COVID-19 CWC Task Team - Minutes of Meeting on 6/04/2020

Main Points of Discussion	Action Points
1. Outcome of mapping of CwC mechanisms and review of mapping (IRC) • IRC presented the consolidated mapping of COVID-19 related CwC mechanisms that had been discussed in the small team. Members welcomed and appreciated the work done and agreed that the exercise is useful for coordination and identification of gaps. • The mapping shows the common types of CwC mechanisms as: public address systems (mobile and static); community structures; community mobilization and meetings (e.g. door-to-door visits); FRRM helpline and other helplines; one-way radio or spot messages; two-way radio talk shows; printed IEC materials; bulk sms; protection or complaints desks; and coordination with local government. • UNHCR is planning to do Bulk sms throughout the refugee operation about COVID-19, so important that all actors coordinate and avoid duplication. • A question was raised whether CwC activities targeting host communities were catered for in the matrix. There is an assumption that host communities are served through the communication / sensitization led by MoH and local government structures, although some communication activities serve both communities. It was agreed to add a column in the matrix to capture this point. A point of caution was raised about the need to manage expectations of host communities regarding assistance that targets only refugees (e.g. food, soap distribution, etc). • Importance of government engagement in CwC activities was highlighted. CwC activities at settlement level are being conducted under the overall leadership of / closely coordinated with OPM Settlement Commandant / RDC and district authorities. • Need to share the mapping with district authorities for information and support.	 • IRC to add column in mapping matrix to reflect target population (refugee, host community, or both) • Partners to continue close coordination with OPM and district authorities at settlement / district level. UNHCR to reach out to OPM Kampala for their participation in CwC Task Team. • UNHCR to seek guidance on the appropriate channel for sharing with district authorities

• The mapping will continue to be updated on a weekly basis, given the evolving situation. IRC volunteered to continue the consolidation / updating. The document will be further reviewed so that it becomes a real meaningful tool for identification of gaps and ensuring coordination.	• All partners to share updates / changes in CwC activities with IRC for continuous updating of the mapping.
2. Transport restrictions and access to settlements (UNHCR) • Since the last Task Team meeting, the President has announced a temporary ban on all private vehicles • Waivers / approvals for movement of partner vehicles for critical service delivery are granted by the RDCs at district level. A number of partners confirmed that they received waivers for vehicles and motorcycles for movement within districts, while other partners are still waiting for approval or discussions were still ongoing. A number of partners reported that their requests were rejected on the ground that the services were not critical in one district, even though waiver was granted for the same activities in another district. Movement between districts are not allowed. • It was recommended to refer to the Business Continuity Plan which provides a list of critical activities that need to continue.	• If problems persist, partners are recommended to approach the OPM settlement commandant and UNHCR Head of Sub-Office in the locality, so that they can follow up with relevant district authorities. At UNHCR Kampala, the Assistant Representative (Operations), Mr. Philippe Creppy (creppyp@unhcr.org) is the focal point.
3. Draft TOR of CWC Task Team & Draft CwC Plan • Updated versions of the draft TOR of Task Team as well as the draft CwC Plan were circulated for any further comments. • Regarding the TOR, it was agreed that UNHCR and a partner (monthly rotation) would co-chair the Task Team. CARE will be the co-chair for April.	• Partners to share any further comments on the documents by 7 April.
4. AOB • Next meeting will be Tuesday 14 April at 11:30-12:30, due to Easter holiday • FAQ / Key Messages for Refugees document is a living document.	• Partners to share any common questions received from the community with UNHCR Communications (khand@unhcr.org) for incorporation in the FAQ / Key Messages document.