

**Inter-Sector Working Group - Meeting Minutes**

<b>Location, Date &amp; Time</b>	UN House Conference Room and Online, Friday, 2 September 2022, from 11:00 to 12:30
<b>Facilitator</b>	Sebastiaan Der Kinderen
<b>Participants</b>	Basic Need/Cathal O'Connor (UNICEF-WASH) and Rebeca Sabou (UNHCR), Education/Jean Benoit Manhes (UNICEF) and Benoit Sicard (UNICEF- Adolescent and Youth), Health/Lucinda Claire Hiam and Vladimir Mitkovski (WHO), Cash/Edelweiss Silan (Save the Children), Anti-Trafficking/Marina Gomez, PSEA/Lauren Borg (UNHCR), Livelihood/Christian Renson (UNCHR), IM/Stefan Lorint (UNHCR), IA/Sebastiaan Der Kinderen, Rebeca Sabou, Rozita Roghani (UNHCR)
<b>Agenda</b>	<ul style="list-style-type: none"> <li>• Welcome and introductions</li> <li>• Updated figures and any key announcements (UNHCR)</li> <li>• Sectoral updates (targeted, action-oriented, activities / gaps)</li> <li>• AoB/Reminder</li> </ul>
<b>Main Topic</b>	<b>Main Discussion and Action Points in RED</b>
<b>Updated figures and announcements (UNHCR)</b>	<p><b>Updated figures:</b></p> <ul style="list-style-type: none"> <li>• Figures on the dashboard is one week late since they are updated once a week.</li> <li>- <b>UNHCR IM will soon share a factsheet with updated figures and post it on data portal.</b></li> </ul> <p><b>2022 RRP Recalibration:</b></p> <ul style="list-style-type: none"> <li>• Outputs: <ul style="list-style-type: none"> <li>- Recalibration narrative – submission 31 August</li> <li>- Progress update (RRP indicators) – submission 31 August</li> <li>- Budget re-adjustment – submission 7 September</li> <li>- RRP recalibration should be finalized by 10 September 2022</li> <li>- All WGs were requested to meet the deadline for reporting. Inform Inter-Agency Coordination if there is nothing to report.</li> <li>- Report against indicators. Start reporting monthly using ActivityInfo, August report is needed.</li> </ul> </li> <li>- <b>Sector Lead try to make closer linkages between our sector working groups and the Government working groups.</b></li> <li>- <b>All are to inform about any legislative changes (for example: UNICEF for Education and other areas respectively,</b></li> <li>- <b>All to submit budget adjustment by end of today, 2 September 2022</b></li> <li>- <b>All WGs to nominate people for ActivityInfo training from UN agencies and partners. Inter-Agency Coordination will send a message regarding the next training session.</b></li> </ul> <p><b>Winterization:</b></p>

	<ul style="list-style-type: none"> <li>• see details under Basic Needs WG section</li> </ul> <p><b>Adolescents and Youth:</b></p> <ul style="list-style-type: none"> <li>• see details under Education WG section</li> </ul> <p><b>Donor presence/attendance of WGs:</b></p> <ul style="list-style-type: none"> <li>• Donors may attend WG meetings on ad hoc basis.</li> <li>- Sector Leads can update donors on behalf of the sector and not their own agency. Sector leads to inform IS coordinators when such meetings are scheduled (for coordination purposes)</li> <li>- Sector Leads to inform Inter-Agency Coordination when they receive a request from a donor to attend the sectoral WG meeting.</li> </ul> <p><b>Inter-Agency Operational Updates:</b></p> <ul style="list-style-type: none"> <li>• It is finalized and will be shared with the region and published on the data portal soon.</li> <li>• Some inputs were deleted since there were activities without showing any impacts.</li> <li>- Sector Leads to report on achieving results and show impacts</li> </ul> <p><b>Mailing List:</b></p> <ul style="list-style-type: none"> <li>• There is a need to update the mailing list due to people movement and also linked with some of the donor’s requests</li> <li>- Sector Leads to critically review their WG’s contact list and share the updated list with Rozita by Wednesday 7 September</li> </ul>
<p><b>Sectoral updates (targeted, action-oriented, activities / gaps)</b></p>	<p><b>Basic Needs:</b></p> <ul style="list-style-type: none"> <li>• There will be a dedicated Basic Needs WG meeting on Thursday 8 September from 14:00 to 17:00 regarding winterization at UN House Meeting Room. It will be an interactive working session to find out the strategy and activities of each partner for winterization. A virtual warehouse will be established. Hygiene packages and NFIs will be included in preparation for winter. All members are requested to attend in person.</li> <li>- Invitation will be sent out today for the meeting on 8 September.</li> </ul> <p><b>Education:</b></p> <ul style="list-style-type: none"> <li>• There is a need to establish a cross-cutting Adolescent and Youth Task Force (AYTF) to plan for people aged 10 to 24 since most programmes are for children under 10.</li> <li>• AYTF will have members from different sectors on voluntary basis and the scope of its work will be beyond education.</li> <li>• A survey for mapping will be done by UNICEF.</li> <li>- Interested people to participate in the survey inform Benoit Sicard</li> <li>- UNICEF to share the survey on Adolescents and Youth with the Sector Leads</li> <li>- UNICEF to share an excel file on the SharePoint for mobilizing Ukrainian teachers</li> </ul>
<p><b>AoB/Reminder</b></p>	<ul style="list-style-type: none"> <li>• Sector Leads to send their feedback on Multi Sectoral Needs Assessment questionnaire to Stefan by 05 September</li> <li>• Next Refugee Coordination Forum will take place on Thursday 15 September 2022 from 10:00 to 12:00 (TBC)</li> </ul>
<p><b>Next meeting</b>  <b>Date: Friday, 9 September 2022 from 11:00 to 12:30 Place: UN House Meeting Room, Teams link available</b></p>	