

# Refugee Information Management Working Group, Moldova

## Meeting Notes #3

**Meeting Start Time: 3/24/2022, 10:00 AM**  
**Location: Microsoft Teams (online).**  
**Chaired by UNHCR (Mariann Urban)**

### List of Participants:

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### Agenda:

1. **Endorsement of meeting minutes from 17 March**
2. **Update on 5W data collection**
3. **Assessment Registry**
4. **Update on the Operational Data Portal**
5. **Agency updates**
6. **Update on the Regional Refugee Response**
7. **AOB**

### Endorsement of meeting minutes

- Meeting minutes from last week's IMWG meeting on 17 March are endorsed and will be uploaded to the [Operational Data Portal's Moldova page](#)

## 5W

- The [finalized 5W template](#) has been uploaded to the Inter-agency Sharepoint site and shared widely among partners and sector working group members, some of whom have already provided their input. The template will remain online in order to enable updates.
- Please note: Every activity should have its own row. If the same activity is conducted in several locations, they should be added separately and the location (admin 1) indicated, using the drop-down menu
- A simple PowerBI dashboard linked to the 5W template was developed. The dashboard provides an overview on the number of activities entered into the template by sector and location
- Weekly update of the template is encouraged
- If sectors would like to add more columns to the template in order to capture more information, this should be carefully weighed against the need to keep all information updated
- If IMWG members analyze the information contained in the template, they are encouraged to share results with all IMWG members
- In the case of access issues, please reach out to UNHCR Information Management Moldova for assistance at [mdachim@unhcr.org](mailto:mdachim@unhcr.org)

## Assessment registry

- UNHCR is working with REACH towards establishing a site monitoring activity, which will be opened up to other agencies.
- A [KoBo form](#) has been shared to record and consolidate assessments conducted by all partners involved in the emergency response
- Assessment activities should be recorded through this form in order to be included in an assessment registry, rather than including information on assessment activities in the 5W template
- Question to the group: What should we do with the assessment registry?
  - o Link to a dashboard?
  - o Provide assessment library?
- IMWG agrees to initiate a separate, multi-functional *Assessment and Analysis* group to align efforts on assessment activities, identify gaps, and join efforts to fill these.

## ODP

- The [dedicated Moldova sub-location page](#) under the Ukraine emergency page was launched. Key resources and reports have been migrated over from the Sharepoint site. IMWG members are encouraged to share relevant resources with the UNHCR IM team for publication on the page: [mdachim@unhcr.org](mailto:mdachim@unhcr.org)
- Working group sub-pages for every working group and sector will be established. The working group function includes among others a calendar function, space for WG specific documents / reports, contact list
- The Operational Data Portal page for Moldova currently displays the cumulative number of arrivals to Moldova. Despite an age and gender breakdown being helpful for partners, it is currently difficult to include this information due to refugees' onward movement. We could consider reporting age and gender breakdown in percentages rather than total

numbers. Reports produced by REACH, including percentages, are available on the Portal.

- Additional discussions might be needed in order to discuss the approach towards publishing age and gender breakdowns

#### **Agency updates**

- IFRC is supporting the Red Cross Moldova with a data collection and visualization exercise involving their nationwide network of volunteers. The exercise maps the needs of refugees staying outside of accommodation centers with host families or in other living arrangements, and could be expanded to cover intentions
- Help from MapAction has been instrumental in visualizing the data. Maps will soon be shared with the IMWG
- Area-based approach could be valuable. IFRC developed a KoBo form that will soon be rolled out, and can be shared with other IMWG members
- Similar exercises are conducted by IOM and WFP, who will get in touch with IFRC to align
  - o These discussions could be moved into the new Assessment and Analysis group

#### **RRP Update**

- A launch date is yet to be set. Will be communicated with all partners soonest

**Next IMWG meeting scheduled for Thursday, 31 March 2022**