**EDUCATION IN EMERGENCIES SECTOR WORKING GROUP MEETING**

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| Minutes | May 8, 2019 | 09:00Am - 11:30Am |  | FinFINNISH REFUGEE COUNCIL CONFERENCE ROOM |

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| Meeting called by |  Education in Emergencies Sector Working Group co-leads |
| Type of meeting | EiE SWG monthly meeting |
| Facilitator | Joseph Kajumba, Matthew Swift, Anaïs Marquette  |
| Note taker | Anaïs Marquette |
| Attendees | See Attached List |

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| **AGENDA ITEMS** |
| * Round of introductions and introduction of new UNHCR co-lead of EiE SWG (5 minutes)
* Task Teams updates:
	+ Cash task team pre-position presentation (10 minutes)
	+ Feedback on assistant teacher survey – Lindsey Hall, Language task team (5 minutes)
	+ Secondary Education TORs presentation – Wubeshet Woldermariam, Secondary Education task team (10 minutes)
	+ Brief overview of the list of task teams (5 minutes)
* Update on the set up of the ERP secretariat - Joseph Kajumba, MoES (5 minutes)
* ERP review
	+ Indicators review exercise feedback – Matthew Swift, UNHCR (5 minutes)
	+ ERP review planning and data reporting – (5 minutes)
* ERP steering committee and education consortium activities update – Bev Roberts-Reite, Save the Children

(10 minutes)* Feedback on teachers’ salaries and benefits mapping – Rachael Corbishley, CMU (5 minutes)
* Finnish Refugee Council programmes presentation – Tarja Saarela-Kaonga, FRC (10 minutes)
* Preliminary findings of the Ed Tech survey – Charlene Cabot, EdTech task team (10 minutes)
* Kolibri programme demonstration – Janet Akeo, Learning Equality (5 minutes)
* AOB
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| **ITEM 1.**  |  Round of introductions and introduction of new UNHCR co-lead of EiE SWG. |
| **ITEM 2.** |  Task Teams updates |
| * **Cash task team pre-position presentation**

Anaïs gave a presentation on the cash task team pre-position paper, summarizing discussions had in the first task team meeting. Agnete Rishøj (FCA) reminded that we are still looking for more members, so we can have a fruitful debate and share lessons between partners. Cash is going to be a key part of programming in education in the coming months/years, and we are going to have to talk about it and implement it. We have the capacity and the technical skills needed in this forum to implement good cash interventions. Feedback from partners:Jordi Torres (ECHO): A position paper developed by the task team should not try to sell a one model fits all, it should outline different models, use a participatory approach at settlement level, debate should not only happen in SWG. To address financial barriers in education does not mean only looking at cash assistance; we also need to do it in parallel to service offer, absorption capacity of the services in place. Maybe target households but also maybe provide schools with cash directly. All these options have risks attached also risks attached. Important to keep an open mind and explore possibilities. It is also important to distinguish MEB and other sector based approaches. There is a new ECHO call that includes cash, open to all. Very important to articulate any cash response with the offer and demand on the ground. Meron Gebre (CashCap): the Cash Working Group is already working on price monitoring, and education partners should reach out so prices of education materials can be included.Joseph Kajumba (MoES): in favour of cash transfers directly to school. In the hands of the parents, there are a lot of competing needs. Cash availability is a very serious matter for exam candidates. Action points: Gaele Chojnowicz (UNHCR) will share with the co-leads new recommendations about cash in education and integration of child protection. You can find the documents in the dropbox folder.* **Feedback on assistant teacher survey – Lindsey Hall, Language task team**

Reminder that it is to establish the roles of assistant teachers. Thank you to all who have sent it back. Few partners still have not, Lindsey will follow up personally. The language task team was meeting Wednesday May 8th to discuss way forwards with the data collected and how to disseminate it to the broader group. * **Brief overview of the list of task teams and review – Anaïs Marquette, FCA/co-lead**

Anaïs reviewed the list of existing task teams. Reminder that all task teams are still open for anyone to joinAt the EiE SWG meeting in July, we will revisit task teams that were not selected last year and each task team will update the group on their deliverable progress.The list of task teams and deliverables is available on the Dropbox, please reach out the co-leads if anything is inaccurate or needs revising. |
| **ITEM 3.** |  Update on the set up of the ERP secretariat - Joseph Kajumba, MoES (5 minutes) |
| Recruitment process ongoing but soon to be completed, a space has been secured in the Ministry of Education.Feedback from partners:Matthew Swift (UNHCR): UNHCR is supporting the MoES to fund the operations of the Secretariat. The Coordinator (George Gena) and the Information Manager Officer (Connie Aleyuzo) are hired and have been in a few meetings already, but are still waiting for their contracts.  |
| **ITEM 4.** | ERP review and revision – Matthew Swift, UNHCR/co-lead and Camilla Lewis, DFID (10 minutes) |
| * **ERP review and revision planning – Matthew Swift, UNHCR/co-lead**

After a year and a half, it is time to take stock, and see what the ERP is looking like what we have achieved so far. The ERP is also a funding mechanism, so we are trying now to get a better idea of where we are in terms of funding, and in terms of results. The verification process of refugee numbers helped us have a better view now, and there is still a need to review our targets and activities based on the new numbers. The revision process has been slightly delayed because ERP Secretariat is not fully on board yet. But things are under way, and the review is planned for July. Feedback from partners:Camilla Lewis (DFID): Presented a diagram with steps of the revision and where partners’ contributions will be needed. The main areas where the SWG will need to participate are: the review of the ERP (where we are in terms of results and spending), the revision for year 2 onwards (revise the priorities and costing model), and financial tracking. There will be a tool coming to partners for them to report on spending against the ERP. Joseph Kajumba (MoES): visit of settlements last month with CRRF, partners were generally impressed by the work on the many projects happening, especially in Bidibidi. There were also some discussions about cost saving measures. There has been a number of meetings on the government side to discuss issues various issues involving the Ministry of Health, namely Ebola crisis in DRC and its potential propagation to Uganda. The Ministry of Health is on top of it, the surveillance teams are set up, and there are screenings at border points. Other epidemics were also discussed like Measles and Rift valley fever. MoH is taking all of this very seriously. Action points: * Camilla Lewis will share the diagram presented with the co-leads for circulation and saving in the dropbox and financial tracking tools to be filled by partners
* **ActivityInfo Platform Term 1 reporting progress – Matthew Swift, UNHCR/co-lead**

The process is a little tedious but very important. No name and shame, but the deadline is **Friday May 10th**. We need all partners to report so UNHCR can move forward and publish the results. UNHCR is also getting pressure from RRP, to provide minutes and updates of all working groups, and update on our progress: Our sub national structures are strong, but we need to improve on the coordination and communication from field level to Kampala. |
| **ITEM 5.** | ERP steering committee update Bev Roberts-Reite, Save the Children (5 minutes) |
| The ERP steering committee has had two or three formal meetings but those were mainly about the set-up of the secretariat. The last meeting was the most substantial, talked about work planning for the steering committee; the review and revision of the ERP are two of the key priorities for the next month or so. The process will need to be consultative and involve all partners. There might be an ad hoc meeting to discuss review soon organized by the steering committee. Importance of getting through these priorities, as it can help us with joint fundraising activities, with the ERP steering committee we have a strong voice to advocate for our priorities.  |
| **ITEM 6.** | Education consortium activities update – Rachael Corbishley, CMU (10 minutes) |
| ECW partners are on the ground and moving, classrooms constructed, materials distributed, teachers on payroll, hoping for some real progress especially on inclusion and EGRA. There was also some small funding allocated to UNESCO to advocate for teacher equivalency of certificates from SSD. Another important part of the programme was about bridging programme: to bridge learners who are new arrivals especially from DRC, from one system to the other. Through the language task team, funding is used to hire a consultant to design a framework on what a bridging programme should look like, using other countries’ examples. The recruitment process will soon be finalized, applications are being reviewed. Report due to EcW, 3 organizations who are late to report, please send them today to Rachael. There is a number of capacity development opportunities coming up, HI training on inclusion, a training on procurement and supply chains, and another training for organizations (EcW partners and others) on safeguarding and safer programming, the week of May 27th. More info and agenda will be shared to the group soon. There will be a visit from MoE to some EcW sites, will keep partners posted. EcW will allocate more funding soon, Rachael sends a report on May 20th to the ERP steering committee and will give a presentation on the 30th. The steering committee will make a decision on funding modalities on the next round of funding from EcW, hopefully a 2-year funding.The CMU has been working with Street Child and others on how to make this funding more accessible to local organisations: Street Child drafted a position paper that will be circulated to SWG members. The paper contains recommendations on how to make the process better but also how to manage the fund, both regarding local organisations’ participation. Rachael updated new members on her role and offered to have meeting with new members on EcW finding and other issues. Feedback from partners:Mary Hanlon (UNHCR) encouraged field colleagues to be up to speed with activities and projects under EcW funding, and to keep ongoing communication on activities and timelines. There is room for improvement for all of us especially at field level. Encourage field level participation for review and for the next round of funding; now we are facing a lack of understanding, why some schools are being chosen or not, etc. Action points:* Rachael to share info on various trainings coming up
* Rachael/Ellen Fitton (Street Child) to circulate position paper on local organisations’ access to EcW funding
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| **ITEM 7.** | Secondary Education programme TORs presentation – Wubeshet Woldermariam, Secondary Education task team (10 minutes) |
| There is a general consensus that there is a need for a push for secondary education. The last meeting of the task team was on April 12th, to discuss the TORs. They will be shared with the group.The objectives are:* Creating access and availability of secondary education programmes.
* Map out existing offers and address the gaps.
* Working on AEP secondary programme, in contact with AEP task team and with NCDC.
* Advocacy for more investment in SE.

The outputs are: Developing a high-level report.**Next meeting: Tuesday 14th at 2pm at WCC office.** Open to feedback on TORs and open to new members, please join. The task team developed a template to map out secondary education interventions that will be shared with partners via the co-leads. Feedback from partners:Matthew Swift (UNHCR): advocacy needs to happen at sector level, and be consistent across all partners. The task team can feed up and communicate, but it is not the role of the task team to be advocating and looking for funding, that is the role of the sector working group.Activity info should be the source of information for existing Secondary Education activities. War Child Canada should chat with Hillary about what is available already on the ActivityInfo platform and see if a new template is really necessary. Agnete Rishøj (FCA): there needs to be deliverables, especially on equating issue. Need for a clear guidance for all partners. JRS has shared their experience; FCA is also going through it now. We need a clear process for us not to go through the same headaches next year. Mary Hanlon (UNHCR): a lot in the TORS, but needs some restructuring, there needs to be more outputs than just the high level report, some of the questions are actually deliverables, so they need to be reformulated. See for example the TORs of other task teams, how they have several deliverables that can be reported on. Emmanuel Curuma (Windle International Uganda): regarding the equating process, need to look at all different refugee situations, not only SSD, but also DRC and others. Rachael Corbishley (CMU): IGAD (with UNESCO) is looking at the equating issue across all east Africa. They would be very interested to hear about our work on this so the task team or individual partners are encouraged to reach out. Action Points:* WCC will share docs on AEP secondary pilot and discussions going on right now with co-leads
* WCC to talk with Hillary Mumbere (UNHCR) and see what info is already collected by Activity Info once the process is completed. If more info is still needed by the Secondary education task team, WCC will share a survey tool with the co-leads for circulation
* Secondary Education task team to revise their TORs based on feedback from members and co-leads, and share with co-leads
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| **ITEM 8.** | Feedback on teachers’ salaries and benefits mapping – Rachael Corbishley, CMU (5 minutes) |
| Trying to harmonize teachers’ salaries and benefits. First step was mapping out what organisations are doing. Rachael collated the data received from almost all partners, two organisations still have not replied so please do by Friday. And thank you for all who have submitted. Moving forward: work with the MoES on a memo on aligning salaries and benefits. Set up a meeting between CMU and co-leads and MoES. Feedback from partners:Matthew Swift (UNHCR): this also fits in the ERP revision, and we need to align ourselves. Please send your info if you have not. UNHCR will also add their info as they pay DEOs in Koboko. Jordi Torres (ECHO): at the last Education Development Partners meeting there was a presentation done on the MoES’ new teacher policy, touching on qualifications, dealing with misconducts, teacher motivation framework. So we should always keep in mind, how does this fit with what development partners are doing and how to work together?Joseph Kajumba (MoES): There needs to be some guidelines to apply the policy and to harmonize across the board. The policy is not applicable as is so needs some more work. Jordi suggests MoE gives a presentation on the new policy to the SWG, which would help with harmonization. Matthew asked about whether the policy has been costed already, seems not. Action point:* Joseph to prepare a short presentation on the new teacher policy for next EiE SWG meeting
* Rachael to share the collated information with the co-leads to move forward
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| **ITEM 9.** | Finnish Refugee Council programmes presentation – Tarja Saarela-Kaonga, FRC (10 minutes) |
| FRC was established in 1956, and now has projects in Myanmar, Turkey and Uganda (since 1997)Uganda programme operates in 12 refugee settlements and in Kampala.Adult education (literacy language trainings) is the biggest operation. Interested in collaboration with other partners. Already testing a component with FCA, identifying illiterate parents of learners in FCA schools. Please reach out to Tarja or Ketty if interested in this sort of cooperation. FRC implements their Functional Adult Literacy (FAL) programme in 12 settlements in North, South West and urban Kampala (literacy courses in local languages on how to read write and count). Other FRC activities include English for Adults (EFA), livelihood support activities (e.g. business skill training), and capacity building of refugee civil society. Action point:* FRC to share their power point presentation with co-leads.
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| **ITEM 10.** | Preliminary findings of the Ed Tech survey – Charlene Cabot, EdTech task team (5 minutes) |
| Charlene presented a draft product of their findings, and the task team will be convened next week to go over it. The idea behind a tech mapping was to get a better picture of who is doing what on EdTEch in Uganda, in the development/humanitarian community but also in the private sector, as there a lot of solutions there that we are not aware of. This tool will not tell you which activity is good or not, but will give you an overview to promote partnerships. This is also not a mapping of computer labs. The task team collected info on about 45 solutions through a survey. Cleaned and now 37 solutions referenced. Of these, 28 solutions under learning, mostly solutions targeted at children directly. A couple on teacher development and on school management. The survey also assessed maturity of the solution, how many organisations are already using it and how many users, and the types of hardware used. The task team will have a look at it first and then the final product will be shared as well with final report.  |
| **ITEM 11.** | Kolibri programme demonstration – Janet Akeo, Learning Equality (10 minutes) |
| Kolibri is a free, open source education learning platform and a tool kit designed by Learning Equality, focused on innovative pedagogy, increasing availability of learning materials. NCDC reviewed the materials to align it on national Ugandan curriculum for lower secondary. It also has assessments for leaners to see how they are doing, and tools for teachers to monitor learning. The software was already been piloted by MoES and UNICEF in 2017-18 in 30 secondary schools and 12 sites in refugee settlements in West Nile. In June 2018 at end of the pilot UNICEF and NCDC contracted an evaluator (Makerere University) to evaluate the platform’s achievements and potential. The evaluation aligned with the proof of concept made by UNICEF. Successful pilot. Very user-friendly platform, fun, enjoyable, can enhance learning outcomes. Challenges: hardware. Limitations in number of computers to number of students, low IT skills in teachers. HP school cloud: powerful server computer that creates a local network for computers and smartphones in the school to access the resources on the platform. This will be tested in some partners’ schools the next few months. Built with sustainability in mind. Can be access offline. Aligned to the UG curriculum. There are still challenges of course, but it is well designed to support improved learning outcomes. Of course EdTech is not a solution in itself, a lot of external factors have an impact on learning outcomes and the use of EdTech. The leadership of the school and its readiness are crucial, which is why schools are assessed before implementation. Learning Equality works through the science and mathematics teachers associations (SESMAT, under MoE). Next steps: meeting yesterday with M&E working group, asked for continuous guidance from MoE to Learning Equality and to schools to make computer labs accessible to all students, not just students taking ICT as a subject, as is often the case.Feedback from partners:Bev Roberts-Reite (Save the Children): it needs to be clear that we need funding to implement anything EdTech, electricity, equipment. There are great models and initiatives out there but there is a lack of funds to implement any of it. Matthew Swift (UNHCR): True in general, thankfully the Kolibri initiative comes with funding attached.  |
| **AOB** |  |
| * EiE SWG meeting date change discussion: A Wednesday meeting prevents partners from scheduling field visits that whole week, so suggestion was made to move the date of our meeting closer to the end of the week, so partners can still travel. After discussion with Sarah Rubereti (UNHCR) and feedback from members, it seems a Thursday would better.

**The meeting is moved from first Wednesday to first Thursday of every month**. * Location of the meeting: Members would rather meet in the same place every month, to avoid confusion. Suggestion to keep it at UNHCR, or to rotate between UNHCR and Ministry of Education. The next meeting will be hosted at Ministry of Education (Joseph to send out instructions)
* The EiE SWG dropbox folder can be found [here](https://www.dropbox.com/sh/310uhufr2dewxsq/AABO1Hw1kPY1aZEevJqP5RHTa?dl=0). Please contact the co-leads to add documents or dates to the calendar, requests’ dealines, task team meetings dates etc.
* Child protection and psychosocial support 2-3h workshop for all actors involved in Child protection and PSS will be held by UNHCR. The tentative date is May 28th, to be confirmed. The workshop will focus on sharing information and brainstorm on collaboration and integration between Education/CP. Also looking at ERP revision and how it could include CP.
* UNHCR is opening up an EOI for next year, which partners will operate for various sectors. The EOI will come out to partners on May 15th, and then there will be a 3 or 4 weeks timeline for organisations to submit their preliminary project proposals.
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| **NEXT MEETING** | **6 June 2019 – Ministry of Education and Sports** |
| Action items | responsible | Deadline | STaTUS |
| Gaele Chojnowicz (UNHCR) will share with the co-leads new recommendations about cash in education and integration of child protection. You can find the documents in the dropbox folder. | UNHCR |  | COMPLETE |
| Camilla Lewis will share the diagram presented with the co-leads for circulation and saving in the dropbox and financial tracking tools to be filled by partners | DFID | 10 May 2019 | COMPLETE |
| Rachael to share info on various trainings coming upRachael/Ellen Fitton (Street Child) to circulate position paper on local organisations’ access to EcW funding | CMU + Street Child |  | PENDING |
| WCC will share docs on AEP secondary pilot and discussions going on right now with co-leadsWCC to talk with Hillary Mumbere (UNHCR) and see what info is already collected by Activity Info once the process is completed. If more info is still needed by the Secondary education task team, WCC will share a survey tool with the co-leads for circulationSecondary Education task team to revise their TORs based on feedback from members and co-leads, and share with co-leads | WAR CHILD CANADA |  | PENDING |
| Joseph to prepare a short presentation on the new teacher policy for next EiE SWG meeting  | MoES | 6 JUNE 2019 | PENDING |
| Rachael to share the teacher salaries harmonisation collated information with the co-leads to move forward | CMU |  | PENDING |
| Finnish Refugee Council to share their power point presentation with co-leads.  | FRC |  | PENDING |