

Basic Needs Working Group - Meeting Minutes

Location, Date & Time	Online, Teams Meeting, Wednesday, 29 June 2022, from 15:00 to 16:00	
Facilitator	David Anderson and Rebeca Sabou	
Participants	Oxfam, Action Against Hunger, World Vision, Good Neighbors, DRC, UNICEF, Habitat for Humanity, National Youth Foundation	
Agenda	<ul style="list-style-type: none"> • Introduction of new partners • Update of the contact list • Inter-Agency Romania Operational Update - June 2022 • Updates on the 5Ws • Updates on the KoboTool, Virtual Warehouse, WASH Sector • AoB 	
Main Topic	Discussion	Action Points
Introduction of new partners		
Update of the contact list	<ul style="list-style-type: none"> • As organizations have high personnel turnover, the contact list is outdated. 	<ul style="list-style-type: none"> • Partners to access contact list available on the SharePoint and update it.
Inter-Agency Romania Operational Update - June 2022	<ul style="list-style-type: none"> • The monthly Inter-Agency Operational Report includes achievements as well as identified needs and remaining gaps for all sectors. • It showcases the work of each partner for the reporting month, which will be shared externally with donors, partners and HQs of major international organizations. 	<ul style="list-style-type: none"> • Partners to submit feedback until the 30th of June 2022.
Updates on the KoboTool, Virtual Warehouse, WASH Sector	<ul style="list-style-type: none"> • No organization filled out the KoboTool or the Virtual Warehouse. 	<ul style="list-style-type: none"> • Understand what the challenges are and how sector leaders can support their partners in filling them out.
AoB		

Next meeting: 13 July 2022, from 15:00 to 16:00

