


## Shelter Working Group Meeting

### Meeting Minutes

<b>Time &amp; Location</b>	<b>15<sup>th</sup> June 2022 – Online Meeting</b>
<b>Agenda item</b>	<b>Discussion summary</b>
<b>Overview of Situation</b>	<p>Population movement may be pendular, and do not necessarily indicate sustainable returns as the situation across Ukraine remains highly volatile and unpredictable.</p> <p>The Government of Poland is planning amendments to the Act on assistance to Ukraine citizens. The proposed amendments include:</p> <ul style="list-style-type: none"> <li>a. the allocation of funds for Poviats (local government) to arrange Polish language classes for Ukrainian citizens.</li> <li>b. Until 31 August 2023 collective accommodation for Ukrainian citizens: <b>temporarily use a completed construction which does not meet the requirements of technical and construction, fire or sanitary regulations for this building</b>. The only conditions that need to be verified are: (i) loadbearing capacity and stability of the structure and safety of use; (ii) fire safety; and (iii) hygiene, health and the environment.</li> </ul>
<b>Updates</b>	<p><b>RRP 2022 Monitoring and Reporting</b> – Training on Activity Info for all sectors will be scheduled and shared with SWG. Reporting of activities is mandatory for RRP partners and non-RRP partners should also report on shelter activities against the indicators for Shelter mentioned in RRP Monitoring Framework shared earlier with SWG. As advised earlier, SWG lead/Co-lead are awaiting to receive the feedback from SWG members to <u>nominate Focal Persons (FPs) for reporting of activities</u> through Activity Info. FPs for different activities like cash, NFIs and rehabilitation/renovation could help. 10<sup>th</sup> of every month will be deadline for submission of activities of last month.</p> <p><b>Contingency Planning Response Plan for Shelter</b> – The guidance document of the Contingency plan, Scenario, assumptions, response framework and a template for response plan was shared with SWG members with the deadline of 14<sup>th</sup> June 2022. Organizations working in Shelter in Poland, have shared their inputs/activities, however still few organizations will submit their inputs by 15<sup>th</sup> June 2022. Sector lead/Co-lead have started consolidating the inputs from organizations to share it for inter-sectoral discussions and workshop.</p>

	<p><b>UNHCR Call for Expression of Interest (CEOI)</b> – CEOI has been launch at end of May 2022 with the closing date of 24 June 2022. Separate email for CEOI was shared with wider SWG members. Applicant organizations intending to respond to this Call for Expression of Interest (CEOI) are kindly requested to access the following links  <a href="https://www.unpartnerportal.org/landing">https://www.unpartnerportal.org/landing</a> download the relevant documentation relating to this CEOI. Applicant organizations can address any queries to email address mentioned in the CEOI.</p>
<b>General discussion</b>	<p><b>Union City of Government Round table conference in Wroclaw</b> – White book/paper was publicized summarizing discussions on 09 topics including Housing/Accommodation, carried out by local authorities and sector experts. In the discussion housing for short term, medium term and long term were discussed. English translation of white book/paper is ready and will be provided with SWG meeting minutes.  <a href="https://www.wroclaw.pl/beta2/files/dokumenty/129661/Okragly_stol_Bia%C5%82a%20ksiega_www.pdf">https://www.wroclaw.pl/beta2/files/dokumenty/129661/Okragly_stol_Bia%C5%82a%20ksiega_www.pdf</a></p> <p><b>Update from CORE on Shelter situation in Rzeszow Region</b> – It was mentioned that accommodation centres/Shelters in Rzeszow region running in hotels are looking to resume their business for the season and there is a possibility and need to find appropriate space for refugees accommodated in hotels. Organizations are requested for increased coordination to better respond to the needs of refugees and provide safe and appropriate space for accommodation. It was mentioned that there are some spaces available with rental agencies which can be rented to refugees and organizations need to coordinate and link up the refugees if there is need.</p> <p><b>GoP Financial subsidy timeline for host families</b> – Financial subsidies to host families in Poland from the Government of Poland was extended till June 2022. Update on the subject related to final cut-off or further extension is not available.</p> <p><b>Frequency of SWG Meeting</b> – In the context when TWGs are activated, it is suggested to conclude the frequency of SWG meetings from weekly to Bi-weekly occurrence. <u>SWG members are requested to share their response to Lead/Co-lead through an email to conclude the subject.</u></p>
<b>Shelter Technical Working Groups (STWG)</b>	<p><b>Technical Working Group (TWGs)</b> – TWG ‘Rental &amp; Occupancy Free of Charge’ briefed that the TWG has conducted 02 meetings. The meeting minutes and presentations shared TWG which will be shared with wider SWG members along with meeting minutes.</p> <p>In the context, Lead/CO-lead suggested:</p> <ul style="list-style-type: none"> <li>other TWGs members to activate the group meetings and share the discussion points as well as meeting minutes that will be helpful for rest of the other SWG members.</li> </ul>

	<ul style="list-style-type: none"> <li>To conclude if it is appropriate to merge any of the TWGs with other to avoid extra burden on organizations who are starting implementation or already overwhelmed with implementation. Discussion to merge one TWG 'Quality of Shelter' (as a cross cutting topic) with other TWG is under consideration.</li> </ul>
<b>Reporting</b>	<p><b>RRP Monitoring Roll-out</b> – 5W reporting tool –Activity Info based on the agreed inter-sector RRP monitoring framework  <a href="#">RRP Poland 2022 monitoring framework - 2 May.xlsx</a></p> <p>Organizations who are part of RRP (Refugee Response Plan) need to report on activities and funds tracking they received for it. However, non-RRP partners are also encouraged to report.</p> <p><b>Inter-agency Contact list subscription</b> – link for organizations for subscription is: <a href="#">Inter-Agency mailing list subscription (mailchi.mp)</a> to join different groups of their mandate and interest.</p> <p><b>Reporting tools</b> - UNHCR encouraged all organizations to visit the links mentioned below and provide their feedback or updates:</p> <ul style="list-style-type: none"> <li>Assessment Registry - All the ongoing/planned activities should be registered here using kobo form: <a href="https://data2.unhcr.org/en/dataviz/227?sv=54&amp;geo=10781">https://data2.unhcr.org/en/dataviz/227?sv=54&amp;geo=10781</a> It's a Data Portal for submitting assessment and data initiatives (need to click at left upper corner).</li> <li>Site mapping and monitoring tool <ul style="list-style-type: none"> <li>Site mapping LITE (SML) – shared with all organizations working in different sectors. It's a Phase-1 – master site list prepared to avoid duplication of efforts from organizations and to understand the capacity of sites</li> <li>Information will be available for all organizations (including organization who are working on data collection as well as the ones who are not) through a dash board attached to it.</li> </ul> </li> <li>UNHCR together with REACH, is engaged bilaterally with sectors and partners, gathering feedback in order to improve a draft tool. <a href="https://ee.humanitarianresponse.info/x/djRnXrPj">https://ee.humanitarianresponse.info/x/djRnXrPj</a></li> </ul>
<b>Next meeting</b>	<ul style="list-style-type: none"> <li>Shelter Working Group meetings has a re-occurring schedule on every Wednesday at 2pm. Any change in frequency of SWG meetings will be communicated.</li> </ul>

ACTION POINTS SUMMARY		
No.	Action	Responsible
1.	Provide feedback on technical working groups (for requested details mentioned in TWG section)	All participants
2.	Ongoing: Working group members and coordinators will reach out to government authorities, particularly municipalities to join working group meetings.	All members
3.	Nomination of Focal Person(s) for RRP Reporting for Shelter Monitoring Framework	All members
4.	Email to Lead/Co-lead suggest frequency of SWG meetings (weekly/Biweekly)	All members

ATTACHMENTS	
No.	Attachments
1.	Minutes of Shelter WG Meeting
2.	Union of City Government Round table conference – English (Translated)
3.	TWG 'Rental & Occupancy Free of Charge' – <ul style="list-style-type: none"> <li>Minutes of Meeting,</li> <li>Presentations from IFRC on 'Rental market Analysis'</li> <li>Presentation on the SuperHot rent guarantee programme, from the TWG meeting, and an information brochure (in Polish and Ukrainian)</li> </ul>
4.	Presentation on 'Digital Platform' – NRC & FCDO