

## Uganda – Child Protection Sub Working Group Monthly Meeting

<b>Date</b>	21/03/2019	<b>Location</b>	UNHCR meeting room	
<b>Chair</b>	Gaele Chojnowicz, Child Protection Specialist, UNHCR Lisa Zimmermann, Child Protection in Emergencies Specialist, UNICEF	<b>Minutes prepared by</b>	Alfred Taban, Plan International, Emergency Response Manager	
<b>Participating organizations</b>	UNHCR, UNICEF, URCS, InterAid, HIJRA, SCI, Plan, UWESO, AVSI, DRC, Street Children, WV			
<b>Agenda</b>	<ol style="list-style-type: none"> <li>1. Activity info and RRP</li> <li>2. Discussion on Family Tracing and Reunification</li> <li>3. Capacity building planning</li> <li>4. Review the alternative care brief</li> <li>5. Discussion on Task Forces</li> <li>6. Meetings schedule and sharing of minutes</li> <li>7. Joint field visits</li> <li>8. AOB</li> </ol>			
<b>Previous meeting action points</b>		<b>Status</b>	<b>Responsible</b>	
<ul style="list-style-type: none"> <li>• UNHCR to share birth registration report with partners Gaele had shared report with partners</li> <li>• SCI to share CFS TF ToR</li> <li>• Data sharing agreement / ISP to be shared by UNHCR</li> <li>• Data vulnerability Assessment to be completed for the rollout of Pro Gres v4</li> </ul>		<ul style="list-style-type: none"> <li>• Open</li> <li>• Open</li> <li>• Open</li> <li>• Open</li> </ul>	<ul style="list-style-type: none"> <li>• UNHCR</li> <li>• SCI</li> <li>• UNHCR</li> <li>• UNHCR</li> </ul>	
<b>AGENDA ITEMS DISCUSSIONS</b>				
<b>By Agenda Item</b>	<b>Main Points and Decisions from Discussions</b>	<b>Agreed Follow-Up Actions</b>		<b>Responsible</b>
<b>Activity Info and RRP</b>	<ul style="list-style-type: none"> <li>• Partners to register focal points with UNHCR for RRP reporting – this is done through inter-agency</li> <li>• One person per organization was trained already on the 20<sup>th</sup> of March 2019. There will be another training today the 21/3/2019 starting from 13:30.</li> <li>• A webinar will be arranged by UNHCR on the usage of activity info in the last week of March</li> <li>• Organizations who haven't been trained can contact the focal point.</li> <li>• First week of April will be the first time for the submission of the 5Ws. – due 5<sup>th</sup> of the month</li> <li>• Organizations are expected to report on monthly basis on the indicators. In regards for the quarter partners are expected to report for 3 months but this should be broken down in months but should</li> </ul>			

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	<p>cover the whole quarter from January.</p> <ul style="list-style-type: none"> <li>• UASC cases should be separated from the CP cases in the overall case load. This means that if there 1000 cases with under the indicator on CP cases.</li> <li>• It's important to add narrative on the 5Ws to enhance the data management persons to better understand the different cases reported. The more information added the better the fact sheet reflects a detailed information to explain what the numbers reported mean.</li> <li>• The 5Ws should be reported every 5<sup>th</sup> of the month.</li> <li>• Reporting by organizations can be done either by district and locations or it can be centralized and all the information is shared through one focal point for the whole organization. – this is up to each agency</li> </ul>		
<p><b>FTR</b></p>	<ul style="list-style-type: none"> <li>• UNHCR has ca 40,000 reported as UASC and there's no info on how many are in need of FTR.</li> <li>• UNHCR has discussion with ICRC on their capacity and what they are doing however a gap has been identified that ICRC does not carry out the complete FTR for all children in need and the ICRC has a very strict confidentiality and the information is not shared that makes it quite difficult for UNHCR to organize resettlement for the children.</li> <li>• ICRC has reported that there might be a misrepresentation of children as UASC when perhaps they are not actually unaccompanied</li> <li>• There's need for a coordinated effort to identify children who may need FTR and criteria should be agreed upon. There's need for decision on who qualifies to be a UASC.</li> <li>• There's a proposal to have a taskforce for the FTR to be more effective to get an alternative for children that cannot be supported by ICRC.</li> <li>• ICRC is OK and open to other agencies to carry out FTR that would involve UNHCR, UNICEF and ICRC and other partners</li> <li>• It would also be good to have the same task force at field level.</li> <li>• There's a guidance book on FTR in South Sudan written by SCI that can be used for reference and training.</li> <li>• ICRC representative clarified that FTR is open to everybody including unaccompanied children, Separated children and</li> </ul>	<ul style="list-style-type: none"> <li>• More discussion on the formation on the taskforce will be carried out and an invitation will be sent to organizations.</li> </ul>	<ul style="list-style-type: none"> <li>• UNHCR</li> </ul>

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	<p>vulnerable adults.</p> <ul style="list-style-type: none"> <li>ICRC would like to hand over the inter camps tracing to UNHCR. Currently this is done by ICRC and Uganda Red Cross.</li> </ul>		
<b>Capacity Building Planning</b>	<ul style="list-style-type: none"> <li>Agencies should think about how capacity building should be organised and organizations should mention what expectations they have towards the national coordination in regards to capacity building.</li> <li>Patrick from Plan suggested that there was already a capacity mapping done which should form the basis for the capacity building and planning.</li> </ul>	<ul style="list-style-type: none"> <li>Each organizations should provide feedback</li> </ul>	<ul style="list-style-type: none"> <li>All</li> </ul>
<b>Review of the Alternative Care Brief</b>	<ul style="list-style-type: none"> <li>UNHCR has used the alternative care document with the partners. HIJRA also used this in discussion with field colleagues</li> <li>It was developed at the request of partners and therefore agencies are requested to make use of it.</li> <li>Organizations should review the document and send back feedback and action points on what to do within 2 weeks which will be Friday the 5 April 2019.</li> </ul>	<ul style="list-style-type: none"> <li>Review of the November version of the Alternative Care Brief</li> </ul>	<ul style="list-style-type: none"> <li>All agencies by 5 April</li> </ul>
<b>CPSWG Task Forces</b>	<ul style="list-style-type: none"> <li>A new task force is going to be started however the previous task force didn't get much commitment and participation.</li> <li>Only UNICEF, UNHCR and SCI have been attended the last task force meeting.</li> <li>A survey will be sent out to organizations to indicate who will be attending the task force meetings.</li> <li>Taskforce meetings can be attended remotely using skype in case focal points are based in the field</li> </ul>	<ul style="list-style-type: none"> <li>UNHCR to send the survey link to SCI</li> <li>SCI to send out CFS TF ToR with link</li> </ul>	<ul style="list-style-type: none"> <li>UNHCR</li> <li>SCI</li> </ul>
<b>Meeting minutes</b>	<ul style="list-style-type: none"> <li>A meeting minutes will be shared with agencies inform of PDF so that field team can have understanding of the discussions.</li> <li>Agencies don't usually give feedback on the meeting minutes and therefore if agencies do not give feedback in the period of 1 week then the minutes will be up loaded.</li> <li>Second Thursday of every month has been agreed as the monthly coordination meeting starting 9:30 am for 2 hours.</li> </ul>	<ul style="list-style-type: none"> <li>A list of meeting dates until the end of the year will be shared by UNHCR</li> </ul>	<ul style="list-style-type: none"> <li>UNHCR</li> </ul>
<b>Joint Field Visits</b>	<ul style="list-style-type: none"> <li>Joint field visits is not be necessary unless triggered by the field. However for the taskforce in small numbers this may be considered</li> </ul>		
<b>AOB</b>	<ul style="list-style-type: none"> <li>Agencies should share their inputs on agenda points for the meeting with co-leads.</li> <li>Organizations can make presentations and innovations that can be</li> </ul>	<ul style="list-style-type: none"> <li>Share agenda points for monthly meetings</li> </ul>	<ul style="list-style-type: none"> <li>All</li> </ul>

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	<p>relevant for the entire team.</p> <ul style="list-style-type: none"> <li>UNICEF is suggesting to arrange a presentation on their systems strengthening approach with the government. It is important that all agencies operating in humanitarian settings support building the same protection system, instead of creating overlapping or different structures and continuing with business as usual.</li> </ul>	<ul style="list-style-type: none"> <li>Arrange a presentation on CP systems strengthening</li> </ul>	UNICEF
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### OTHER ISSUES TO NOTE

<ul style="list-style-type: none"> <li>Agency representatives in CPSWG are responsible for sharing relevant emails and information with their management, colleagues and field counterparts as appropriate, and ensure responsiveness to emails from sector leads and other sector partners as needed</li> <li>Organizations that don't sign the attendance form may not appear as present in the minutes. All to make sure they sign.</li> <li></li> <li>[.....]</li> </ul>
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<b>Next Meeting</b>	<b>UNICEF, 11 April 2019, 9:30 AM</b>		
<b>Date</b>	11/04/2019	<b>Location</b>	UNICEF
<b>Chair</b>	Gaele Chojnowicz, <i>Child Protection Specialist, UNHCR</i> Lisa Zimmermann, <i>Child Protection in Emergencies Specialist, UNICEF</i>	<b>Secretariat</b>	TBC

### Annexes