

Minutes of IM Working Group

Date of Meeting: 18th May 2022, 2pm to 3 pm CET

Location: Park Inn Bratislava / Online via Teams

Co-chair: Reach/UNHCR

Agenda

1. Introductions and welcome new people
2. Updates on MSNA
3. Presentation of Site Monitoring
4. Assessment Mapping
5. 5Ws discussion
6. A.O.B

Introductions and welcome new people

Several new colleagues joined who gave their intros along with one or two farewells to the IM team.

Updates on MSNA

Reach provided an update, in which they outlined they will be looking to finish the TOR. there were some information gaps that was a challenge, but they developed several options, based on the outcome of access to data. This will shape the sample modelling and aim to get face to face interviews. UNHCR outline how they are working on getting list of accommodation sites, though contacts in the districts statical office, once a data sharing agreement is in place. This will help ensure better sampling for the MSNA. Reach put out a request for those working in some of the collective sites, to share location data.

Next Reach an update on the questionnaire and outlined how feedback was provided on each question and why decisions were taken to get to final draft. This will be shared after meeting and anyone can put in last minutes changes, but any question added, one must be removed. Reach HQ to validate and then be short review with questions, as part of training and pilots. It takes 25 minutes to do the questionnaire.

Several people were looking for additional questions, but Reach explained they will have a broader community-based assessment later, which could be option to include these. Also, there was concern it would be a once off as the needs for second wave could be very different that first wave.

Presentation of Site Monitoring

Reach went though what they have done to date. Poland was a challenge with over 6,000 locations so not possible to detailed assessment which takes 1.5 hours to complete. So they had developed a light tool simple questions, green available red not available.

Reach proposed a type of interactive dashboard which would show the different locations, such as border crossing points, accommodation centres. Looking to create one master list of sites if possible. There were two types of sites identified, those more of a transit nature, staying a few nights, getting food, medical treatment etc and then longer-term accommodation.

Assessment Mapping/5Ws

UNHCR proposed a series of changes to the 5Ws.

- Rather than a separate assessment list, it would be recorded on the 5Ws. This was accepted by the group.
- Items would be recorded at district level. This was accepted by the group
- Implementing partners would be added to the 5Ws. This was accepted by the group
- The organisation doing the actual implementation would update the 5Ws for the activity. This was accepted by the group
- The 5Ws would be updated monthly. This was accepted by the group.
- Rather than cumulative totals, it would be the total for each month's activity. This was accepted by the group.
- Government activity to be excluded from 5Ws. This was accepted by the group.
- Agreed dates for submission dates was put forward, several changes were done and final agreement was

5W Month	COB
May	Monday 6th June
June	Tuesday 5th July
July	Wednesday 3rd August
August	Monday 5th September
September	Wednesday 5th October
October	Friday 4th November
November	Monday 5th December
December	Wednesday 4th January

A.O.B

N/A

Actions

1. UNHCR to share link to final draft of MSNA for people to comment on.
2. UNHCR to update 5Ws to reflect the agreed changes.
3. Reach to work on MSNA and give update at next meeting.
4. UNHCR to put together partner list and circulate.