

# Information Management Working Group - Minutes

**12 October 2022**

Online meeting

## Agenda

1. *Review of minutes of last meeting*
2. *Review IM WG ToRs*
3. *RRP 2023*
4. *Ongoing Assessments and Assessment Registry*
5. *A.O.B.*

### **1. Review of minutes of last meeting**

### **2. Review IM WG ToRs**

First Terms of Reference were designed in April 2022, when the IM WG was conformed. After six months and considering the turnover and new participants in the group, it is proposed to share and review the ToR for any required modification. This ToRs update will serve as a base to build a IM WG Workplan for the following months.

#### **Action points:**

- IM WG coordinators will share with members the last version of ToRs.
- Members should review and send feedback by 28<sup>th</sup> October COB.

### **3. RRP 2023**

During the last RCF meeting, it was presented the process for the RRP 2023. IMWG coordinators shared with members main points of this presentation and how this will affect next year for the new 5W Framework activities and indicators.

#### **Action points:**

- IM WG coordinators will share the presentation with members and keep them updated on the RRP 2023 process.

### **4. Ongoing Assessments and Assessment Registry**

UNHCR informed of the ongoing assessments at country level:

The Site monitoring and needs assessment is on the analysis phase – this is an interagency initiative with UNHCR and IOM and supported by REACH. The final report is planned to be ready in the coming weeks. As part of this exercise UNHCR and REACH will continue monitoring the needs of the Sites through follow up calls monthly. There is a shared file with the list of accommodation sites; in case any member would like to add any other Site that is not listed.

REACH informed MSNA analysis is finalized and working on the final report. This will be shared publicly in the coming weeks.

IMWG coordinators remind participants to include their inputs on the Assessment Registry to get a better picture of the ongoing or planned assessments in the country – this registry is accessible to all IMWG participants, so they can start including the information of their organization assessments.

#### **Action points:**

- IMWG members include their assessment on the Assessment Registry → [LINK](#)
- IMWG members check and include any new Site on the Accommodation Sites List → [LINK](#)

### **5. A.O.B.**

No other points of discussion