DONE

2. IM update – ActivityInfo reporting Jan-Feb 2017, winterization reporting, and service mapping update (20 min) – presentation attached.

Update on the monthly and quarterly reporting: monthly dashboard will be produced based on data extracted from AI by the 20th of each month. A narrative dashboard will be prepared on a quarterly basis.

Partners who have not been trained on AI (i.e. partners who are not appealing under the 3RP) will be reporting through the 4Ws until they are trained on AI.

Action point	Timeframe and responsibility	STATUS
Deadline for reporting January and February data was 10 March. All partners reminded to report.	15 March	
Non 3RP partners for report through 4W to be circulated by IM	4Ws required by COB 17 March	
IM team to follow up with partners on data already reported if questions	16 March	

3. Update on winterization and PDM process (10min)

Guidelines on the PDM were disseminated on 14 February and the questions were reviewed by the TF members. Data collection has started. The winterization TF has a national coverage and will provide national level reporting following the completion of the PDM process. A workshop is expected to take place in May 2017.

The Shelter TF has also initiated a pilot assessment with a smaller group of agencies (IOM, UNHCR, ASAM & CARE). The Shelter TF only covers SE.

4. Presentation GIZ (15min)

GIZ provided an overview of their work in Turkey, as well as in the region. The presentation focused on two programmes:

- TVET/Labour market: this programme seeks to improve access to employment for Syrian refugees. This programme is being designed, with support from partners. It will also look at the non-formal TVET interventions.
- Cash for Work (CfW): this programme has two sub-components:
 - Cash for training: this programme provides half of the minimum wage to refugees engaged in a training programme, in 4 provinces in South East, Istanbul and Ankara. The programme reached about 4,000 people in 2016.
 - Cash for work – support to municipality: this programme provides the full minimum wage to refugees to work in support in the parks and gardens of 7 municipalities in the South East, as well as in Istanbul,

for up to 6 months per person. This programme is expected to continue in 2017, with an outreach to large companies from the private sector.

5. Follow up questions on work plan (15 min)

Action point	Timeframe and responsibility	STATUS
WFP and UNHCR to provide feedback on the status of the vulnerability studies planned in the 3RP.	31 March	

6. Update on ESSN (10 min)

Over a million individuals have applied to the ESSN to date. As of March 13, 227,096 HH applications have been registered. Out of the assessed HH, 72,417 were found eligible at a 35% eligibility rate. WFP is continuing to receive data on ineligible HH and will be able to provide more information on this once analysed. The next ESSN TF (March 20 in Ankara at 15:00) will include an agenda point on the issue of refugees residing in informal housing, as well as a presentation on call centres.

7. Any other business (AOB) (10 min)

- a. Cash gap analysis – presentation attached.
- b. CBI protection workshop: this one-day workshop will take place on 24 March and provide practical instructions for analysing and monitoring protection risks and benefits in CBIs. Partners interested to join should get in touch with the CBI-TWG to enrol before **16 March 2017**.